

MASTER AGREEMENT

BETWEEN

**THE CITY OF
MADISON HEIGHTS**

AND

**THE MADISON HEIGHTS
FIRE FIGHTERS ASSOCIATION**

JULY 1, 2021 THRU JUNE 30, 2025
With Contract Extension/Wage Reopener to
6/30/26

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AGREEMENT

This Agreement is hereby entered into this ___ day of _____ 20___ between the City of Madison Heights hereinafter referred to as the "City" and the Madison Heights Fire Fighters Association hereinafter referred to as the "employee" or the "Association."

ARTICLE I - RECOGNITION

SECTION 1 Pursuant to and in accordance with all applicable provisions of Act 379 of the Public Acts of 1965 as amended, the City of Madison Heights does hereby recognize the Madison Heights Fire Fighters Association as the exclusive representative for the purpose of collective bargaining in respect to rates of pay, wages, hours of employment, and other conditions of employment for full time uniformed fire fighters and those subject to the hazards thereof including the rank of Lieutenant and Captain.

SECTION 2. The employer will not aid, promote, or finance any labor group or organization which purports to engage in collective bargaining or make any agreement with any other such group or organization for the purpose of undermining the Madison Heights Fire Fighters Association.

SECTION 3. The City will deduct, upon signed authorization by the members requesting same, all dues as stated for the Madison Heights Fire Fighters Association and forward same to the Association's Treasurer each month.

SECTION 4. The Association agrees to indemnify and save the City harmless against any and all claims, suits or other forms of liability arising out of its deductions from any employee's pay of association dues or collective bargaining service fees. The Association assumes full responsibility for the disposition of the deductions so made once they have been remitted to the Association.

SECTION 5. No more than two (2) officers of the Association bargaining committee will be paid for their time spent in negotiations with the City (including mediation and Act 312), meetings with the City regarding discipline, and meetings with the City regarding grievances, but only for straight time hours they would otherwise work.

In addition, no more than two (2) officers of the Association will be paid, subject to prior approval by the Fire Chief of the dates/hours, for their time spent investigating grievances and in meetings related to negotiations/grievances for straight time hours they would otherwise work.

REPRESENTATION

SECTION 1. The Madison Heights Fire Fighters Association shall be represented in all negotiations by representatives of the Association. Said committee shall be authorized by the Association to bargain for the individuals in the Association, and, shall upon ratification, and subsequent signing of agreement, be able to execute agreements binding on the members of this Association in their dealings with the City. The Association shall negotiate with such representatives of the City government as provided by resolution, ordinance, or policy adopted by the City Council of the City of Madison Heights.

SECTION 2. The bargaining committee of the Association will include not more than four (4) officers of the Madison Heights Fire Department and may include not more than two (2) non-employee representatives. The Association will furnish the City Manager's office with a written list of the Association's employees bargaining committee prior to the first bargaining meeting.

ARTICLE II - AGENCY SHOP

SECTION 1. Employees who are part of the Association's bargaining unit may authorize the City to pay their service fees or dues to the Association and to deduct the amount of the dues or service fees from each pay. Upon receipt of written authorization, the Employer shall make the deduction at the next pay period designated for this purpose. Dues and service fees shall be collected in advance for the following month, and the total amount deducted each month shall be forwarded to the Association Treasurer within 14 days. Members of the bargaining unit laid off shall have their Dues or service fees automatically deducted upon return to employment with the City without signing another written authorization. Deductions for any calendar month shall be remitted to the designated financial officer of the Association with a list from whom the dues or service fees have been deducted.

The Association shall defend, indemnify and hold the employer harmless against any and all claims, demands, suits or other forms of liability that shall arise out of or by reason of action taken by the employer for purposes of complying with any of the provisions of this article.

In the event the Association requests that the Employer deduct monies in excess of the amounts deducted as of the date of this Agreement, such request shall be effective thirty (30) days after the City's receipt of such request along with written assurance from the Association that such additional amounts have been authorized by the membership.

SECTION 2. If any provision of this Article is invalid under federal law or the laws of the State of Michigan, such provision shall be modified to comply with the requirements of federal or state law or shall be renegotiated for the purpose of adequate replacement.

ARTICLE III - HEALTH INSURANCE

SECTION 1.

Medical Insurance

A. Effective January 1, 2012, all eligible employees shall be enrolled into Blue Cross Blue Shield Community Blue 4 (CB4) medical plan with a closed formulary \$5 generic/\$40 preferred brand/\$80 non-preferred brand prescription drug card.

The CB4 medical plan shall include a \$500 single/\$1,000 couple/family first dollar deductible, after which coinsurance will be provided at 80% with an annual employee maximum co-insurance out of pocket at \$1,500 single and \$3,000 family. In accordance with Health Care Reform preventative care is covered 100%. Copays shall include \$30 for office visits, \$30 for urgent care, and \$150 for emergency room visits.

Effective January 1, 2012, the City shall establish a Cafeteria Plan Section 125 Flexible Spending Account (FSA) for qualified medical expenses compliant with all IRS regulations. Employees may elect to contribute into the FSA on a pre-tax basis up to a limit set by the employer in compliance with IRS regulations and Health Care Reform. Employees must establish their contributions each calendar year, and the amount may not be altered unless the employee experiences a qualifying event as defined by the IRS. The City shall not contribute into the employee's FSA.

Qualified purchases during the calendar year using FSA funds must be submitted for reimbursement no later than the last day of February the following calendar year. Any money contributed into the FSA and not spent will be forfeited by the employee.

The City reserves the right to self insure any and all medical insurance plans as described in this Collective Bargaining Agreement at the City's sole discretion.

Effective with payroll check dated July 14, 2017 the City reduced the health care premium sharing for all full-time employees from 20% to 10%. The 10% premium sharing and PA 152 opt-out by City Council will continue for the next contract effective July 1, 2018 and will not be subject to change or negotiations during the term of that contract; however, the moratorium on these issues will be no more than three (3) years and will be subject to negotiation no later than June 30, 2020.

Effective July 1, 2018 the 10% premium sharing and PA 152 opt-out by City Council will continue through the contract through June 30, 2021 and will remain in effect for the term of the subsequent contract beginning July 1, 2021.

Blue Cross defines family to include employee, spouse, and children through the end of the calendar year in which the children reach their 19th birthday.

Employees may, at their option and at their own expense, provide protection for older dependents, such as: parents, blood relatives, members of their household, and for children over 19.

A coordination of benefits program with disclosure of other carriers shall be instituted. Each employee shall within one month after ratification of this Agreement provide the City with his or her spouse's name,

social security number, employer, and the name of the hospitalization plan, if any, which covers the spouse at the spouse's place of employment. The City in conjunction with Blue Cross/Blue Shield will implement coordination of benefits pursuant to M.C.L.A. 550.251, et. seq. and the rules of the State Insurance Commission both of which are hereby incorporated by reference as though fully stated herein.

In the event that two City employees are married to each other, the hospitalization insurance set forth above shall be limited as follows: Each employee will receive fully paid health care coverage as a subscriber or dependent, but not both. Each may maintain his/her own individual contract or one-family contract with one employee as the subscriber and the spouse as a dependent. Similarly, any children or other dependents can be members of one employee contract but shall not have coverage as dependents on two employee contracts.

Opt Out

An employee may elect to receive a one-time only taxable payment of \$2,000 from the City in exchange for the employee's withdrawal from the City's health insurance plan indefinitely. This "opt out" program applies only to employees who, as of the 1997 enrollment period, have two-person or family coverage in any of the Blue Care Network, Community Blue Option 1 or Blue Cross/Blue Shield insurance plan(s). Eligibility is also contingent upon the employee providing proof to the City that he/she has health insurance coverage under their spouse's health insurance plan. City employees who are married to each other are not eligible to receive the "opt out" incentive.

An employee may elect to become reinstated to the City's health insurance plan prior to the next regular annual enrollment period if and only if he/she provides proof to the City that he/she has lost health insurance coverage or provides proof of a HIPAA qualifying event. The employee is not eligible to become reinstated to the City's plan prior to the next regular annual period, unless he/she has lost health insurance coverage, or provides proof of a HIPAA qualifying event.

In all cases where an employee who received the "opt out" payment wishes to become reinstated on the City's health insurance plan during the term of this Agreement, the "opt out" payment shall be amortized over the sixty month duration of this Agreement by requiring the employee to remit to the City or have deducted from his/her pay a pro-rated amount of the \$2,000 "opt out" payment based on the number of months out of the sixty month duration of this Agreement during which the employee was off the City's plan. For example, if an employee opted back on the City's plan fifteen months after receiving the incentive payment, the employee would owe the City an amount equal to 45/60ths or 3/4 ths of the \$2,400 "opt out" payment.

Effective July 1, 2004, the opt-out payment was increased to \$2,400 paid annually. The proration in cases where employees wish to become reinstated on the City's health insurance shall be over a twelve-month period.

Effective August 25, 2014, the opt-out payment shall be increased to \$3,000 paid annually with the same proration methodology (at \$250 per month) and other provisions as listed above.

Effective July 1, 2022 the opt-out payment shall be increased to \$4,000 paid annually with the same twelve (12) month proration methodology and other provisions as listed above.

The "opt out" payment shall not be counted in final average compensation for the purpose of retirement nor shall an Act 345 pension contribution be deducted from the "opt out" payment.

SECTION 2.

A. The City of Madison Heights will pay the plan above for semi-private service for any full time employee who is disabled and unable to work as a result of an injury arising out of the course of employment until retirement age.

B. The City of Madison Heights will pay for the same Blue Cross/Blue Shield coverage set forth in 2A above for any employee with at least one year of service who is disabled and unable to work as a result of a non-duty related injury or illness up to a maximum period of two (2) years beginning the month after the employee is disabled.

C. For purposes of Section 2, Parts A and B, whether or not an employee is disabled will be determined according to standards established in the Michigan Worker's Disability Compensation Act.

SECTION 3.

Optical

The City of Madison Heights shall pay the premium for the current basic eye program as provided by Co-Op Optical.

BENEFITS: Each eligible employee, spouse, all dependent children under 19 years of age and bona fide dependent college students are entitled to an eye examination and a pair of glasses, if needed, once every two years.

This plan provides singled vision lenses or for wearers of bifocals a choice of Kryptok or D-seg 25mm bifocal lenses or trifocal lenses, in glass or plastic. There is an allowance of \$58.00 towards any frame.

Or for patients who prefer contact lenses to glasses, there will be an allowance towards contact lenses. This exam is a necessary prerequisite to determine if contact lenses are suitable for the patient.

Or for post cataract patients, there will be a \$50.00 allowance towards the total cost for lenticular lenses.

SURCHARGES: A patient selecting other items available in the optical office but not included in the plan (i.e. other multifocal lens types, oversize lenses, more expensive frame styles or indoor tints) would pay his own surcharge. A patient selecting frames not included in the funded plan, would pay the marked price minus \$58.00.

There will be a lens surcharge on heavy prescriptions when the lens power exceeds 10.00 diopters spherical and/or 4.00 diopters cylindrical. Glasses will be available to wearers of corrective lenses only. This plan does not cover outdoor tints (sun glasses).

SECTION 4.

Dental

For the period prior to July 1, 2004, the City shall pay the full cost of the current Delta Dental program. The basic coverage as herein provided is Class I benefit, basic dental services 75%; Class II benefit, prosthodontic dental services 75%. The maximum benefit per person per contract year is \$1,000 for Class I and Class II benefits.

Effective July 1, 2004, the City shall provide Delta Dental Premier dental program coverage to employees and dependents (spouse and eligible children).

Coverage as herein provided is Class I benefit basic dental services, Class II benefit, periodontic/endodontic dental services, and Class III benefit prosthodontic dental services, each at 85% in-network and 75% out-of-network.

The City will provide Class IV, orthodontia services, 50% with a maximum lifetime benefit of \$1,000.

The maximum benefit per person per contract year is \$1,500 for Class I, II and III benefits.

SECTION 5.

Retiree Health Care

Full term retirement shall be defined as twenty-five years of service.

THE FOLLOWING PROVISIONS WERE AGREED TO FOR THE CONTRACT PURSUANT TO THE PARTIES' TENTATIVE AGREEMENT OF AUGUST 24, 2011:

Effective January 1, 2012, all eligible employees hired by the City prior to July 1, 2011 and qualified spouse who retire on or after January 1, 2012, the City shall provide Community Blue 4 or its equivalent with the drug card provided at the date of retirement, subject to prescription mirroring below.

All retirees retiring after August 18, 2014 and who are eligible for retiree health insurance as defined by this Collective Bargaining Agreement, shall receive the same prescription drug benefits afforded to active employees.

For all eligible members hired by the City before July 1, 2009, and retiring before March 30, 2011 or on or after January 1, 2012, the City will provide health insurance coverage to the retiree's spouse at the time of retirement only. The City will extend health insurance to eligible dependents as of the effective date of retirement only up to the age of 25, with the retiree paying the full cost of the difference between couple or single coverage applicable at the time of retirement and the cost to provide for the eligible dependent.

Health Care Savings Program (HCSP)

For all members hired on or after July 1, 2009, no retiree health insurance will be provided. In lieu of health insurance, the employee shall receive a Health Care Savings Plan (HCSP) into which the City will contribute \$100 per month and the employee shall contribute 5% of base salary.

Effective September 1, 2015, for employees hired after July 1, 2009, the City's contribution to the Health Care Savings Plan will be changed from \$100 per month to an amount equal to 3% of the employee's base wage per month.

Effective upon ratification of the July 1, 2018 – June 30, 2021 agreement (April 22, 2019), the City contribution to the HCSP shall increase to 3.5% and the employee contribution shall decrease to 4.5%.

Upon termination of employment with the City, for any reason, the employee contribution portion of the HCSP shall be available for use on a tax-free basis for any medically related expense as permitted under IRS regulations. The employer contribution portion shall be available to the employee after a 7 year vesting period.

Effective July 1, 2017, the employer contribution portion shall be available to the employee after a five (5) year vesting period.

Retirees after July 1, 2011 must enroll in Medicare Parts A & B when they become eligible, at the retiree's sole expense.

Upon the death of a retiree, retiring on or prior to December 31, 1989, the City's obligation to provide hospitalization insurance to the spouse shall cease. The City shall continue to provide hospitalization insurance to the spouse, upon the death of a retiree retiring on or after January 1, 1990, unless the spouse shall remarry. If the spouse of a retiree, entitled to continued hospitalization insurance coverage under this subsection upon the retiree's death, obtains employment elsewhere following the retiree's death, said spouse shall have the option of obtaining hospitalization insurance with the subsequent employer or retaining the coverage enumerated above. In no event will the spouse be allowed to retain two or more separate hospitalization insurance plans. In the event the spouse obtains, at the spouse's option, hospitalization insurance elsewhere, there shall be no liability with the City. Upon termination of subsequent employment the spouse, after giving notice to the City, may resume with the City, retiree hospitalization insurance as was in effect at the time of the retiree's retirement.

If a retiree obtains employment elsewhere, said retiree shall have the option of obtaining hospitalization insurance with the subsequent employer or retaining the coverage enumerated above. In no event will the employee be allowed to retain two or more separate hospitalization insurance plans. In the event the retiree obtains, at his/her option, hospitalization insurance elsewhere, there shall be no liability with the City. Upon termination of subsequent employment the retiree, after giving notice to the City, may resume with the City, retiree hospitalization insurance as was in effect at the time of his/her retirement.

The City of Madison Heights shall assume the full cost of Community Blue Option 4 and \$5 generic/\$40 preferred/\$80 non-preferred prescription drug card for those employees hired prior to July 1, 2009 who retire under a duty-connected disability on or after January 1, 2012. The provisions of Subsection (B) shall apply as to the employee obtaining other employment and/or other hospitalization insurance. Health insurance shall not be provided to employees hired on or after July 1, 2009 who retire under a duty connected disability; rather, these employees will be covered under their Health Care Savings Plan (HCSP) as outlined in Section 5 above.

THE FOLLOWING PROVISIONS WERE AGREED TO PURSUANT TO THE PARTIES' RATIFIED TENTATIVE AGREEMENT OF 2019:

- A. 90/10 premium sharing through the duration of the contract and for the next contract.
- B. Employees who retire on or after July 1, 2019 who are eligible for retiree healthcare shall mirror the active health care plan, including any employer contributions to HSA, HRA or other employer contributions made to active employees. Should the City cease to provide medical insurance to active employees, eligible retired members shall receive benefits equal to those at the time of cessation.

The retirees shall also mirror the "opt-out" provisions and payments of active employees.

- C. Eligible retirees that were hired before July 1, 2009 and attain Medicare age shall receive a \$300 stipend per month per employee and per eligible spouse towards the purchase of Medicare Supplemental insurance, at which point all City obligations to provide health insurance shall cease.
- D. The City shall offer to any member of the bargaining unit, who is eligible for retiree health care with less than twenty (20) years of credited service the option to participate in a retirement health care buy-out program. Should a member choose to participate, the City shall deposit \$4,000 per year of credited service into a Retiree Health Care Savings Account, after which the Employee shall be eligible to participate in the City's RHSP for all future years of service.

E.
Duty Disability

Members of the department hired on or after July 1, 2009, who meet the eligibility requirements for a duty related disability pension, and have been granted such pension by the City of Madison Heights Act 345 Retirement Board, will be eligible for retiree health insurance so long as they continue to receive a duty disability pension from the City of Madison Heights subject to the following conditions:

1. It will cover the duty disability retiree and their spouse and dependents at the time they were determined to be eligible for duty disability retirement only;
2. During the period when they are eligible, the member will be provided the same health insurance and prescription drug coverage provided to active employees as may change due to mirroring.
3. A member will not be eligible to receive benefits under this provision if they or their spouse are eligible to receive health insurance benefits under any other health insurance plan; This benefit shall cease upon the occurrence of any of the below events:
 - a. Termination of the employee's duty disability retirement and pension.
 - b. Eligibility to participate in a federal or state health care program that provides similar insurance to that of the active workforce.
 - c. Attainment of regular retirement age, but under no circumstances will this benefit continue past age sixty-five (65).
4. To be eligible under this benefit, anyone hired on or after July 1, 2009 who has a retiree healthcare savings plan, the retiree must first utilize and exhaust those payments to pay premiums for these benefits and, thereafter, if otherwise eligible, the City will pay the benefits above.

SECTION 6.

The City shall reimburse \$125 annually for the purpose of an annual physical examination upon application and presentation of appropriate receipts. Said reimbursement shall cover physical examination only and shall not apply toward treatment of illness or injury.

Effective May 10, 2004, the City shall reimburse \$125 each Fiscal Year for the purpose of an annual physical examination upon application and presentation of appropriate receipts, including prescription glasses and prescription sunglasses.

Effective 7/1/14 the Medical Examination Reimbursement shall be eliminated and the City will provide an additional \$125 under Article XIII - Uniform Allowance.

SECTION 7. The City shall assume the cost for an annual influenza vaccination for all employees and shall assume the cost of DTP vaccination to be administered once every ten years unless directed otherwise in writing to the City by a physician.

SECTION 8. PATIENT PROTECTION AND AFFORDABLE CARE ACT/HEALTH CARE REFORM ACT OF 2010

The City shall comply with all provisions of the Patient Protection and Affordable Care Act [Public Law 111-148 of the 111th Congress, 42 U.S.C. 18001] and as such health insurance plans may be subject to change in order to remain in compliance with same and avoid penalties and subsidies.

If the City believes that the current insurance plans are inconsistent with the Patient Protection and Affordable Care Act [Public Law 111-148 of the 111th Congress, 42 U.S.C. 18001], the City may reopen the Collective Bargaining Agreement to address Affordable Health Care Reform Act issues only.

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ARTICLE IV - FAMILY AND MEDICAL LEAVE

Nothing in this Agreement shall supersede the City's policy to comply with the Federal Family and Medical Leave Act (FMLA).

If, during the FMLA leave period, the employee is able to use accrued leave time to achieve the required number of normal service days in the month which is defined as eight (8) days for 24-hour personnel and eighteen (18) days for 8-hour personnel, the employee shall continue to receive all benefits. If, during the FMLA period, the employee is on unpaid status and is unable to achieve the required number of normal service days in the month as defined herein, the employee shall receive group health insurance benefits (i.e. hospitalization, dental, optical) and life insurance benefits only.

ARTICLE V - WORKER'S DISABILITY COMPENSATION

SECTION 1. Provisions of the Michigan Worker's Disability Compensation Act shall apply in all accidents or injuries to employees in the line of duty. Each person occupying a position of permanent full time employee, who is unable to work as a result of an injury arising out of the course of employment, shall receive full pay for the one (1) week waiting period required by the Worker's Disability Compensation Act, which shall not be chargeable to the employee's sick leave, provided, that an employee who does receive worker's disability compensation for the first week of injury shall pay over such compensation to the City of Madison Heights. Further, the payment shall be the amount provided under the Michigan Worker's Disability Compensation Act, to which the City shall add an amount in addition to the amount being received from the worker's disability compensation payment, which shall equal ninety (90%) percent of the employee's net pay at the time of the injury. Net pay as referred to herein, shall be the annual gross base less federal and state income taxes, at the time of injury. The employee shall have the option of using accumulated sick time to make up the difference between 90% and 100% of net pay. Sick pay shall then be charged at four hours for each work day used since fire fighter's sick time is charged on a 15- hour per month and 180- hour year basis. Once established, the amount paid by the City shall not increase and two (2) years from the date of injury all City payments and benefits shall cease. If, within said two (2) year period, the employee shall become qualified for assistance under Michigan Act 345, as amended, or if the employee becomes able to work in some business or occupation other than regular employment at the time of injury which will pay an amount substantially equal to or more than that allowed by Public Act 345 for total disability retirement, the City's amount shall be terminated. Ability to work in another business or occupation will be determined by a medical committee composed of one doctor selected by the City, one doctor selected by the M.H.F.F.A. and a third medical doctor selected by the first two (2) doctors. The City and the M.H.F.F.A. shall each pay for their own selected doctor and shall share equally the cost of the third doctor. Failure on the part of the disabled employee to submit to such medical examination shall automatically terminate the City's obligation hereunder.

SECTION 2. In no case shall compensation provided by the City plus monies received from all City paid insurance sources during periods of disability exceed the employee's actual wage.

ARTICLE VI - LIFE INSURANCE

SECTION 1.

The employees shall be entitled to group life insurance valued at \$50,000.00. The entire cost of premiums for same shall be assumed and paid by the City of Madison Heights. The additional premium may be deducted from the employee's pay. The City will pay the necessary premiums for continuation of \$50,000.00 life insurance for any employee disabled, in accordance with provision of the group policy if said employee was injured on the job or if said employee has been an employee for one (1) continuous year prior to the disablement. This insurance shall be paid up to retirement age of the employee.

SECTION 2.

LIFE INSURANCE AT RETIREMENT

Commencing July 1, 1995, and upon retirement with a City pension, each employee shall be entitled to a group life insurance policy valued at \$10,000.00. The entire cost of premiums for same shall be assumed and paid by the City of Madison Heights.

Effective September 12, 2011 retiree life insurance shall be eliminated for employees hired after July 1, 2009.

ARTICLE VII - LONGEVITY PAY

All employees hired before July 1, 2009 having completed five (5) or more years of continuous service shall be eligible to receive longevity pay on the first payday after their anniversary date.

After completion of 5 years but less than 10 years	2% of base pay (including ALS pay, but excluding cola, overtime and premium pay)
After completion of 10 years but less than 15 years	4% of base pay (including ALS pay but excluding cola, overtime and premium pay)
After completion of 15 years but less than 20 years	6% of base pay (including ALS pay but excluding cola, overtime and premium pay)
After completion of 20 years and over	8% of base pay (including ALS pay but excluding cola, overtime and premium pay)

During the contract in which the employee retires under one of the City's retirement plans, the employee shall be entitled to receive, at the time of retirement, a pro-rated portion of the longevity. All longevity compensation is subject to deduction for income tax, and retirement.

Effective July 1, 2009, longevity pay shall be eliminated for all new hires.

ARTICLE VIII - VACATIONS

SECTION 1. All full time fire fighters hired before July 1, 2009 with a total service as indicated below will receive vacation leave on their anniversary date subject to the provision of Article XV, Section 5:

24-Hour Employees

1 Year thru 4 years service	144 hours per year
5 Years thru 9 years service	192 hours per year
10 Years thru 14 years service	240 hours per year
15 Years service and over	288 hours per year

40-Hour Employees

1 Year thru 4 years service	80 hours per year
5 Years thru 9 years service	120 hours per year
10 Years thru 14 years service	160 hours per year
15 Years service and over	200 hours per year

For employees hired after July 1, 2009, vacation accrual shall be as follows:

24-Hour Employees

1 Year thru 4 years service	108 hours per year
5 Years thru 9 years service	162 hours per year
10 Years thru 19 years service	216 hours per year
20 Years service and over	270 hours per year

40-Hour Employees

1 Year thru 4 years service	80 hours per year
5 Years thru 9 years service	120 hours per year
10 Years thru 19 years service	160 hours per year
20 Years service and over	200 hours per year

Effective April 29, 2019, in conjunction with the elimination of Super Kelly days (see Article VIII(A) below), the vacation hours of all 24-hour employees at all service levels, and for those hired before and after July 1, 2009, shall be increased by 144 hours, accordingly:

24-Hour Employees hired before July 1, 2009:

1 Year thru 4 years service	288 hours per year
5 Years thru 9 years service	336 hours per year
10 Years thru 14 years service	384 hours per year
15 Years service and over	432 hours per year

24-Hour Employees hired after July 1, 2009:

1 Year thru 4 years service	252 hours per year
5 Years thru 9 years service	306 hours per year
10 Years thru 14 years service	360 hours per year
15 Years service and over	414 hours per year

During the first year of implementation after April 20, 2019, the additional 144 hours of vacation time will be added on a pro rata basis, based on the employee's anniversary date relative to the April 29, 2019 effective date, and using fractions of a month where necessary. Example 1: The employee was hired before July 1, 2009 and his last anniversary date was June 1, 2018 at which time he had 12 years of service; on April 29, 2019 he shall receive an additional 24 hours of vacation time ($2/12$ or $1/6 \times 144$ hours) and then on June 1, 2019 he shall receive 384 hours of vacation time, and in successive years proceed pursuant to the above schedule. Example 2: The employee was hired after July 1, 2009 and his last anniversary date was September 15, 2018 at which time he had 9 years of service; on April 29, 2019 he shall receive an additional 66 hours of vacation time ($5.5/12 \times 144$) and then on September 15, 2019 he shall receive 360 hours of vacation time, and in successive years proceed pursuant to the above schedule.

The above-referenced additional 144 hours of vacation time is for the purpose of complying with the Fair Labor Standards Act, in place of the former Super Kelly days. The additional 144 hours of vacation time shall be credited upon date of hire, and annually on the member's anniversary date, until employment is terminated. Upon termination of employment for any reason, the member will be paid for these unused vacation hours, pro-rated on the basis of $1/12$ th for each month of service from the member's anniversary date to the date employment is terminated.

SECTION 2. Probationary fire fighters at the completion of one year of service, shall earn vacation time beginning retroactive to the first date of hire.

Probationary fire fighters shall be granted vacation without deduction of pay for a period of one-half ($1/2$) work day for each holiday actually worked during the first year of service subject to Article IX, Section 2. All accumulated vacation days of probationary fire fighters will be taken in consecutive calendar days as approved by the Department Head.

SECTION 3. Vacation leave shall be paid at the authorized regular rate of pay being earned at the time the vacation is taken. Employees who are leaving the service of the City for any reason and are entitled to receive payment for accrued vacation will be paid for such time. An employee who has served over one year shall be paid for any accrued vacation due on leaving the service of the City.

SECTION 4. Vacation leave credits shall accrue from the date an employee enters the service of the City. Vacation leave shall be granted to employees covered hereby by the management representative of the Fire Department who is in charge of scheduling vacations.

SECTION 5. All requests for vacation must be submitted to and approved by the Department Head provided that:

There shall be a maximum of two (2) members allowed on vacation leave for each shift, and not more than one (1) of these may be an Officer;

Members of the Madison Heights Fire Fighters Association must request any leave time prior to the start of the shift (0800 hours) which will be affected by the vacation time. If this is done, the vacation request will be granted if it does not exceed the number of individuals allowed off in (A) above;

Vacation leave will not be approved when a request is made after the start of the shift (0800 hours) if said request will cause another member to be called in on an overtime basis even if the maximum number of individuals allowed off in (A) above have not been given time off.

SECTION 6. Vacations shall be accumulative not to exceed 288 hours for the fire fighter assigned to a twenty-four hour day schedule and not to exceed 375 hours for the fire fighter assigned to an 8-hour/5-day or 10-hour/4-day schedule.

A. Unused accumulated vacation leave shall not exceed 288 hours for a fire fighter assigned to a 24-hour day schedule and shall not exceed 375 hours for a fire fighter assigned to an 8-hour/5-day or 10-hour/4-day schedule. Unused accumulated vacation leave is defined as the maximum vacation leave that a Fire Fighter is permitted to carry over from year to year.

B. On each fire fighter's anniversary date, current vacation leave shall be credited as specified in Section 1, above. Current vacation leave is defined as vacation that a fire fighter is credited on his or her annual anniversary date.

C (I). A fire fighter on a 24-hour day schedule, who retires on his/her anniversary date, shall be entitled to be paid for a maximum of 288 hours of unused accumulated vacation leave and a maximum of 288 hours of current vacation leave. In addition, said fire fighter shall be paid for a maximum of 80 hours of holiday time, the method of payment of which is hereinafter specified in Article IX, Section 2.

C (II). A fire fighter on a 24-hour day schedule, who retires on his/her anniversary date, shall be entitled to have a maximum of 378 hours of unused accumulated vacation

leave and/or current vacation leave and/or holiday time included in his/her average final compensation as provided in Article XXI, Section 2. Any unused accumulated vacation leave and/or current vacation leave and/or holiday time in excess of the maximum of 378 hours which is included in average final compensation, up to the maximum amount set forth in Paragraph (C)(I), shall be paid to the fire fighter in cash.

D (I). A fire fighter 8-hour/5-day or 10-hour/4-day schedule, who retires on his/her anniversary date, shall be entitled to be paid for a maximum of 375 hours of unused accumulated vacation leave and a maximum of 200 hours of current vacation leave.

D (II). A fire fighter on 8-hour/5-day or 10-hour/4-day schedule, who retires on his/her anniversary date, shall be entitled to have a maximum of 280 hours of unused accumulated vacation leave and/or current vacation leave included in his/her average final compensation as provided in Article XXI, Section 2. Any unused accumulated vacation leave and/or current vacation leave in excess of the maximum of 280 hours which is included in average final compensation, up to the maximum amount set forth in Paragraph (D)(I), shall be paid to the fire fighter in cash.

E (I). A fire fighter on a 24-hour day schedule, who retires/terminates on a date other than his/her anniversary date, shall accrue 24 hours of current vacation leave for each month in which said fire fighter has been paid for 8 days.

E (II). A fire fighter on a 24-hour day schedule, who retires on a date other than his/her anniversary date shall be paid for and have a maximum of 378 hours of unused accumulated vacation leave and/or current vacation leave and/or accrued holiday time included in his/her average final compensation as provided in Article XXI, Section 2. Any unused accumulated vacation leave and/or current vacation leave and/or accrued holiday time in excess of the maximum of 378 hours which is included in average final compensation must be either used by the fire fighter prior to retirement or will be used to extend the effective retirement date.

F (I). A fire fighter on 8-hour/5-day or 10-hour/4-day schedule, who retires/terminates on a date other than his/her anniversary date shall accrue 16.67 hours of current vacation leave for each month in which said fire fighter has been paid for 18 days.

F (II). A fire fighter on 8-hour/5-day or 10-hour/4-day schedule, who retires on a date other than his/her anniversary date shall be paid for and have a maximum of 280 hours of unused accumulated vacation leave and/or current vacation leave included in his/her average final compensation as provided in Article XXI, Section 2. Any unused accumulated vacation leave and/or current vacation leave in excess of the maximum

of 280 hours which is included in average final compensation must be either used by the fire fighter prior to retirement or will be used to extend the effective retirement date.

G. Upon termination of employment for reasons other than retirement, a fire fighter shall be entitled to be paid for unused accumulated vacation leave and any unused accrued current vacation leave as specified in Subsections (E)(I) and (F)(I).

H. It is understood that at the time of retirement or termination, a fire fighter shall only be paid under this Section 6 for unused accumulated vacation leave, unused current vacation leave and/or holiday time that he/she had previously earned or accrued.

ARTICLE VIII(A) – SUPPRESSION HOURS/SCHEDULE

Effective April 29, 2019, the Super Kelly days will be eliminated. The existing work schedule shall remain the same, except for the elimination of the Super Kelly days. Over the course of the 28-day work periods, this work schedule consists of 216 hours (nine duty days), 216 hours (nine duty days), 240 hours (ten duty days), repeating. The hourly rate of employees for overtime and all other employee benefit purposes shall continue to be the annual base wage divided by 2,808.

ARTICLE IX - HOLIDAYS

SECTION 1a. THE RECOGNIZED HOLIDAYS FOR 24-HOUR EMPLOYEES SHALL BE:

Independence Day Day Before New Year's Day
Labor Day New Year's Day
Veteran's Day Good Friday
Thanksgiving Day Easter
Day Before Christmas Day Memorial Day
Christmas Day Employee's Birthday

THE RECOGNIZED HOLIDAYS FOR 8-HOUR EMPLOYEES SHALL BE:

Independence Day Christmas Day
Labor Day Day Before New Year's Day
Veteran's Day New Year's Day
Thanksgiving Day Good Friday
Day After Thanksgiving Day Memorial Day
Day Before Christmas Employee's Birthday

THE RECOGNIZED HOLIDAYS FOR 10-HOUR EMPLOYEES SHALL BE:

Independence Day Day Before Christmas
Labor Day Christmas Day
Thanksgiving Day Day Before New Year's Day
Martin Luther King Day New Year's Day
President's Day Memorial Day

Should a recognized holiday fall on one of the 10-hour Fire Marshal's regularly scheduled days off, the regular scheduled work day immediately preceding or immediately following the employee's regularly scheduled day off shall be recognized as a holiday. Should a recognized holiday fall on the Fire Marshal's regularly scheduled work day, the day that shall be recognized as the holiday shall be determined upon mutual agreement of the Fire Marshal and Fire Chief based on operational needs.

SECTION 1b. Effective July 1, 2011, the following holidays were eliminated:

Employee's Birthday
Veteran's Day
Good Friday
Labor Day
Memorial Day

SECTION 1c. Effective July 1, 2015, all paid holidays shall be restored as follows:

Independence Day Day Before New Year's Day
Labor Day New Year's Day
Veteran's Day Good Friday
Thanksgiving Day Easter
Day Before Christmas Day Memorial Day
Christmas Day Employee's Birthday

SECTION 2. Fire Fighters are required to work during these holidays when their platoon is scheduled to be on duty. In consideration of the requirement for fire fighters to work during the period that their platoon is scheduled to be on duty as aforesaid, fire fighters are granted an additional three and one-third (3-1/3rd) working days to their regular vacation period which shall be prorated at the rate of 6.66 hours per month actually worked and added to the employee's bank on his/her anniversary date. Provided, further, however, that an employee who has not completed at least three (3) months of service shall be granted the same consideration at the above rate prorated from date of hire.

Effective July 1, 2015, the eighty (80) hours of holiday time which prior thereto were partial compensation for holidays shall be purchased by the City on the employee's anniversary date, at an hourly rate computed by dividing the employee's annual gross salary (including ALS pay) by 2080 hours, rather than credited to the employee's vacation bank as further set forth herein:

A. EMPLOYEES WITH TEN OR MORE YEARS OF SERVICE.

The City shall purchase all eighty (80) hours annually on the employee's anniversary date.

B. EMPLOYEES WITH FIVE OR MORE YEARS OF SERVICE BUT LESS THAN TEN YEARS.

The City shall purchase a minimum of forty-eight (48) hours. At the employee's option, the City will purchase all or any part of the remaining thirty-two (32) hours. Each year, at least thirty (30) days prior to the employee's anniversary date, he/she must notify the City in writing if he/she wishes to have the City purchase any hours in excess of the forty eight (48) hours as provided herein.

C. EMPLOYEES WITH LESS THAN FIVE YEARS OF SERVICE.

The City shall purchase a minimum of forty (40) hours. At the employee's option, the City will purchase all or any part of the remaining forty (40) hours. Each year, at least thirty (30) days prior to the employee's anniversary date, he/she must notify the city in writing if he/she wishes to have the City purchase any hours in excess of the forty (40) hours as provided herein.

SECTION 3 In further consideration, a fire fighter who is required to work sixteen (16) hours or more on a recognized holiday, as referenced in Section 1a above, shall receive an extra one-half day's pay which shall be the fire fighter's annual gross base salary divided by 2080 hours times eight (8) hours.

SECTION 4. A fire fighter who is required to work eight (8) hours or more on a recognized holiday, as referenced in Section 1a above, shall receive an extra four (4) hours of overtime pay according to the formula in the above Section 3.

SECTION 5. An employee on an 8-hour/5 day or 10-hour/4-day schedule who works on a recognized holiday as referenced in Section 1a above will be compensated at two times his/her regular hourly rate exclusive of his/her holiday pay as set forth in Section 2 above.

ARTICLE X - SICK AND OTHER FORMS OF LEAVE

A. Employees who work the 54 hour work week shall accrue sick leave at the rate of 15 hours per month for each month in which they have worked eight normal 24 hour duty days. Employees working the 40 hour week shall accrue sick leave at the rate of eight hours per month for each month that they have worked 18 days. Such time shall be computed from the date of appointment and thereafter from the beginning of each fiscal year.

B. Sick leave for all fire personnel shall be charged on hour per hour basis for time away from duty.

C. Sick leave for 24-hour employees may be accumulated to a maximum of 708 hours and for the 8-hour/5-day or 10-hour/4-day employees sick leave may be accumulated to a maximum of 514 hours with the following provisions:

24-HOUR EMPLOYEE: All accumulated sick leave hours in excess of 528 as of July 1, 1982 as provided in Article IX, Part C, of the July 1, 1982 thru June 30, 1984 collective bargaining agreement between the City and the union shall be held in a reserve sick leave bank and if unused at retirement shall be bought back by the City at 50% of value based on the employee's wage rate at time of retirement.

All sick leave hours accumulated during each contract year in excess of 708 shall be bought back by the City between July 15 and July 30 of each year at 50% of value.

The 50% buy back rate is 50% of the employee's hourly base wage excluding all differentials, premiums, longevity adjustments and other fringe benefits in effect on the last day of the fiscal year.

8-HOUR/5-DAY OR 10-HOUR/4-DAY EMPLOYEE: All accumulated sick leave hours in excess of 514 shall be bought back by the City at 50% of value based on the employee's wage rate at time of retirement.

All sick leave hours up to a maximum of 514 shall be placed in a current sick leave bank. All current sick leave hours accumulated during each contract year in excess of 514 shall be bought back by the City between July 15 and July 30 of each year at 50% of value. The 50% buy back rate is 50% of the employee's daily base wage, excluding all differentials, premiums, longevity adjustments and other fringe benefits in effect on the last day of the fiscal year.

Effective August 25, 2014, payout of unused sick leave shall be provided at separation only with a minimum of fifteen (15) years of service, or full pension, or in the event of layoff.

The above stated buy back of sick time shall be separate and distinct from the employee's short term and long term health and accident wage insurance policies, and further, the number of accumulated sick days shall in no way affect the insurance policies.

Provided further, however, that an employee who has not completed at least three (3) months of service, shall be granted sick leave at the above rate for attendance at a funeral of the immediate members of their family. Upon completion of their six (6) months probationary period the amount of time used for aforementioned funeral leave shall be deducted commensurately from the employee's sick leave credits.

E. Sick leave may not be granted in anticipation of future service.

Recognized holidays falling within a period of sick leave shall not be counted as sick hours for the 40-hour employee.

F. Sick leave shall only be used in case of illness or injury of the employee or as set forth in Part (H) below. Fire Fighters who find it necessary to be absent from their work shift shall obtain leave from their immediate superior prior to commencement of regular scheduled work shift when they are unable to report for work because of illness and/or contemplated absence. Furthermore, absence of an employee for more than one (1) working day without leave or acceptable justification may be cause for immediate dismissal. The City reserves the right to investigate sick leave abuse.

G. Evidence of illness or medical disability must be provided by a medical report for all sick leave granted of two (2) consecutive working days or more; provided, however, that the granting of sick leave for two (2) consecutive work days or more shall also be subject to such verification as the Department Head may see fit to require, including examination by a physician from the City examining agency.

H. Sick leave may be allowed in cases of sickness or injury occurring during the vacation period. Evidence of such incapacity from the first (1st) day must, however, be provided to the satisfaction of the Department Head and/or City Manager.

I. Twenty-four (24) hours of sick leave may be allowed in the event of illness of husband, wife or child to arrange for additional help at home, or transportation to hospital or doctors. Prolonged illness of a family member shall not be cause for use of sick leave; provided, however, in case of emergency, additional use of sick leave may be approved by the Department Head and/or City Manager. Eight (8) hours may be allowed in case of 40-hour employee.

J. Employees retiring with a City pension shall be paid for one-half (1/2) of their accumulated and unused sick hours at their rate of pay at retirement. For the 24-hour employee, the rate shall be based upon annual salary divided by 2808. For the 8-hour/5-day or 10-hour/4-day employee, the rate shall be based upon annual salary divided by 2080.

K.

Disability Insurance

A "short term and long term" health and accident wage insurance policy shall be purchased through the City of Madison Heights.

Said policy shall pay sixty percent (60%) of the employee's weekly wage after a sixty (60) calendar day waiting period and said payments shall continue until the age of sixty-five (65); provided the employee continues to be qualified, or until the employee is eligible for pension benefits, or until the employee obtains employment reasonably equal to his/her City employment. Any benefits from social security, worker's compensation, or other similar sources, shall be deducted from the wage insurance benefits so that an employee will receive a total of no more than sixty percent (60%) of his/her regular weekly gross wage and; provided further, that at the option of the employee, the sixty-day waiting period may be extended by the use of accumulated sick leave, vacation time or compensatory time.

In the event of an inadvertent delay of more than fourteen (14) days in the receipt of the insurance check, the City, upon request of the employee, will provide to the employee an advance equal to the amount of the insurance check provided that the employee will assign said insurance check to the City upon receipt thereof; and provided further, that the entire amount advanced by the City shall be repaid by the employee within 60 days from the date of the advance.

L.

FMLA

Nothing in this Agreement shall supersede the City's policy to comply with the Federal Family and Medical Leave Act (FMLA).

M. Leave time shall not be authorized for time periods less than three (3) hours.

N. The City shall provide seventy-two (72) hours of paid maternity/paternity leave for 24-Hour bargaining unit members on approved maternity or paternity leave. The City shall provide forty (40) hours of paid maternity/paternity leave for 8- or 10-Hour bargaining unit members on approved maternity or paternity leave.

This bank shall be awarded only upon birth or adoption of a child, and shall be separate from any other type of leave bank.

ARTICLE X(A) - LIGHT DUTY

A bargaining unit member having received medical clearance from his/her physician may request a light duty assignment, which shall be approved at the discretion of the Fire Chief and Human Resources Director, and continue while light duty work is available at the discretion of the Fire Chief and Human Resources Director. While an employee is on light duty, he/she shall work a 40-hour per week assignment. A light duty assignment is not intended as a permanent assignment and may be rescinded at any time at the sole discretion of the City.

ARTICLE XI - BEREAVEMENT LEAVE

In the event of death in the immediate family of the employee, the employee shall be entitled, when so required, to three (3) consecutive calendar days leave, which shall be the day of the funeral and the preceding two (2) days. In the event the funeral is 200 miles or more distant from Madison Heights, the employee shall be allowed two (2) consecutive additional days, which shall be the two (2) days following the funeral. If the employee is scheduled to work during either of those two (2) days following the funeral, the employee shall charge the time against sick or vacation time, or the said time shall be without pay. The immediate family shall be deemed to be: husband, wife, child, mother, father, sister, brother, grandparents, grandchild, mother-in-law, father-in-law, step-mother, step-father and relatives living in the same household regardless of relationship. Employees shall be entitled to one (1) day off with pay the funeral day, when so required; in the event of death of an aunt, uncle, niece, nephew, brother-in-law, and sister-in-law, where their attendance is required at the funeral.

ARTICLE XII - PERSONAL BUSINESS DAYS

Employees shall be granted personal business time off without loss of pay as follows:

24-HOUR PERSONNEL: All fire fighters and officers assigned to a 24-hour schedule shall be granted forty-eight hours of personal leave time annually. Such personal leave shall be earned at the rate of twelve hours for each three months actually worked.

8-HOUR/5-DAY OR 10-HOUR/4-DAY PERSONNEL: All personnel assigned to an eight hour/5 day or 10 hour/4 day schedule shall be granted thirty-two hours of personal leave time annually. Such leave time shall be earned at the rate of eight hours for each three months actually worked.

Personal leave shall be used only for problems that can only be resolved during working hours, and with prior permission of the Department. Such permission shall not be unreasonably withheld provided that use of personal business time will not be approved if to do so would require call-in of any off duty fire fighter/fire officer at overtime rates.

Members of the Union may use Personal Leave in conjunction with Vacation or Holiday Leave, provided that:

Such leave will not cause another member to be called in on an overtime basis;
Prior approval is received from the Department Head or his designee;

Personal leave time shall not be taken in advance of the three-month period in which it is earned. However, in cases of special need, the Chief of the Department may approve the use of a personal leave day in advance with the understanding that should the employee's employment with the City be terminated prior to his/her having earned said personal leave day, a dollar amount equal to the employee's daily gross wage shall be deducted from his/her final pay.

ARTICLE XIII - UNIFORM ALLOWANCE

SECTION 1. There shall be a uniform allowance paid to all members of the Fire Department with six (6) months' service or more (excluding clerical employees). The taxability of the uniform allowance shall be governed by Internal Revenue Service rules.

Effective July 1, 2014 the uniform allowance shall be \$675 per annum, payable in increments of \$337.50 with the first pay in July and \$337.50 with the first pay in December.

The first payment shall be prorated according to the number of months from the appointment to the next payment cut-off date which will be figured as the first day of July and the first day of January.

Effective July 1, 2019, the annual uniform allowance shall be increased to \$825, payable in increments of \$412.50 with the first pay in July and \$412.50 with the first pay in December.

SECTION 2. Effective July 1, 2014, officers in the Fire Department who are required to wear Class "A" uniforms at all times shall be paid a uniform allowance of \$695 per annum paid as in Section 1, in \$347.50 increments.

Effective July 1, 2019, the annual uniform allowance shall be increased to \$845, payable in increments of \$422.50 with the first pay in July and \$422.50 with the first pay in December.

SECTION 3. In addition to this, the City shall pay an additional "uniform allowance" in the amounts of \$200.00 to all newly hired Fire Fighters. This uniform allowance is considered to be paid in advance and the City shall deduct from the last pay of any fire fighter quitting the service of the City, a pro-rated amount of the last uniform allowance payment based on the amount of time remaining in the six (6) month period for which that payment was made. This provision shall not apply to persons being discharged. The City shall provide equipment required pursuant to MIOSHA Regulation Part 74 in addition to any other items agreed to by the parties.

SECTION 4. Part 74 of the Michigan Occupational Safety and Health Act is hereby incorporated by reference as though fully set forth herein.

ARTICLE XIV - GRIEVANCE PROCEDURE

SECTION 1. It is mutually agreed that all grievances arising under and during the terms of this Agreement and questions relating to safety of equipment used shall be settled in accordance with the procedure herein provided. However, safety grievances will go directly to Step 3 of the grievance procedure, and all time limits are reduced by one-half. Every effort shall be made to adjust controversies and disagreements in an amicable manner between the City and the Association.

SECTION 2. The Fire Fighters Association shall appoint a grievance committee which shall consist of one member from each platoon and the Vice President of the Association and will furnish the City with the names of its authorized representatives and the members of its grievance committee, and such changes as may occur from time to time in such personnel so that the City at all times, may be advised as to the authority of the individual representatives of the Association with which it may be dealing. The City will, in return, through its administrative heads, keep the Association advised as to its representatives.

SECTION 3. The Union President or designee can investigate and process grievances with prior approval of the officer-in-charge on a reasonable amount of duty time, without loss of pay. In addition, any arbitration procedure will be covered by this section.

SECTION 4 A grievance is defined as a claim that a specific article or section of this contract and/or the rules and regulations of the Madison Heights Fire Department have been violated. If any grievance arises over the interpretation or application of the contents of this Agreement or the supplements thereto, there shall be an earnest effort on the part of the parties to amicably settle such through the following procedures:

STEP 1. If the employee feels that he/she has a grievance, the employee may discuss the grievance with the immediate supervisor or refer the grievance to the grievance committee member on the platoon.

STEP 2. If the matter is thereby not resolved, the grievance committee member may discuss the matter with the officer-in-charge in an attempt to arrive at an adequate solution.

STEP 3. If the grievance cannot be resolved, the grievance committee member shall take it to the Association's grievance committee which committee must, within seven (7) calendar days from the date of the event about which the grievance is subject, reduce the grievance to writing and submit grievance to the Chief of the Department.

STEP 4. The Chief of the Department shall then have seven (7) calendar days within which to file a written answer to the grievance. If agreement cannot be reached at the Chief of the Department's level, the grievance and the answer of the Department Chief along with any other supplemental documents, shall be submitted to the City Manager within seven (7) calendar days.

STEP 5. Within seven (7) calendar days from receiving such notice, the City Manager shall make a determination and reduce same to writing, supplying copies of the answer to the employee involved, the Association and the Department.

STEP 6. In the event that the grievance is still unresolved after the response is due from the City Manager, either party may submit the grievance within seven (7) calendar days to final and binding arbitration to be conducted by the American Arbitration Association in accordance with the rules of the Association. An employee who has been disciplined or discharged may, at the employee's option within seven calendar days, elect to submit a grievance concerning said discipline and/or discharge to the Civil Service Commission, established under the provisions of Act 78 of 1935 as amended. An employee who selects the provisions of Act 78 shall be barred from the arbitration procedures set forth herein, and, likewise, an employee who selects the arbitration procedure shall be barred from the procedures established under Act 78.

SECTION 5. Expense for the arbitrator's services and proceedings shall be born equally by the City and the Association.

SECTION 6. The grievance must be taken up promptly and no grievance will be considered or discussed unless it is presented within the time limits presented above, unless extensions of those time limits are mutually agreed upon. This grievance procedure shall be followed except that any Fire Fighter may at any time, present a grievance directly to the Chief of the Department and have the grievance adjusted without intervention of the grievance committee, provided, however, that the adjustment is not inconsistent with the terms of this Collective Agreement or applicable law, and provided further, that the time limits specified herein shall apply to any grievance which is filed directly with the Chief by an individual Fire Fighter.

ARTICLE XV - DISCIPLINE

The parties agree that all disciplinary action shall be for just cause. In imposing any discipline, the employer will not take into account any reprimand that occurred more than eighteen (18) months previously.

ARTICLE XVI - SENIORITY

SECTION 1 Seniority shall be considered on a department-wide basis in accordance with the employee's last date of hire.

SECTION 2. PROBATIONARY EMPLOYEES: New employees hired in the Madison Heights Fire Department shall be considered as probationary employees for eighteen months from date of hire or one year after successful completion of required fire fighter and basic emergency medical technician training whichever is less but in no event shall the probationary period exceed eighteen months. Probationary employees who fail to successfully complete the required fire fighter and basic emergency medical technician training on the first occasion except as a result of a job related disabling injury shall be terminated without recourse to the grievance procedure. An employee who successfully finishes the probationary period, shall be entered on the seniority list of the Fire Department and shall rank for seniority from the beginning date of said probationary period. There shall be no seniority among probationary employees.

SECTION 3. The Madison Heights Fire Fighters Association shall represent probationary employees for the purpose of collective bargaining with respect to rates of pay, hours of employment, and other conditions of employment, except discharge or discipline of employees for other than collective activities as permitted by Public Act 379 of 1964 as amended. A seniority list of all Fire Fighters shall be furnished to the Association by the City once a year and seniority shall apply in all areas, not in conflict with Act 78, when all other considerations are equal.

SECTION 4. An employee shall lose status as an employee and seniority (loss of seniority) if the employee: (1) resigns or quits, (2) is discharged for just cause, (3) retires.

SECTION 5. Seniority may or may not be equivalent to overall longevity with the City. The parties acknowledge that an employee's overall longevity date with the City may be adjusted to reflect any period of service time where the employee fails to achieve eighteen (18) service days in the month for 8-hour/5-day or 10-hour/4-day employees and eight (8) service days in the month for 24-hour employees. Service days also include worker's compensation, holidays, bereavement time, sick time, personal leave and vacation time only. It does not include unpaid suspensions and unexcused absences.

ARTICLE XVII - CALL-IN TIME, STAND-BY TIME, OVERTIME

SECTION 1. CALL- IN TIME:

A. Call-in time shall be defined as time spent on duty by a Fire Fighter other than a normal work day when called in by the Officer in charge of the Fire Department as a result of an emergency.

B. Call-in pay shall be at the rate of time-and-one-half. The hourly rate shall be the individual's annual gross base salary divided by 2808 hours times one-and-one-half. Employees shall receive a minimum of three (3) hours pay for each time that they are called in under this Section.

SECTION 2. STAND-BY TIME:

A. Stand-by time shall be defined as that time spent on duty by an employee as a result of being called back to duty in the Fire Station as a result of the Department's being shorthanded which contemplates a full tour or any part thereof.

Fire Fighters shall not be ordered to "stay home on call" for a period of longer than two (2) hours. Such employees, who are not called for emergency service, may continue in their regular routine.

B. Fire Fighters shall not accrue compensatory time in lieu of pay for overtime; provided however, that any compensatory time accrued under prior contracts may be held or used by the Fire Fighter. Any unused compensatory time at retirement will be paid at an hourly rate determined by dividing the employee's annual base salary by 2808 hours.

SECTION 3. OVERTIME PAY:

A. If a Fire Fighter is present at the station prior to commencement of a shift, and is ordered to work by the Officer in charge, such employee will be paid at the rate of time-and-one-half with a minimum of fifteen (15) minutes.

If a Fire Fighter is required to work after a normal shift by the Officer in charge, such employee will be paid at the rate of time-and-one-half with a minimum of one-half (1/2) hour and then to the closest fifteen (15) minutes worked thereafter. (Hourly rate to be defined as found in Section 1 (B)).

Should the Chief and the Union agree that an assignment of non-emergency overtime call-in has been made improperly, the vacation bank of the affected Fire Fighter shall be credited at one and one-half times of the number of hours of overtime which that Fire Fighter failed to receive.

ARTICLE XVIII - MANAGEMENT RIGHTS

SECTION 1. It is recognized that the management of the City, the control of its properties and the maintenance of order and efficiency, is solely the responsibility of the City. Other rights and responsibilities belonging to the City are hereby recognized, prominent among which, but by no means wholly inclusive are: work to be performed within the unit; amount of supervision necessary; material and equipment selection; methods; schedule of work; together with the selection, procurement, designing, engineering and control of equipment and materials; contract or otherwise except as they may otherwise be limited in this Agreement.

SECTION 2. It is further recognized that it is the responsibility of the City for the selection and the direction of the individual employees in each platoon including the right to hire, suspend, or discharge for just cause, assign, promote or transfer, to determine the amount of overtime to be worked, subject to the seniority rules, grievance procedure and other express provisions of this Agreement as herein set forth, and the provisions of Public Act 78 of 1935 as amended.

SECTION 3. The City agrees that prior to any consolidation, merger, sharing of services, pact or agreement with another entity concerning fire suppression, fire prevention, or ALS transport, the City will negotiate the impact of that decision with the union prior to implementation.

ARTICLE XIX - MAINTENANCE OF CONDITIONS

SECTION 1. Wages, hours and conditions of employment in effect at the execution of this Agreement shall, except as improved herein, be maintained during the term of this Agreement.

ARTICLE XX - WAGES

SECTION 1.

Effective August 25, 2014, direct deposit shall be mandatory for any and all payroll checks from the City including special pays (e.g. longevity, medical opt-out incentive, etc.).

The following wage rates shall apply to all bargaining unit members for the dates indicated:

Effective July 1, 2022, base wage for all ranks except Fire Marshal shall increase by \$3,500 prior to percentage increases.

Effective July 1, 2022, Fire Marshal base wage shall be \$89,676 (start) and \$92,450 (6-month) prior to percentage increases.

***Note – mid-contract wage reopener and extension agree to by the parties affecting wages January 1, 2024 – June 30, 2026. Signed agreement which was approved by City Council on 1/8/24 is attached.**

July 1, 2022 – June 30, 2023

3% increase	Start	12 month	24 month	36 month
Fire Fighter	\$52,753	\$58,630	\$64,499	\$74,490
Fire Fighter/Paramedic (7.5%)	\$56,709	\$63,027	\$69,336	\$80,077
	Start	6 month		
Fire Lieutenant	\$82,264	\$84,838		
Lieutenant/Paramedic (7.5%)	\$88,434	\$91,200		
Fire Marshal	\$92,366	\$95,224		
Fire Captain	\$89,825	\$92,651		
Fire Captain/Paramedic (7.5%)	\$96,562	\$99,600		

July 1, 2023 – December 31, 2023

2.5% increase	Start	12 month	24 month	36 month
Fire Fighter	\$54,071	\$60,096	\$66,111	\$76,353
Fire Fighter/Paramedic (7.5%)	\$58,127	\$64,603	\$71,070	\$82,079
	Start	6 month		
Fire Lieutenant	\$84,321	\$86,959		
Lieutenant/Paramedic (7.5%)	\$90,645	\$93,480		
Fire Marshal	\$94,675	\$97,604		
Fire Captain	\$92,071	\$94,968		
Fire Captain/Paramedic (7.5%)	\$98,976	\$102,090		

January 1, 2024 June 30, 2024	*see attached Letter of Agreement/Extension with Wage Adjustment			
\$1/hour increase	Start	12 month	24 month	36 month
Fire Fighter	\$56,880	\$62,903	\$68,919	\$79,161
Fire Fighter/Paramedic (7.5%)	\$61,146	\$67,621	\$74,088	\$85,098
	Start	6 month		
Fire Lieutenant	\$87,129	\$89,767		
Lieutenant/Paramedic (7.5%)	\$93,663	\$96,499		
Fire Marshal	\$96,756	\$99,684		
Fire Captain	\$94,879	\$97,775		
Fire Captain/Paramedic (7.5%)	\$101,995	\$105,109		

July 1, 2024 June 30, 2025*	*see attached Letter of Agreement/Extension with Wage Adjustment			
2.25% increase	Start	12 month	24 month	36 month
Fire Fighter	\$58,160	\$64,318	\$70,470	\$80,942
Fire Fighter/Paramedic (7.5%)	\$62,522	\$69,142	\$75,755	\$87,012
	Start	6 month		
Fire Lieutenant	\$89,089	\$91,787		
Lieutenant/Paramedic (7.5%)	\$95,771	\$98,670		
Fire Marshal	\$98,932	\$101,927		
Fire Captain	\$97,013	\$99,975		
Fire Captain/Paramedic (7.5%)	\$104,289	\$107,474		

July 1, 2025 – June 30, 2026*	*see attached Letter of Agreement/Extension with Wage Adjustment			
3.0% increase	Start	12 month	24 month	36 month
Fire Fighter	\$59,904	\$66,248	\$72,584	\$83,370
Fire Fighter/Paramedic (7.5%)	\$64,397	\$71,216	\$78,027	\$89,623
	Start	6 month		
Fire Lieutenant	\$91,762	\$94,540		
Lieutenant/Paramedic (7.5%)	\$98,644	\$101,631		
Fire Marshal	\$101,159	\$104,220		
Fire Captain	\$99,924	\$102,975		
Fire Captain/Paramedic (7.5%)	\$107,418	\$110,698		

SECTION 2.

SERVICE CREDIT FOR ENTRY LEVEL WAGES

Effective January 7, 2016, the parties agreed to the following conditions for the extension of service credit for entry level wages:

A newly hired probationary employee who has at least one year but less than two years of prior service and has been active as a full-time sworn fire fighter at another department within the last twelve (12) months shall begin at the twelve (12) month wage step;

A newly-hired probationary employee who has two years or more of prior service and has been active as a full-time sworn fire fighter at another department within the last twelve (12) months shall begin at the twenty four (24) month wage step;

A newly-hired probationary employee who has three years but less than six years of prior service and has been active as a paid on-call volunteer fire fighter OR as a full-time paramedic within the last twelve (12) months shall begin at the twelve (12) month wage step;

A newly-hired probationary employee who has six years or more of prior service and has been active as a paid on-call volunteer fire fighter OR as a full-time paramedic within the last twelve (12) months shall begin at the twenty four (24) month wage step;

A newly-hired probationary employee who has a combination of experience that qualifies under at least two of the qualifying gates as listed above shall begin at either the twelve (12) month wage step or at the twenty four (24) month wage step as appropriate given the cumulative experience, provided that there was a minimum twelve (12) month period of employment at a single employer, not more than a twelve (12) month gap between the qualifying positions, and that the final position held prior to being offered employment was qualifying, and occurred within the last twelve (12) months.

Any current employee as of January 7, 2016 who would have qualified for a service credit by qualifying under number 1 through 5 above was placed at the correct wage step retroactive to July 1, 2015;

An employee's length of service for all other purposes under this Agreement shall be from his or her date of hire, and in accordance with the Collective Bargaining Agreement.

Each newly hired probationary fire fighter will still be required to complete their full probationary employee period and their probationary status is unchanged by this agreement.

SECTION 3. In the event a member of the Fire Department is required by the Chief, or in his absence the Acting Chief, to assume duties of a higher position that member will receive the beginning rate of pay for that higher position for all time spent in the position.

There shall be at least one Officer, excluding the Chief, at each station, and if there is not, then the Chief, or in his absence the Acting Chief, shall assign a Fire Fighter to the duties of a higher position.

The person selected to fill the position will be the high employee on the eligibility list for that position. If no list exists, the high seniority employee shall be selected. Vacancies of less than seven (7) working days will be filled from the same platoon under the above guidelines.

The Acting Chief will not receive Chief's wages.

SECTION 4 The Chief shall appoint by written order, an Acting Platoon Commander in the event a Platoon Commander is absent for a period in excess of 30 days. Such absence shall exclude vacation time, which is not due to illness, or injury where it appears the platoon commander will eventually return to work. Said acting appointment shall be made no later than 30 days from the first day of the absence, or less, at the sole discretion of the Chief.

The officer receiving the Acting Platoon Commander appointment shall be the Lieutenant ranked number one on the Captain eligibility list at the time of the acting appointment. If an eligibility list is not in effect at the time of the acting appointment, the Chief shall appoint the Lieutenant with the most rank seniority.

The Acting Platoon Commander shall receive the beginning rate of pay for the Captain classification for a period not to exceed six months. In the event the acting appointment shall remain in place for a period in excess of six months, the Acting Platoon Commander shall receive full Captain's pay commencing with any time worked in excess of six months from the initial appointment.

An acting appointment made hereunder shall not be subject to further competitive examination nor time limits as set forth in M.C.L.A. 38.511 (c).

An acting appointment hereunder in excess of six months shall not be considered a permanent appointment notwithstanding the provisions of M.C.L.A. 38.512 (b).

In the event the platoon commander shall return to work or in the event there is no further need for an Acting Platoon Commander, the Chief shall by written order rescind the acting appointment.

SECTION 5. COST OF LIVING ALLOWANCE. Beginning with the effective date of this Agreement, employees covered under this Agreement hired before July 1, 2009 shall receive a cost of living allowance in accordance with the following provisions:

A. The amount of the cost of living allowance for Fiscal Years 02/03, 03/04, 04/05, 05/06, 06/07, and 07/08 shall be determined with the change in the bureau of labor statistics consumer price index for Detroit, Michigan, (1967=100) hereinafter referred to as the "index", from the index at the end of June in each Fiscal Year, June 30, 2002, June 30, 2003, June 30, 2004, June 30, 2005, June 30, 2006, and June 30, 2007, respectively.

24-HOUR PERSONNEL: The allowance shall consist of a base which shall be the amount in effect at the end of June in each fiscal year, plus one cent per hour for each 0.4 change in the index up to a maximum of 25.93 cents per hour which shall include the base which existed at the end of June in each respective year. In no event shall the allowance exceed 25.93 cents per hour.

8-HOUR/5-DAY OR 10-HOUR/4-DAY PERSONNEL: The allowance shall consist of a base which shall be the amount in effect at the end of June in each fiscal year plus one cent per hour for each 0.4 change in the index up to a maximum of .35 cents per hour which shall include the base which existed at the end of June in each respective year. In no case shall the allowance exceed .35 cents per hour.

The cost of living allowance shall be paid to each employee in one lump sum at the end of each quarter next following July 1st of each year. Such compensation shall include vacation payments, holiday payments, and call-in pay. Cost of living adjustments shall not be considered as part of the base wage for purposes of collective bargaining.

Cost of living allowance shall be eliminated for employees hired after July 1, 2009.

ARTICLE XXI - FOOD ALLOWANCE

In addition to the above wages, there shall be provided to each Fire Fighter and Officer for the term of this contract an annual food allowance of \$600.00. This food allowance shall be figured on a fiscal year basis and shall be prorated for new employees from their date of hire to the following July 1st. All such "food allowances" shall be paid in two (2) equal installments payable on July 15th and December 15th, and shall not be paid in advance. The taxability of the food allowance shall be governed by Internal Revenue Service rules.

Effective July 1, 2019, the annual food allowance shall be \$950.00.

ARTICLE XXII - PENSIONS

SECTION 1. Pensions have been and shall continue to be provided pursuant to Act 345, Public Acts of 1937, as amended. As allowed under M.C.L.A. 38, 556 (1) (E), as in effect on May 11, 1977, average final compensation shall mean "the average of the 3 years of highest annual compensation received by a member during his 10 years of service immediately preceding his retirement or leaving service."

SECTION 2. Commencing on July 1, 1986, upon retirement from service following completion of 25 years of service, a member shall receive a retirement pension payable throughout the member's life of 2.5% of the member's average final compensation multiplied by the first 25 years of service credited to the member, plus 1% of the member's average final compensation multiplied by the number of years, and fraction of a year, of service rendered by the member in excess of 25 years.

Effective upon ratification of the July 1, 1997 – June 30, 2002 Collective Bargaining Agreement, upon subsequent retirement from service following completion of 25 years of service, a member hired before July 1 2009 shall receive a retirement pension payable throughout the member's life of 2.8% of the member's final average compensation multiplied by the first 25 years of service credited to the member, plus 1% of the member's final average compensation multiplied by the number of years, and fraction of a year, of service rendered by the member in excess of 25 years. This provision does not apply to deferrals.

Effective August 25, 2014, a member hired before July 1, 2009 who retires with a minimum 60 years of age and 10 years of service shall receive a retirement pension payable throughout the member's life of 2.8% of the member's final average compensation, plus 1% of the member's final average compensation multiplied by the number of years, and fraction of a year, of service rendered by the member in excess of 25 years. .

For members hired after July 1, 2009, upon subsequent retirement from service following completion of 25 years of service with mandatory minimum age of 55 years, a member shall receive a retirement pension payable throughout the member's life of 2.5% of the member's Final Average Compensation calculated on base wage only, multiplied by the first 25 years of service credited to the member, plus 1% of the members final average compensation multiplied by the number of years, and fraction of a year, of service rendered by the member in excess of 25 years.

A member hired after July 1, 2009 who retires with a minimum 60 years of age and 10 years of service shall receive a retirement pension payable throughout the member's life of 2.5% of the member's final average compensation, plus 1% of the member's final average compensation multiplied by the number of years, and fraction of a year, of service rendered by the member in excess of 25 years.

The employee pension contribution shall be 8.9% on a pre-tax basis.

Effective July 1, 2011 the interest earned on employee pension contributions will be 3.5% annually on a Fiscal Year basis.

Average compensation commencing on July 1, 1986 shall not include any monies paid or due to be paid by the City for sick leave which has been accumulated and banked; nor shall average compensation include more than 378 hours of accumulated and/or current vacation pay for 24-hour employees, nor more than 280 hours for 8-hour/5-day or 10-hour/4-day employees; nor shall average compensation include more than 86 hours of accumulated compensatory time for 24-hour employees nor more than 64 hours for 8-hour/5-day or 10-hour/4-day employees; but, final average compensation shall include payment for overtime not related to compensatory time, holiday pay, longevity pay and cost of living allowance

An employee, regardless of the method of pension calculation, shall receive all accumulated sick leave and vacation monies due and owing on retirement as set forth in Article VIII, Section 6. An employee may at his/her option elect to leave prior to his/her normal retirement date by utilizing any accumulated vacation leave and/or compensatory time.

No employee hired on or after January 1, 1986 shall have any accrued vacation used for purposes of computation of final average compensation.

Final Average Compensation for employees hired after July 1, 2009 shall be calculated on base wage only.

SECTION 3.

A. Employer pickup: The City shall pickup the employee contributions required of employees for all compensation earned after the effective date of this provision, January 1, 1995. The contributions, so picked up, shall be treated as employer contributions in determining tax treatment under the United States Internal Revenue Code. The City shall pick up these employees contributions from funds established and available in the employees deferred pension contribution account, which funds would otherwise have been designated as employee contributions and paid to the retirement fund. Employee contributions picked up by the City, pursuant to this provision, shall be treated for all other purposes, in the same manner and to the same extent, as employee contributions made prior to the effective date of this provision. Pursuant to Section 414 (h) of the United States Internal Revenue Code, these employee contributions so picked up shall not be included in total income for income tax purposes.

B. With respect to this plan amendment and the “pickup” of employee pension contribution set forth in Paragraph (A) above, it is expressly understood and agreed as follows:

This plan amendment is being adopted for the purpose of allowing employees to take advantage of IRS Code provisions which permit government employees to tax shelter their pension plan contributions.

The actual current and future total salary of the employee will not be affected by the plan amendment.

Employee contributions will be withheld from actual total salary and paid to the plan as has been the practice in the past.

Actual total salary will continue to serve as the basis for determining the amount of salary related fringe benefits, including retirement benefits.

Total salary taxable for Federal Income Tax purposes (salary reported on form W-2) for the employees will be equal to actual total less the employee contribution to the pension plan and further reduced by any deferred compensation under a Section 457 Plan.

The City will maintain information which will permit identification of the amount of employee contributions made before and after the plan amendment. This is necessary in order to determine the extent to which a pension plan distribution is taxable income to the employee at the time the distribution is received.

The plan amendment is being accomplished through the collective bargaining process rather than a change in state law.

An employee does not have the option of choosing to receive the contributed amounts directly instead of having them paid by the City to the retirement system.

SECTION 4. ANNUITY WITHDRAWAL

A member retiring with twenty-five years of service may, at the member's option, elect to receive a refund of the member's accumulated contribution including interest on the effective day of their retirement.

Effective with the Fiscal Year beginning July 1, 1994, each member shall no longer be credited with two percent (2%) interest on the member contributions. Instead, as of June 30 of each year, the percentage increase or the percentage decrease, if any, in the market value of the reserve for employee contributions since the last annual adjustment and all income on the reserve for employee contributions for the period shall be credited to or deducted from each member's contribution account, whichever the case may be, which shall be determined by the ratio that each account balance bears to all member contributions in the reserve for employee contributions.

The member's pension shall be reduced by an amount which is the actuarial equivalent to the refunded accumulated contribution including interest. The actuarial equivalent amount shall be computed on the basis of the 1971 group annuity, male mortality table and an interest rate equal to the weighted average yield to maturity of the Merrill Lynch corporate and government master bond index, published monthly by Merrill, Lynch, Pierce, Fenner and Smith, Inc. as provided by the actuary firm for the retirement system.

Effective July 1, 2011, interest earned on employee pension contribution shall be 3.5% annually on a Fiscal Year basis.

SECTION 5. There shall be no further negotiations on pensions by the parties for the duration of this Agreement.

SECTION 6. Effective December 9, 1991, hospitalization insurance for retirees and their spouses shall be paid through the pension system and funded by the police-fire pension millage levy.

SECTION 7. The pension terms and benefits for a retiree shall remain as defined by the Collective Bargaining Agreement in effect at the time of his/her retirement.

THE FOLLOWING PROVISIONS WERE AGREED TO PURSUANT TO THE PARTIES' RATIFIED TENTATIVE AGREEMENT OF 2019:

- A. Eliminate overtime from FAC effective June 30, 2021.
- B. Freeze annuity for Tier 1 Employees hired on or before June 30, 2009 effective 12/31/2020 and going forward.
- C. Freeze annuity for Tier 2 Employees hired on or after July 1, 2009, effective July 1, 2019.
- D. Eliminate interest on annuity effective January 1, 2020.
- E. Employees hired on or after July 1, 2009 shall be eligible for full pension benefits at 55 years of age and 15 years of service. The parties acknowledge that should an employee hired on or after July 1, 2009 leave the City prior to age 55 but with more than 10 years of service, they would not be eligible to draw their pension until age 60.
- F. Eliminate annuity withdrawal for all new employees hired after April 22, 2019.
- G. Decrease employee pension contribution for all employees hired on or after July 1, 2009 to 6.9% of pensionable wages, effective the first payroll period following April 22, 2019.

THE FOLLOWING PROVISION WAS AGREED TO PURSUANT TO THE PARTIES' RATIFIED TENTATIVE AGREEMENT OF 2022:

Employees hired on or after July 1, 2009 shall be eligible for full retirement benefits at 52 years of age with 25 years of service. The parties acknowledge that should an employee hired on or after July 1, 2009 leave prior to age 52 but with 10 or more years of service, the employee will not be eligible to draw his/her pension until age 60.

ARTICLE XXIII - TUITION REFUND AND HIGHER EDUCATION ATTAINMENT

SECTION 1. The City shall assume the full cost of tuition not to exceed four hundred (\$400.00) dollars per employee per fiscal year, for any employee who pursues a course in order to obtain a job-related degree, or attends a work related seminar, or or pursues other schooling approved by the Fire Chief and/or City Manager. If such tuition is granted to an employee and that employee terminates employment with the City within twelve (12) months after completion of the course, the amount of the tuition paid by the City will be deducted from the employee's final pay.

SECTION 2. The maximum tuition reimbursement shall be four hundred (\$400.00) dollars per employee per fiscal year. This shall not apply to those courses which have been approved prior to May 11, 1977.

Effective on the contract ratification date, tuition reimbursement is provided in accordance with the following schedule:

Grade of "B" or better.....	100% (up to \$400 annual maximum)
Grade of "C" to "B-".....	75% (up to \$400 annual maximum)
Grade below "C".....	no reimbursement

For courses which are otherwise eligible for reimbursement and are only offered on a pass/fail basis, an individual who passes will receive the 100% reimbursement, up to the \$400 annual maximum.

SECTION 3. In addition to the above, any Fire Fighter who completes the necessary education for a Fire Science certificate shall receive a prorated increase of \$150.00 which shall be paid in a lump sum at the end of each fiscal year. Furthermore, any Fire Fighter who receives a job-related Associate Degree will also receive an additional prorated \$150.00 paid in the same manner. An employee who receives a job-related Bachelor's Degree will also receive an additional prorated \$100.00 paid in the same manner. Said payments shall be made subject to presentation and validation of the above.

SECTION 4. The taxability of the education incentive pay is covered by Internal Revenue Service rules.

SECTION 5. . For purposes of this article, job-related degrees include but are not limited to: Fire Science, Fire Administration, Public Administration, Emergency Medical, Emergency Management, and Public Safety. If a class is not for a degree on the approved list the member shall see approval prior to enrollment. Should this not occur the member shall be ineligible for reimbursement.

ARTICLE XXIV - RULES AND REGULATIONS

SECTION 1. It is the City's responsibility to adopt, review, and enforce work rules and regulations which shall not be in conflict with the terms of this contract, subject to the rule of reasonableness, provided, however, that application and enforcement of such rules is subject to the grievance procedure.

SECTION 2. Fire Fighters will not be required to run new plumbing and new electrical lines, although they will be required to repair and replace such lines when such seems to be necessary and does not require the use of a skilled tradesman.

ARTICLE XXV - MILITARY LEAVE

SECTION 1. Employees belonging to a national guard, service reserves or other such units are permitted to take a leave of absence with pay during their required annual training period provided such training and services are required to meet minimum military commitments. Pay received by the employees shall be turned over to the City. Vacation time shall not be affected by such leave.

SECTION 2. The Selective Service Act as presently existing or as it may be amended from time to time during the life of this Agreement, shall govern the re-employment rights of servicemen.

SECTION 3. In the event a bargaining unit member is deployed to active service, the City shall provide supplemental wages to provide the member with their regular base wages during the tenure of their active deployment, in accordance with Council Resolution dated September 14, 2020. The member shall be required to provide his or her military orders prior to deployment so that the supplemental wages can be calculated. Members shall accrue seniority and pension service credit while on the active service deployment leave.

ARTICLE XXV(A) - JURY DUTY

SECTION 1. If the employee works on the day immediately preceding the day of jury duty, the employee will be relieved from duty the last 12 hours (8 p.m. to 8 a.m.) of the duty shift; this leave time from work shall be with pay.

SECTION 2. If the jury duty is on the employee's work day, the employee will not be required to report to work at 8 a.m., and if the employee is not released from jury duty until 4:30 p.m. or later, the employee shall not be required to report to work for the remainder of the shift; this leave time from work shall be with pay. If the employee is released from jury duty prior to 4:30 p.m., he is required to return to work to complete the remainder of his shift.

ARTICLE XXVI - PROMOTIONS

SECTION 1.

FIRE MARSHAL

All employees of the Fire Department with at least five (5) years of full-time service will be entitled to take the examination for Fire Marshal. If a vacancy occurs in that position, the person with the highest passing score on the most recent examination held within a period of two (2) years next preceding the date of appointment, and who is willing to accept employment, shall be appointed Fire Marshal. The Fire Marshal shall become a State of Michigan Certified Fire Inspector, under the rules adopted by the Michigan Fire Fighters Training Council, and shall be required to maintain that certification. Except as modified by this Agreement, the provisions of 1935 P.A. 78 (MCLA 38.501 et seq.) shall apply.

SECTION 2.

CHIEF

Promotion to Chief of the Fire Department shall be excluded from the provisions of P.A. 78 of 1935 as amended and shall be subject to the provisions of the Department Heads Collective Bargaining Agreement provided that the position of Chief will be filled by a member of the Madison Heights Fire Department.

SECTION 3.

FIRE INSPECTOR

All employees of the Fire Department with at least five (5) years of full time service will be entitled to take the examination for Fire Inspector. If a vacancy occurs in that position, the person with the highest passing score on the most recent examination held within a period of two (2) years next preceding the date of appointment, and who is willing to accept appointment, shall be appointed Fire Inspector. The Fire Inspector shall be entitled to take the examination for the positions of Fire Marshal and the next promotional step above the position held prior to appointment as Fire Inspector. Fire Inspectors shall become State of Michigan Certified Fire Inspector, under the rules adopted by the Michigan Fire Fighters Training Council, and shall be required to maintain that certification. Except as modified by this Agreement, the provisions of 1935 P.A. 78 (MCLA 38.501 et seq.) shall apply.

SECTION 4.

FIRE LIEUTENANT

Effective July 1, 2005, Fire Lieutenants shall obtain State of Michigan Fire Officer I and Fire Officer II (or approved equivalent) Certification as a condition of completion of their probationary period.

SECTION 5.

FIRE CAPTAIN

Effective July 1, 2005, Fire Captains shall be required to attend and graduate from Staff and Command school (or approved equivalent) at an approved location within three (3) years of promotion, provided that classes are available as determined by the Fire Chief.

SECTION 6. Effective August 25, 2014, Assessment Centers shall be used for all promotional processes.

ARTICLE XXVII - PARAMEDIC PROGRAM/ADVANCED LIFE SAVING (ALS)

SECTION 1.

The City of Madison Heights and the Fire Fighters Association agree to comply with the terms and conditions of MCLA 333.1101 known as the "Public Health Code", as amended, and the requirements of the Oakland County Emergency Medical Services Medical Control Board as to qualifications, which are hereby incorporated by reference as though fully set forth herein.

SECTION 2.

A. All suppression employees shall be in the ALS program, and are required to maintain their State of Michigan Paramedic license.

B. All new hires will be required to be licensed by the State of Michigan as a Paramedic and will be required to maintain such licensure; all members presently licensed as a Paramedic will be required to maintain their State of Michigan Paramedic license.

C. All members assigned to the ALS program, regardless of rank and regardless of date of hire, shall receive premium pay equal to 7.5% of base wage and overtime.

D. The City shall pay the cost of tuition, books, and supplies necessary to maintain State of Michigan Paramedic licensure/certification

E. In the event an employee, due to disability, is unable to complete all the requirements for renewing his/her Paramedic licensure/certification, he/she shall be given a reasonable period of time after returning to work from the disability to complete the requirements needed to renew his/her Paramedic licensure/certification.

F. Personnel in the ALS program shall be assigned to ride the ALS rescue rigs on a rotating basis.

G. Special provisions applicable only to Captains in the ALS program:

1. The ALS premium shall apply to base wage and overtime only, and will not be included in the longevity calculation, Final Average Compensation, or any other compensation. No employee pension contribution shall be deducted from the ALS premium paid to the Captains, nor shall the employer pay pension contribution based upon the ALS premium.

2. Captains shall not be considered part of the daily operational ALS rotation as outlined herein.

3. Captains are part of the ALS service and required to ride on the ambulance where circumstances require. They will only be called in for overtime necessitated by the lack of paramedics when the standard procedures for call-backs and mandatory overtime have been exhausted.

4. Any Lieutenants who are promoted to Captain shall be subject to the same conditions outlined in (1) through (3) above.

H. As set forth in Article VIII Longevity herein, the ALS premium is included in the Longevity pay calculation for those members entitled to Longevity pay, excepting Captains as stated in (G) above.

I. As set forth in Article XXII Pensions herein, the ALS premium is included in pension Final Average Compensation for those members hired before 7/1/09, excepting Captains as stated in (G) above. As further set forth in Article XXII Pensions, for employees hired after 7/1/09 pension Final Average Compensation is base wage only, and accordingly no employee or employer pension contribution is paid on their ALS premium.

Section 3

The position of Fire Department Swingman shall be offered to the Fire Fighter having the most Department seniority and currently possessing, as a minimum, State of Michigan certification as an Emergency Medical Technician. The Fire Department Swingman shall remain in that position and maintain his/her E.M.T. certification until such time that a new Fire Fighter is hired possessing State of Michigan certification as an Emergency Medical Technician; at which time, the Swingman position may, at the Swingman's option, be vacated. The Swingman position shall then be offered to the Fire Fighter with the highest department seniority and possessing, as a minimum, E.M.T. certification. If said Fire Fighter refuses to accept the Swingman position, then it shall be offered to each successive Fire Fighter with the highest department seniority and possessing, as a minimum, E.M.T. certification until the position is filled.

Section 4

All Fire Department employees shall be covered by liability insurance maintained by the City while acting in the course of their duties and within the scope of their training in an amount which is sufficient to cover reasonably anticipated civil damages, if any. When a Fire Department employee needs legal assistance in a matter which arises in the course of his/her duties, he shall have the right to request and receive such legal assistance from the City at no charge to the employee. The City shall indemnify and hold harmless all Fire Department employees for any damages incurred in excess of liability insurance coverage maintained by the City other than that arising out of the willful or wanton misconduct and/or gross negligence of Fire Department employees.

ARTICLE XXVII (A) - FIRE MARSHAL

The Fire Marshal shall be provided with a City vehicle to use for travel between the station and home, and for any other travel which is for Fire Department purposes.

The Fire Marshal shall not be eligible for ALS bonus pay at any time.

ARTICLE XXVIII - INSURANCE CARRIER

The City shall have the right to change insurance carriers for fringe benefits after July 1, 1979, provided that the employee receives similar or greater benefits with any new insurance program. If the parties are in conflict on the benefits and a grievance is filed, the parties will select an arbitrator who has experience and expertise in the insurance field.

ARTICLE XXIX - TERM OF AGREEMENT

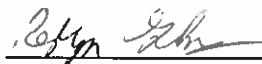
SECTION 1. DURATION: This Agreement shall be deemed to have become effective the first day of July 1, 2022, and shall remain in force and in effect up to and including June 30, 2025.

SECTION 2. In the event that negotiations extend beyond the expiration of this Agreement, the terms and provisions of this Agreement shall by mutual consent, remain in full force and effect pending agreement upon a new contract.

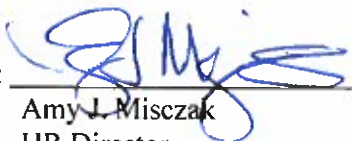
IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals this day 14th of November, 20²³.

CITY:

CITY OF MADISON HEIGHTS

BY: 


Roslyn Grafstein
Mayor

BY: 


Amy J. Mischak
HR Director

ASSOCIATION:

MADISON HEIGHTS FIRE FIGHTERS
ASSOCIATION

BY: 

Ray Gilson
President

BY: 

Matt Sirvio
Vice President

LETTER OF AGREEMENT – PROMOTIONAL PROCESSES

The City of Madison Heights (“City”) and the Madison Heights Fire Fighters Association (“Union”) have reached an agreement on a 3-year Collective Bargaining Agreement which expires June 30, 2025; and

This Tentative Agreement was approved by the Madison Heights City Council at the Regular Meeting of September 12, 2022; and,



The City and Union agree to utilize a new promotional process on a trial basis, as set forth below, to take effect upon ratification and terminating on June 30, 2025 unless the parties mutually agree to extend beyond June 30, 2025. Upon termination of the new promotional process set forth herein, the promotion provisions as set forth in Article XXVI shall automatically and immediately be restored. While the provisions of this Letter of Agreement are in effect, they supercede any conflicting provisions of Article XXVI.

- An assessment center conducted by an outside agency will count 50% toward the overall test score, followed by an oral board which will count 50% toward the overall test score. The maximum points on the assessment center: $100 \times 50\% = 50$ points maximum. The maximum points on the oral board: $100 \times 50\% = 50$ points maximum. The sum of the two is the overall test score.
- The oral board panels shall be comprised as follows -
 - a) Lieutenant: Fire Chief and two (2) MHFD Captains.
 - b) Captain: Fire Chief, Human Resources Director, and Senior MHFD Captain or a Fire Chief from another jurisdiction.
 - c) Fire Marshal: Fire Chief, Human Resources Director, and Fire Marshal from another jurisdiction.
- Upon completion of the entire Assessment Center and oral board processes, individual scores shall be provided.
- Seniority points shall be awarded as additional points on the basis of 0.25 point for each full year since date of hire, up to a maximum of five (5) points for twenty (20) years of service. The overall test score + seniority points = total score.
- In order to be placed on the promotional eligibility list, the applicant must have a total score of at least 70. Successful candidates will be placed on the promotional eligibility list in the order of the total scores, with the top scoring candidate listed first.

- The top candidate shall be promoted first, and the remaining names on the list shall be eligible for future promotions. Eligibility lists shall remain in effect for two years from date of certification by the Civil Service Commission or until the list is exhausted, whichever comes first; this applies notwithstanding termination of the trial period.
- The provisions of this Letter of Agreement apply to all vacancies which arise after the date of ratification, and all flow-through vacancies resulting from same, even if the trial period terminates before those vacancies are actually filled.

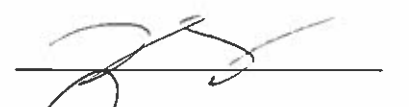

This is the entire agreement between the parties concerning Promotional Processes.

FOR THE CITY:

Date: 11-2-23

FOR THE UNION:

Date: 11-1-23

LETTER OF AGREEMENT – OVERTIME/STAFFING

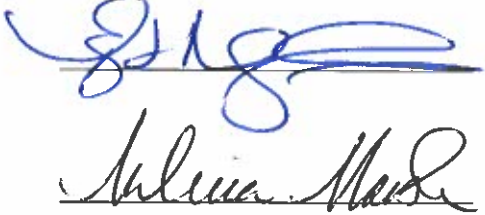
The City of Madison Heights ("City") and the Madison Heights Fire Fighters Association ("Union) have reached an agreement on a 3-year Collective Bargaining Agreement which expires June 30, 2025; and

This Tentative Agreement was approved by the Madison Heights City Council at the Regular Meeting of September 12, 2022; and,

The City and Union agree to the provisions set forth in Administrative Order Number 1.18 issued on 08/10/2022 (attached hereto). The City and Union may, during the term of the collective bargaining agreement, mutually agree to modify the provisions set forth in said Administrative Order.

This is the entire agreement between the parties.

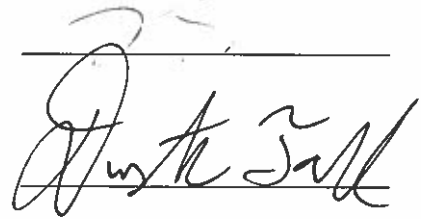
FOR THE CITY:



Melina Mader

Date: 11-2-23


FOR THE UNION:



Justin K. Fall

Date: 11-1-23



ORDER: Administrative		SUBJECT: Overtime and call In Procedures	
ISSUED: 08/10/22	EFFECTIVE: 8/10/2022	REVIEWED: 8/10/2022	NUMBER: 1.18
Approved by: Greg Lelito, Fire Chief 		AMENDS: 1.18 of 08/4/2021	PAGES: 4

PURPOSE

To provide policy and guidelines for recalling off-duty personnel for emergency and non-emergency overtime, except under emergency conditions as declared by the Mayor, Mayor Pro-Tem, City Manager, Fire Chief, or the Fire Chief's designee.

POLICY

A. General

1. The following procedures will be used when necessary for personnel to be used in emergency and non-emergency overtime situations. This overtime does not include special fire department programs such as training, special team meetings, etc.
2. Department target staffing for the Fire Suppression Division shall be 8 firefighters. The Department Staff level will be adjusted if the total active duty suppression firefighters fall below 27; which shall be 7. The Department Staff level will be adjusted again if the total active duty suppression firefighters fall below 24; which shall be 6.
3. If a suppression employee has not worked full active duty in his/her regular suppression position for 30 consecutive calendar days, the employee shall stop being counted as of the 31st day and shall not be counted again until the employee has returned to full active duty in his/her regular suppression position.
4. The operational needs of the Fire Department shall be the primary consideration when authorizing overtime.
5. All members of the Department are required to provide an emergency contact number to the Chief of the Department.
6. No employee shall be required to work more than 36 consecutive hours in a 48-hour period or more than 48 hours in a 72-hour period.
7. No employee shall be subjected to an order-in overtime assignment when the employee has worked more than 8 hours of overtime on the day before the unfilled overtime.
8. The Fire Chief has the sole discretion when approving Temporary Duty (TDY) assignments. The employee shall submit a TDY approval request by email to the Fire Chief, no less the 7 days from the date requested.
9. The officers are responsible for updating and managing the Order-in list. Once an employee accepts any overtime that falls under the overtime code of 7092, i.e., below minimum and emergency callback overtime, no matter the number of hours, the officer will immediately move the employee to the bottom of the list. If multiple employees accept overtime on the same day, no matter the number of hours, the person with the highest seniority will be placed at the bottom of the list.
10. The employee shall verify that the Order-in list has been appropriately amended. Any discrepancies shall be brought to the officer's attention.

B. Definitions

Emergency Callback – Overtime utilized when additional fire department personnel are required to return to duty to provide additional staffing at an incident, maintain fire and EMS protection, and respond to a mutual aid request.

Holdover Overtime – Overtime applied when an employee is required to work after a regular shift by the officer. Holdover Overtime includes time engaged in an incident, stand-by for staffing, and assisting the on-duty Unit with a Department related task.

Mandatory Temporary Duty (M-TDY) – On-duty assignment approved by the Fire Chief that shall be counted along with all other leave time to determine minimum staffing. M-TDY time will fall under the ordering in procedure if the time is not filled voluntarily.

Order-in List – The list used to order personnel to fill a mandatory overtime vacancy that was not filled using the voluntary overtime procedure. The initial order-in list will be established in reserve seniority. A newly hired employee will be placed at the top of the list.

Order-in Overtime – Overtime applied when all efforts have been exhausted through the voluntary overtime process, and additional employees are needed to maintain minimum staffing.

Voluntary Overtime – Overtime applied when the on-duty staffing falls below the established minimum level.

Voluntary Temporary Duty (V-TDY) – On-duty assignment approved by the Fire Chief that shall be counted along with all other leave time to determine minimum staffing. V-TDY time will only be filled under the Voluntary Overtime procedure.

PROCEDURE

A. Emergency Callback

1. Dispatch shall have delegated authority to order a call-in as directed by the Incident Commander.
2. The Immediate Response Information System (IRIS) shall be used for an emergency call-in notification.
3. Personnel notified of the emergency call-in shall use the BRYX app to report their availability. Personnel will confirm their response by pressing the respond tab. If the employee is unable to verify their answer in the app, the firefighter shall contact the Madison Heights Police Department at 248-585-2100 to alert the desk officer of their response availability.
4. Firefighters that can arrive at Fire Station 1 within 60 minutes of the IRIS notification are eligible to come in on an Emergency Callback.

B. Voluntary Overtime

1. All approved leave time shall not be reduced within seven days of the start of the shift unless the leave time doesn't cause an employee to be called in on overtime.
2. Cumulative overtime hours shall be used to award voluntary overtime. Cumulative hours are calculated by totaling all overtime that falls under the overtime code 7092, i.e., below minimum and emergency callback overtime. All employees will have their cumulative overtime hours zeroed on January 1st, May 1st, and September 1st of each year.

3. At the beginning of the shift, the Shift Commander shall determine the need for scheduling personnel seven calendar days in advance of the scheduled workday and up to the start of the scheduled shift. Staffing determination will include all employees on leave time, M-TDY, and V-TDY.
4. The operational needs of the Department, i.e., Officer or Firefighter, will be used in the method of selection for calling in personnel.
5. In the event of a below minimum staffing level with only one officer on duty, an officer will fill the overtime.
6. If staffing levels are at or above the established minimum, and no officers are scheduled to work, an officer shall be called in.
7. When the officer has determined that a shift will fall below the minimum daily staffing level, the officer will immediately send a coverage alert via the Aladtec program.
8. Employees shall sign up for all overtime positions using the Aladtec calendar. The employee will only contact the Officer at Fire Station 1 by phone or voicemail if the Aladtec calendar is not working.
9. Employees have 1 hour from the time the coverage alert was sent to sign up for the overtime.
10. Below minimum overtime that occurs after the start of the shift, the sign-up period will be reduced to 15 minutes from the time the coverage alert was sent.
11. The employee with the lowest amount of overtime hours will be awarded the position; if two or more employees have the same amount of cumulative overtime hours, the employee with the highest amount of seniority will be awarded the spot.
12. If a firefighter does not accept firefighter overtime, an officer is eligible for the overtime.
13. If an officer does not accept officer overtime and a minimum of one officer is on duty, a firefighter is eligible for the overtime.
14. The officer will award the overtime hours at the earliest possible time once the appropriate sign-up period is fulfilled.
15. When an employee extends their approved leave time and an overtime employee has been assigned to the previous leave block, the remaining overtime hours will be offered to that employee first, by phone, before the officer starts the voluntary overtime procedure.
16. An employee that has accepted an overtime position in advance can sign up for additional overtime hours on the same day, during the same time frame. For example, FF Smith was awarded overtime early in the week from 0800-1600 hours. Two days later, a 24-hour position becomes available, FF Smith can sign up for the 24 hours of overtime. FF Smith will have to sign up through the voluntary call-in procedures for the 24-hour position. If FF Smith is awarded the new overtime hours, the previous overtime from 0800-1600 would be vacated, and the overtime notification process would begin again to fill the vacated overtime slot.
17. If the officer is unable to fill the overtime hours, the overtime position will remain available up to 0900 hours the day before the scheduled overtime shift for any employee to sign up voluntarily.

18. An unfilled overtime position can be split by two firefighters agreeing to split the unfilled overtime as long as each employee works a minimum of three hours of overtime.
19. The V-TDY shall be canceled if it is not filled before 0900, the day before the scheduled V-TDY. The Officer will notify the employee by phone that the employee's time is unfilled and will be denied.
20. Disruptions or failures with the Aladetc Calendar, the officer will begin the overtime call-in by calling the individual employee. The calls will start with the employee with the least amount of cumulative hours.
21. When two or more employees have the same amount of cumulative overtime hours, the employee with the highest amount of seniority will be called first. The officer will proceed through the lists until the overtime is filled or all the employees have been contacted.

C. Ordering-in

1. Ordering will only occur when the voluntary overtime procedures failed to fill the vacant overtime slot, and additional employees are still needed to maintain minimum staffing.
2. All ordering-in of an employee shall be made face-to-face.
3. Order in overtime shall occur at 0900 hours the day before the unfilled overtime position occurs. The officers using the order-in list will assign the overtime to the appropriate employee, i.e., Officer or Firefighter, working the day before the scheduled overtime. The employee at the top of the list will be the employee ordered to fill the vacant overtime position.
4. An officer shall be ordered in for all unfilled officer overtime, not to exceed 12 total hours. When only one officer is on duty, and no other officers can be ordered in face to face, a firefighter will be ordered in, and a firefighter shall be assigned to the acting officer position per the guidelines outlined in the Union Contract.
5. A firefighter shall be ordered in for all unfilled firefighter overtime not to exceed 12 total hours.
6. When the overtime is split due to hours worked, the employee at the top of the order-in list will have the first pick of overtime hours.

D. Hold Overtime

1. Hold overtime shall be in accordance with Article XVII, Section 3, (a), (b) of the Collective Bargaining Agreement.
2. Hold overtime will be offered in the order of seniority that meets the operational needs of the Department, i.e., Officer or Firefighter. Should no person voluntarily accept the hold overtime, the junior-most qualified person shall be held over.

Letter of Agreement and Contract Extension

The City of Madison Heights (hereinafter, "City") and the City of Madison Heights Firefighters Association (hereinafter, "MHFFA" or "Union") are parties to a Collective Bargaining Agreement which expires June 30, 2025;

WHEREAS; The Parties wish to extend the terms and conditions of the Collective Bargaining Agreement for an additional one year period;

WHEREAS; The provisions of the Collective Bargaining Agreement shall remain unchanged except for as specified below.

NOW THEREFORE, the Parties agree as follows:

1. All members of the Bargaining Unit shall receive a \$1.00/hour increase effective January 1, 2024.
2. All members of the Bargaining Unit shall receive the previously agreed to wage increase of 2.25% effective July 1, 2024.
3. All members of the Bargaining Unit shall receive a 3% pay increase effective July 1, 2025.
4. The current Collective Bargaining Agreement shall be extended for a period of one (1) year, which shall now expire on June 30, 2026.
5. Article IV – Health Insurance – Premium Sharing shall remain at 10% for the duration of the contract extension through June 30, 2026.
6. The Parties acknowledge that all other provisions of the Collective Bargaining Agreement shall remain in force and carry over until the expiration date contained in this Extension Agreement.


FOR THE UNION:



MATT SIRVIO

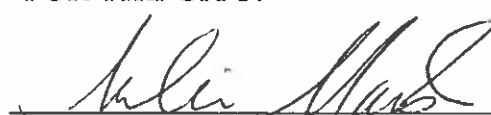


KARL BAYLY



DUSTIN TOLL

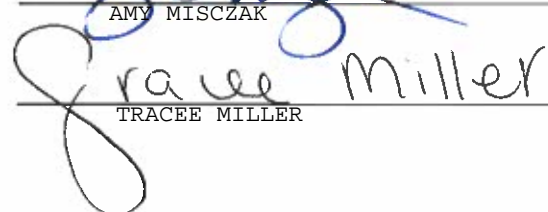
FOR THE CITY:



MELISSA MARSH



AMY MISZAK



TRACEE MILLER