



CITY OF MADISON HEIGHTS
DEPARTMENT OF PUBLIC SERVICES, 801 AJAX DR.
PARKS & RECREATION ADVISORY BOARD MEETING AGENDA
APRIL 21, 2022 AT 5:30 PM

CALL TO ORDER

ROLL CALL

1. Excuse Absences (if applicable)

ADDITIONS/DELETIONS

APPROVAL OF MINUTES

2. Approval of the minutes from the Regular Meeting of 11/18/21

MEETING OPEN TO THE PUBLIC

REPORTS

3. Activities & Events Sub-Committee
4. Student Report
 - Madison High School -
 - Lamphere High School - Vacant
 - Bishop Foley High School - Vacant
5. School Board Representative Report
 - Madison District - Gloria Thompson:
 - Lamphere District - Rob Borngesser:
6. Council Report
7. Administration Report
8. Oakland County Parks & Recreation Report
9. Recreation Report
10. Streets/Facilities/Parks Report

UNFINISHED BUSINESS

11. Recreation Master Plan
12. Student Representatives
13. Playground Equipment
14. Fence Projects

NEW BUSINESS

ADJOURNMENT

NOTICE: Persons with disabilities needing accommodations for effective participation through electronic means in this meeting should contact the City Clerk at (248) 583-0826 or by email: clerks@madison-

heights.org at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.

**Madison Heights Parks & Recreation Advisory Board
Regular Meeting - Draft Minutes
Thursday, November 18, 2021 – 5:30 PM
Peter J. Connors Public Services Building – Employee Lunchroom**

I. Call to Order

Chairman Dzeroogian called the meeting to order at 5:37 pm.

II. Roll Call

Present:

Chairman Jerry Dzeroogian, Vice-Chairman Jeremy Carroll, Brian Gettel, Jason Theodoroff, Sandra Quackenbush, Mike Morris, Vicki Harris, Councilor Emily Rohrbach, Rob Borngesser, Gloria Thompson, Debbie Ott, Corey Almas, Brooke Heisler, Matt Parady, Sean Ballantine.

Absent: Jamie Bommarito, Vita Palazzolo (with notice), Bob Corbett (with notice).

Additional people present: None.

A. Excuse Absences

Motion by Theodoroff, seconded by Harris to excuse the absences of the board members who notified DPS that they would not be able to attend – unanimous approval.

III. Approval of the Minutes

A. Regular Meeting of September 16, 2021

Motion by Theodoroff, seconded by Harris, to approve the minutes as written – unanimous approval.

IV. Meeting Open to the Public

A. No public were present.

V. Unfinished Business

A. Recreation Master Plan: No update.

B. Student Representatives: Both school board representatives reported: It has been extremely difficult to find students to volunteer. Efforts will continue.

C. Activities and Events Subcommittee - Quackenbush reported: Carroll and Quackenbush will be handing out goodie bags on behalf of the Parks and Rec Board at the Tree Lighting, looking for volunteers. Subcommittee will be meeting to discuss 2022 priorities, including the popular Treads on Tuesdays and Yoga in the Park. Discussion about IDPD (International Persons with Disabilities) day, and inclusive/adaptive programming.

D. Playground Equipment – Ballantine reported: Coming soon, late November-early December.

E. Fence Projects – Ballantine reported: Coming soon, late November-early December

VI. Student Report

A. Madison High School – Vacant

B. Lamphere High School – Vacant

C. Bishop Foley High School - Vacant

VII. School Board Representative Report

Madison District – Gloria Thompson reported

- A. \$5,000 raised for scholarships for HS graduating students, Wilkinson finished suicide prevention seminar, and MES is excited for Santa Night.

Lamphere District – Rob Borngesser reported:

- A. Things are great. Millage passed by good margin, things are great! Joe Vitali hired to replace Joe Raona as Director of Maintenance, Operations, and Transportation.

VIII. Council Report

Councilor Emily Rohrbach reported:

- A. All incumbent councilmembers won their seats back in the election. Sean Fleming was appointed before the election to replace Kymm Clark, who stepped down. Council board reps were selected, no change on this board. Mr. Corbett was elected Mayor pro Tem.
- B. Tree lighting is coming up, many boards are getting involved with this. Thanks to Sandra for spearheading representation by the Parks and Rec Board.
- C. Special meeting on December 13th to discuss the Civic Center Campus project.

IX. Administration Report

Corey Almas reported:

- A. Funding is remaining from the SEMCOG raingarden project; additional work will be done near the Civic Center building, as well as possible plant replacements and maintenance of the existing ones.
- B. Cyclocross event is coming to Civic Center Park. The event is being put on by the organizer; no involvement or cost to the City at all, but a great event. DPS/Recreation will be promoting.
- C. KaBOOM grant project has been completed with the installation of the last pieces at the Library. Project turned out very nice.
- D. DPS is starting the strategic planning process, with a primary focus on all park amenities, including the accomplishments that we have made this year. Theodoroff asked about a possible second fitness court. Almas indicated that there was not one planned, but we are always open to new ideas, and welcome members of the Board bringing ideas forward.
- E. Discussion regarding light poles and inspections; one of the poles at Silverleaf Park unexpectedly fell down over the weekend.

X. Oakland County Parks & Recreation Report

Matt Parady reported:

- A. New director Chris Ward has been appointed as of last week; he was formerly the deputy county executive, and before that, the chief of staff for the Board of Commissioners.
- B. Sue Wells is retiring at the end of this year; she has stayed on until the new director was in place. OCPR will have all new senior leadership going into 2022.
- C. OCPR has rolled out the grant program as part of the millage renewal/increase.
- D. New full-time naturalist has started at the Nature Center, Benjamin Prowse. He is looking to start new programs and initiatives.
- E. Winter brochure coming out soon, fall programming is winding up. 2022 homeschool curriculum has been released. Building continues to be open, with a mix of in person and virtual field trips. Most programming continues to take place outside.

- F. New storybook trail has been unveiled on the Sensory Trail.
- G. Golf course closed on November 1, excellent performance.
- H. Waterpark season was successful despite challenges. Splashpad was very well received. Hoping to be back up to full operation next year, unable to open certain features/offer voucher program due to staffing, but hoping to do so next year.
- I. Borngesser raised concerns about coyote in the neighborhood near the Nature Center.

XI. Recreation Report

Brooke Heisler reported:

- A. Glow golf sold out, 70 people showed up, previous record was 42. Event went extremely well, considering adding extra events.
- B. Recreation is looking to add additional events for adults.
- C. Pumpkin Carving had 30 people show up, event was very well received.
- D. Bingo night sold out, event went extremely well. Family game nights are the first Friday of the month, with Trivia coming up in December.
- E. Tree lighting is coming up, anticipating the event will be bigger and better than before. Very pleased with the increased board participation.
- F. Basketball program starts in January. 10-11 league already sold out at 40, 8-9 has 20.
- G. Session 2 of all classes starts in next two weeks. Brochure was late for session 1, so several Session 1 classes did not go, but session 2 classes are expected to have much better participation.

XII. Streets/Facilities/Parks Report

Sean Ballantine reported:

- A. Tree Planting: The new ROW planting program saw its 50 trees planted earlier this week, and more applications for trees are now coming in. The program continues to be very popular, with over 100 on the waitlist. DPS has applied for a multitude of tree grants to support the planting programs. Memorial trees were planted, and the OakSTEM trees are being planted next week. Borngesser asked if there was consideration to allowing residents to purchase the trees at cost so they didn't have to wait. Ballantine responded that the intent was to offer a free tree funded by the City, and additionally, our cost from the nursery is \$330 planted.
- B. Oakland County Grant: Met with Assistant to the City Manager Adam Owczarzak to discuss the best fit for this grant. We will be writing up the application for the renovation of the Ambassador Park tennis courts.
- C. DPS Staff: Motor Pool supervisor Dan Yamarino comes to us from Clawson, and has been shadowing retiring Motor Pool coordinator Tom Satawa, who is retiring after many years of service at the end of the month. Recreation assistant Anna Janik-Shaw continues to impress, working hard with Brooke on new and exciting Recreation offerings. Our staff from top to bottom continues to be something that we are extremely proud of; DPS is responsible for a great many things, and we could not do it without these pieces in place.

XIII. New Business

- A. Meeting Frequency – Almas and Ballantine reported: The City is evaluating whether or not the current meeting schedules of the boards make sense, and whether some can be reduced. In the case of the Parks and Rec board, due to the routine nature of business typically conducted, it is suggested that the board go from meeting every other month to quarterly. Discussion followed. A motion was made by Theodoroff, seconded by Thompson for the Parks and Rec board to try quarterly meetings for the 2022 calendar year – unanimous approval.

XIV. Adjournment

Motion by Quackenbush, seconded by Thompson to adjourn the meeting – unanimous approval.
The meeting was adjourned by Chairman Dzeroogian at 7:08 PM.

DRAFT