

**City of Madison Heights
Information Technology Advisory Committee
Special Meeting Agenda
City Hall Executive Conference Room
300 W. 13 Mile Road
Wednesday, December 1, 2021 @ 6:00 p.m.**

1. Call to Order
2. Roll Call
3. Additions or Deletions from the Agenda
4. Minutes from May 19, 2021 Special Meeting
5. Meeting Open to the Public
6. Extension of BPI Contract
 - a. State of current IT Structure
 - b. Completed Projects
 - c. Service Reporting
 - d. Planning calendar year 2022
7. Adjournment

POSTED:

TIME:

City of Madison Heights
300 West Thirteen Mile
Madison Heights, Oakland
County, Michigan 48071
(248) 583-0826

MINUTES
INFORMATION TECHNOLOGY ADVISORY COMMITTEE
SPECIAL MEETING – May 19, 2021 Via Zoom

Call to Order

Chairman Kogelman called the meeting of the Madison Heights Information Technology Advisory Committee (ITAC) to order at 5:30 p.m.

Roll Call

Present: Charnesky, Clark, Davis, Gardner, Haines, Kogelman, Marsh, Tgiros, Tuller
(All members are participating from Madison Heights, Oakland County, Michigan)
Also present: James Blackburn - BPI
Absent: Bliss

Minutes from November 13, 2021

Motion by Clark supported by Davis to approve the minutes of the Special Meeting from November 13, 2020.

Yeas: Charnesky, Clark, Davis, Gardner, Haines, Kogelman, Marsh, Tgiros, Tuller
Nays: None

BPI – Cloud Strategy

James Blackburn from BPI discussed the Cloud Strategy explaining that we are planning to move applications to the cloud not the entire network services due to the BS&A financial system. He gave a summary of each application and talked about the options and thought process of moving to the Cloud.

There was a detailed discussion regarding security and needed updates for Microsoft 365 as part of the Cloud discussion.

Motion by Charnesky, supported by Davis to request a timeline and price details for moving to the Microsoft 365 platform for the next ITAC meeting.

Yeas: Charnesky, Clark, Davis, Gardner, Haines, Kogelman, Marsh, Tgiros, Tuller
Nays: None

Back-Up Server Replacement

Based on the discussion from the Cloud strategy Charnesky made the motion to recommend the purchase of two (2) replacement servers from Dell for a total \$16,110. In addition to the servers, BPI would add backup software and cloud storage to the backup materials list.

Yeas: Charnesky, Clark, Davis, Gardner, Haines, Kogelman, Marsh, Tgiros, Tuller
Nays: None

Adjournment

Having no further business to discuss before the Committee, Chairman Kogelman adjourned the meeting at 6:49 p.m.