

**CITY OF MADISON HEIGHTS  
300 W. 13 MILE ROAD  
REGULAR COUNCIL MEETING AGENDA  
MARCH 14, 2022  
7:30 P.M.**

**AGENDA:**

**CALL TO ORDER**

**ROLL CALL**

**INVOCATION – COUNCILMAN BLISS**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA:**

1. Additions
2. Deletions

**PRESENTATIONS**

**A – PUBLIC HEARINGS:**

1. Special Land Use – 630 E 11 Mile Road, Outdoor Seating

**ITEMS ON AGENDA OF INTEREST TO PARTIES IN THE AUDIENCE**

**B - MEETING OPEN TO THE PUBLIC:**

**C – COMMUNICATIONS:**

1. Alison Fleming - Resignation from the Crime Commission

**D – REPORTS:**

1. DPS Director – 2022 RCOC Summer Maintenance Agreement
2. City Manager – Confirmation of Library Director

**E - ITEMS FOR FUTURE PUBLIC HEARINGS:**

**F - BID AWARDS/PURCHASES:**

1. Purchasing Coordinator – Code Enforcement Mowing and Debris Removal
2. DPS Director – Major and Local Sectional Concrete Repairs
3. DPS Director – R-3 Residential Road Projects
4. DPS Director – Replacement of Fire Department Vehicle #704

**F - BID AWARDS/PURCHASES CONTINUED:**

5. City Manager – Civic Center Complex Bid Package #2 – Structural Steel and Roofing Materials

**G - ORDINANCES:**

1. City Clerk – Ordinance No. 2179, Precinct Boundary Descriptions, Polling Locations and Precinct Numbers – First Reading

**H - UNFINISHED BUSINESS:**

**MINUTES:**

1. Regular City Council meeting minutes of 02-28-22

**I – BOARDS AND COMMISSION APPOINTMENTS**

1. City Clerk – Appointment to the Downtown Development and Brownfield Redevelopment Authorities

**J - EXECUTIVE SESSION:**

**ADJOURNMENT**

NOTICE: Persons with disabilities who qualify under the Americans with Disabilities Act needing accommodations for effective participation through electronic or other means in this meeting should contact the City Clerk at (248) 583-0826 or by email: [clerks@madison-heights.org](mailto:clerks@madison-heights.org) at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.

DATE: March 10, 2022

TO: City Council

FROM: Melissa R. Marsh, City Manager

SUBJECT: Agenda Comments for the Regular Council Meeting of Monday, March 14, 2022

---

The following are my comments for items appearing on the agenda of the Regular Council Meeting of Monday, March 14<sup>th</sup>, 2022.

**A - PUBLIC HEARINGS:**

**NUMBER 1: SPECIAL LAND USE – 630 E. 11 MILE ROAD, OUTDOOR SEATING**

The applicant is requesting special use approval for an outdoor seating area associated with a restaurant that serves alcohol. The subject property is the restaurant known as Woodpile BBQ located at 630 E. 11 Mile Road, in the Downtown Development Authority (DDA) and is zoned B-3, General Business.

The applicant proposes to construct a covered outdoor patio area adjacent to the front façade of Woodpile BBQ. Per the project narrative, approximately 20 to 26 seats will be relocated from the indoor dining area to the patio during summer months. The concept site plan depicts a 36-inch-high decorative enclosure around the patio and ornamental plants between the patio and public sidewalk.

Per Section 10.326(10), outdoor seating areas associated with restaurants that serve alcohol require special use approval through City Council. City Council also recently rezoned the property immediately to the west, 26744 Osmun St., from R-3, Residential, to B-3, General Business. The applicant intends to utilize this parcel for additional parking.

The proposed use is consistent and compatible with the description and intent of the ‘Commercial’ future land use designation, as contained within the 2021 Master Plan, and will improve the aesthetic appearance of the 11 Mile Road corridor and DDA district.

The proposed use generally satisfies the special use approval review standards and criteria listed in Section 10.201(4). The Site Plan Review Committee (SPRC) reviewed the proposed special approval request at their February 23rd meeting and did not cite concerns regarding the proposed special use. Separate SPRC approval will be required for the final site plan.

Based on these findings, staff recommends that the City Council approve the requested special use with the condition that the final site plan shall satisfy the use-specific standards for outdoor seating areas contained in Section 10.318(5)

**C - COMMUNICATIONS:**

**NUMBER 1: ALISON FLEMING – RESIGNATION FROM THE CRIME  
COMMISSION**

Alison Fleming has submitted her resignation from the Crime Commission. Staff recommends accepting the resignation and declaring her seat vacant.

If Council chooses to fill the vacancy this evening, the following individuals have submitted applications to serve on this commission: Alexandra Iaquinto, Amy Lewis, Del Loranger, Douglas MacLean, Marilyn Mayle, Syed Murtaza, Kelsey Ravin, Evan Richman, Christina Rodgers, Nicolas Taylor, Jason Theodoroff, Dorothy Ursaki and Jennifer Zmarzlik. The regular term would expire 8/31/23.

**D - REPORTS:**

**NUMBER 1: 2022 ROAD COMMISSION OF OAKLAND COUNTY SUMMER  
MAINTENANCE AGREEMENT**

Provided for Council is the 222 Summer Maintenance Agreement from the Road Commission for Oakland County (RCOC) for 14 Mile, 12 Mile, and John R from 14 Mile to almost 12 Mile. Under this contract, the City provides street sweeping, weed and grass mowing and litter pick-up along these County roads. This agreement is at the same level as 2021 of \$12,072.95 for the year.

Accordingly, staff and I recommend that City Council approve the contract and authorize the Mayor and City Clerk to sign on behalf of the City. The RCOC is requesting that the City invoice the Road Commission for 65% of the total contract amount on September 15, 2022, and invoice for the remaining 35% upon completion of the last maintenance activity.

**NUMBER 2: CONFIRMATION OF THE LIBRARY DIRECTOR**

Pursuant to Section 3.6 of the City Charter, I respectfully request that Council confirm my appointment of Vanessa Verdun-Morris as the new Library Director, effective March 28, 2022.

Attached is Ms. Verdun-Morris resume. Ms. Verdun-Morris is scheduled to attend the Council Meeting to answer any questions Council may have.

**F - BID AWARDS/PURCHASES:**

**NUMBER 1: PURCHASING COORDINATOR – CODE ENFORCEMENT MOWING AND DEBRIS REMOVAL**

On January 28, 2022 a bid for Code Enforcement Mowing and Debris Removal was posted at City Hall and on the MITN where it was emailed to 280 vendors. Out of the 280 vendors who received notice online, 25 vendors downloaded the bid documents. On February 10, one (1) electronic bid was received.

The qualified bidder was Triple D's Lawncare & Property Preservation LLC, with unit pricing at \$45 per single lot, \$75 per double lot, \$125 per quarter hour for large lot mowing, and \$150 per quarter hour for debris removal.

Staff and I would respectfully request that Council award the bid to Triple D's Lawncare and Property Preservation LLC for a contract through June 30, 2023 at the unit rates indicated, with option to extend on a year-to-year basis thereafter upon written agreement of the parties. We would also respectfully request that Council authorize the City to contract with alternate vendors in the event that the contract with Triple D's Lawncare & Property Preservation is cancelled due to non-performance or other issues, provided that the alternate vendor guarantees unit pricing at or below that of Triple D's Lawncare & Property Preservation through June 30, 2023.

**NUMBER 2: DPS DIRECTOR – MAJOR AND LOCAL SECTIONAL CONCRETE REPAIRS**

Due to the continuing increases in the price of concrete, materials, and labor, it became necessary to bid the upcoming non-R major and local sectional concrete repair program. On March 2, four sealed bids were received at City Hall by the deadline.

Upon review, and as identified in the attached recommendation letter from Nowak and Fraus, our Consulting City Engineers, Cipparrone Contracting, of Southfield, Michigan, was the low bid. Cipparrone has completed several similar projects for the City of Madison Heights, as well as other area municipalities in recent years.

Based on these facts, Staff and I concur with the recommendation of our City Engineer, and recommend that City Council award the bid for the 2022 Major and Local Sectional Concrete Repairs to the lowest responsible bidder, Cipparrone Contracting, Inc., of Southfield, Michigan, for the total project amount of \$1,091,948.

Please note that this bid award does not automatically commit the City to any projects in the upcoming 2023 fiscal year. Projects would not be authorized to start until funding was made available through the normal Budget process. These projects, assuming approval, would then be constructed by Cipparrone under this contract.

**NUMBER 3: DPS DIRECTOR – R-3 RESIDENTIAL ROAD PROJECTS**

As with the Major and Local sectional projects, it has become necessary to bid the R-3 program due to the continuing increases in the price of concrete, materials, and labor. On March 2, four sealed bids were received at City Hall by the deadline. Upon review, and as identified in the attached recommendation letter from Nowak and Fraus, our Consulting City Engineers, Cipparrone Contracting, of Southfield, Michigan, was again the low bid. They also provided pricing for years two and three, at a six and twelve percent increase, respectively.

In addition to completing several similar projects for the City of Madison Heights, as well as other area municipalities in recent years, we have enjoyed an excellent working relationship with Cipparrone, and their workmanship has proven to be without reproach. Based on historical and current trends in cost and availability of materials and labor, Staff and I concur with the recommendation of our City Engineer, and recommend that City Council award the bid for the 2022 R-3 Residential Road Projects to the lowest responsible bidder, Cipparrone Contracting, Inc., of Southfield, Michigan, for the total project amount of \$1,494,824.50.

Additionally, we recommend that the options for years two and three be exercised, making this a three year bid award.

Please note that this bid award does not automatically commit the City to any projects in the upcoming 2022-23 fiscal year, or years after. Projects would not be authorized to start until funding was made available through the normal Budget process. These projects, assuming approval, would then be constructed by Cipparrone under this contract.

**NUMBER 4: DPS DIRECTOR – REPLACEMENT OF FIRE DEPARTMENT VEHICLES #704**

At the regular meeting of October 25, 2022, City Council awarded the replacement of Vehicle 704 to Todd Wenzel Chevrolet. A Purchase Order was subsequently issued, and the truck was ordered. On January 24, we were notified that General Motors had cancelled the order.

Since finding out that this replacement vehicle was cancelled, Motorpool Supervisor, Dan Yamarino has been diligently working with our Chrysler and Ford dealers to determine if anything is available. We were notified by Bill Campbell at Signature Ford that an extremely limited amount of fleet F-150s were confirmed ordered at state cooperative pricing, and would be arriving in April.

We have confirmed that one of these trucks would meet the needs of this replacement. The truck is \$9,898 over the originally budgeted amount of \$36,000. Staff anticipates that the pending sale of Vehicle 702 will cover a significant, if not the entire amount of this overage.

Based on these facts, Staff respectfully requests that Council consider three separate motions:

- 1) Rescind approval of the prior purchase of one Chevy Silverado 1500 Pickup Truck to Todd Wenzel Chevrolet for \$31,065
- 2) Approve a Budget Amendment of \$9,898 to account 101-336-9850-000.
- 3) Approve the purchase of one 2022 F-150 SuperCrew to Signature Ford, of Owosso, Michigan, as quoted in the amount of \$45,898.00.

NUMBER 5: CITY MANAGER – CIVIC CENTER COMPLEX BID PACKAGE #2 – STRUCTURAL STEEL AND ROOFING MATERIALS

Considering the construction environment, supply chain issues and lead times for certain products and equipment, early bid packages have been released for: Structural Steel and Roof Insulation. This strategy provides better pricing and cost effective sequencing of construction available in the Design-Build delivery method. City Council is being asked to award the bid for the Structural Steel to Ross Structural Steel, Inc. and Roof Insulation to Benson's Building Supply for an amount including allowances and contingencies of \$553,257.

**G - ORDINANCES:**

**NUMBER 1: CITY CLERK ORDINANCE NO. 2179, PRECINCT BOUNDARY  
DESCRIPTIONS, POLLING LOCATIONS AND PRECINCT NUMBERS – FIRST READING**

Due to the 2020 Decennial Census, the State of Michigan has undergone reapportionment of elected offices including U.S. House of Representatives, State Senate and State House Representative, and County Commissioner.

Every precinct in Madison Heights has been affected by these changes and all of our elected representative districts have changed. For both the U.S. House and State Senate, the City of Madison Heights has been kept whole; in the State House, all but Precinct 7 is in the same district. Our new numbers are as follows:

U.S. House of Representative District 11

State Senate Representative District 3

State House Representative District 8 (all precincts except Precinct 7)

District 57 (Precinct 7 only)

County Commissioner District 3

Due to a delayed approval of the final maps by Michigan Independent Citizens Redistricting Commission, we just received the final maps in January. When making any changes to district maps, it is appropriate to review and make any changes to precinct boundaries at the same time. After review and analysis, I am recommending the following precinct changes:

1. Change the number of precincts from 11 to 9. This is accomplished by:
  - a. Permanently combining Precinct 5 & Precinct 6. These two precincts have been temporarily combined over the past two election cycles with no issues.
  - b. Combining  $\frac{1}{2}$  of current Precinct 1 (north of Lincoln) into Precinct 2 and the other  $\frac{1}{2}$  of current Precinct 1 (south of Lincoln) into Precinct 3. Previously, Precinct 2 was our second lowest registered voter count. By splitting Precinct 1 into these precincts, both Precinct 2 and Precinct 3 will have similar registered voter counts. Historically, we have combined two precincts in the non-federal and state elections due to these lower counts.
2. Changing the precinct numbers of combined current Precinct 5&6 to new Precinct 1; change current Precinct 11 to new Precinct 5 and change current Precinct 10 to new Precinct 6. This is just an administrative change and will allow for precincts to be numbered 1-9 consecutively; Precincts 1-4 will be Madison District (Precinct 2 will also have a small number of Royal Oak Schools voters) and Precinct 5-9 will be in the Lamphere District.

In addition, I am recommending these modifications due to the change in voting patterns in the City. Since the passage of Proposal 18-3 in 2018, 70% of our turnout has been absentee voting and 30% in-person, reducing the stress on the polling locations on Election Day. This will also

be a cost savings to the City, reducing the number of ballot styles to be printed as well as decreases the number of required Election Inspectors we hire for each election.

As required by MCL 168.661(3), on March 9, 2022 the Election Commission approved a resolution with the proposed changes. According to the City Charter, precinct changes also require an ordinance change.

Based on these considerations, staff recommends that City Council adopt Ordinance No. 2179 - Precinct Boundary Descriptions, Polling Locations, and Precinct Numbers, on First Reading and Schedule the Second Reading for March 28, 2022.

**CITY OF MADISON HEIGHTS**  
**ELECTRONIC COUNCIL AGENDA REQUEST FORM**

SUBMITTED TO: \_\_\_\_\_

SUBMITTED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

FOR CONSIDERATION AT THE COUNCIL MEETING OF: \_\_\_\_\_

**ACTION REQUESTED**

PRESENTATION	_____	FUTURE PUBLIC HEARING	_____
PUBLIC HEARING – SPECIAL APPROVAL	_____	BID AWARDS / PURCHASES	_____
PUBLIC HEARING – OTHER	_____	ORDINANCE - FIRST	_____
COMMUNICATION	_____	ORDINANCE - SECOND	_____
REPORT	_____	UNFINISHED BUSINESS	_____

**DESCRIPTION OF ITEM**

**IF ORDINANCE, CITE TITLE/CHAPTER SECTIONS**

**POLICY CONSIDERATION**

**FINANCIAL IMPACT**

No Impact	_____	Fee Waiver Proposed	_____
Budgeted Fund Name(s)	_____	Department Name	_____
Appropriated in Acct. No.	_____	Budget Amount	_____
Amount Available in Acct.	_____	Budget Amount	_____
Second Account Number	_____	Revenue Generated	_____
Amount Available in 2 <sup>nd</sup> Acct.	_____		_____
Other Comments	_____		_____

**REVIEW CHECKLIST**

DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

CITY MANAGER \_\_\_\_\_ DATE \_\_\_\_\_



# MEMORANDUM

Date: March 4<sup>th</sup>, 2022  
To: City of Madison Heights City Council  
From: Matt Lonnerstater, AICP – City Planner  
Subject: Special Approval Request PSP 22-01 – 630 E. 11 Mile Road – Woodpile BBQ Outdoor Seating w/ Alcohol Service

## Introduction

The applicant, Tim Idzikowski, requests special use approval for an outdoor seating area associated with a restaurant that serves alcohol. The subject property is located at 630 E. 11 Mile Road (PIN 44-25-24-105-020) and is zoned B-3, General Business. The property is improved with an existing 4,300 sq. ft. restaurant known as "Woodpile BBQ."

## Background and Analysis

The applicant proposes to construct a covered outdoor patio area adjacent to the front façade of Woodpile BBQ. Per the project narrative, approximately 20 to 26 seats will be relocated from the indoor dining area to the patio during summer months. The concept site plan depicts a 36-inch-high decorative enclosure around the patio and ornamental plants between the patio and public sidewalk.

Per Section **10.326(10)**, outdoor seating areas associated with restaurants that serve alcohol require special use approval through City Council. Additional use-specific standards for outdoor seating areas are contained in Section **10.318(5)**, which are listed in full at the end of this report.

City Council recently rezoned the property immediately to the west, 26744 Osmun St., from R-3, Residential, to B-3, General Business. The applicant intends to utilize this parcel for additional parking. The proposed parking improvements are not subject to this special use review.

Requests for special approval are subject to the following criteria, as outlined in Section **10.201(4)**:

*The use shall be designed and located so that it is compatible with the surrounding properties, neighborhood and vicinity. At a minimum, this shall include:*

1. *Location of use(s) on site;*
2. *Height of all improvements and structures;*
3. *Adjacent conforming land uses;*
4. *Need for proposed use in specified areas of the city;*
5. *Conformance with future land use plans for the area as adopted by the planning commission;*
6. *Compatibility with the permitted principal uses allowed in the zoning district where the special approval use is requested.*

Additional criteria for reviewing special uses are contained at the end of this report.

### Existing Zoning and Land Use

The table below denotes existing adjacent land uses and zoning designations.

	<b>Existing Land Use</b>	<b>Existing Zoning</b>
<b>Site</b>	Commercial (Restaurant)	B-3, General Business
<b>North (across 11 Mile Rd.)</b>	Commercial (Restaurant)	B-3, General Business
<b>South</b>	Single-Family Residential	R-3, Residential
<b>East (across Lorenz St.)</b>	Duplex	R-3, Residential
<b>West</b>	Vacant (Proposed Parking Lot)	B-3, Residential

The subject site is located along the 11 Mile road corridor within the boundaries of the Downtown Development Authority (DDA) district. Adjacent properties are zoned and used for a mixture of commercial, office, and single and multi-family residential. The subject site is zoned B-3 which, per the Zoning Ordinance, is intended to *“provide sites for more diversified business types and [...] serve passer-by traffic.”*

### Future Land Use and Master Plan

The table below denotes adjacent future land use designations as contained within the 2021 Madison Heights Master Plan.

	<b>Future Land Use</b>
<b>Site</b>	Commercial
<b>North (across 11 Mile Rd.)</b>	Commercial
<b>South</b>	Single-Family Residential
<b>East (across Lorenz St.)</b>	Multi-Family Residential
<b>West</b>	Commercial

The future land use designation of the subject site is *‘Commercial.’* Per the Master Plan, the Commercial designation is intended to provide for a broad range of goods and services. Further, the Master Plan, *“recognizes the need for improvements of the function and appearance of the City’s linear commercial corridors.”*

### **Findings and Recommendation**

Staff offers the following findings for City Council consideration:

1. The applicant requests special use approval for an outdoor seating area associated with a restaurant that serves alcohol at 630 E. 11 Mile Road. The property is zoned B-3, General Business. The proposed patio area is compatible with uses permitted in the B-3, General Business, zoning district.
2. The proposed patio area is located at the front of the property adjacent to 11 Mile Road and will not be detrimental to adjacent residential and commercial properties.
3. The proposed use is consistent and compatible with the description and intent of the *‘Commercial’* future land use designation, as contained within the 2021 Master Plan, and will improve the aesthetic appearance of the 11 Mile Road corridor and DDA district.

4. The proposed use generally satisfies the special use approval review standards and criteria listed in Section 10.201(4).
5. The Site Plan Review Committee (SPRC) reviewed the proposed special approval request at their February 23<sup>rd</sup>, 2022 meeting and did not cite concerns regarding the proposed special use. Separate SRPC approval will be required for the final site plan.

Based on these findings, staff recommends that the City Council approve the requested special use with the following condition:

1. The final site plan shall satisfy the use-specific standards for outdoor seating areas contained in **Section 10.318(5)**.

#### **Next Step**

After the public hearing and discussion, the City Council may take action on the requested special use. **Any motion shall include concise findings based upon the special approval review standards and criteria, Section 10.201(4).**

---

#### **Pertinent Zoning Ordinance Sections**

#### **Section 10.201 – *Special Approval Use Review Procedures and Requirements***

(4) *Review standards and criteria.* The city council shall consider the following standards and criteria in their review of all special approval use requests:

- (a) Site plans submitted for special approval uses shall be prepared in conformance with and contain all information as outlined in Section 10.514. Site Plan Review.
- (b) All design standards or criteria imposed on specific special approval uses elsewhere in this Ordinance shall be met.
- (c) The use shall be designed and located so that it is compatible with the surrounding properties, neighborhood and vicinity. At a minimum, this shall include:
  1. Location of use(s) on site;
  2. Height of all improvements and structures;
  3. Adjacent conforming land uses;
  4. Need for proposed use in specified areas of the city;
  5. Conformance with future land use plans for the area as adopted by the planning commission; and
  6. Compatibility with the permitted principal uses allowed in the zoning district where the special approval use is requested.
- (d) Ingress/egress to the use shall be controlled to assure maximum vehicular and pedestrian safety, convenience and minimum traffic impact on adjacent roads, drives and uses including, but not limited to:
  1. Reduction in the number of ingress/egress points through elimination, minimization and/or consolidation of drives and/or curb cuts;
  2. Proximity and relation to intersections, specifically with regard to distance from drive(s) to intersection(s);

3. Reduction/elimination of pedestrian/vehicular traffic conflicts;
4. Adequacy of sight distances;
5. Location and access of off-street parking;
6. Location and/or potential use of service drives to access multiple parcels, reducing the number of access points necessary to serve the parcels.

(e) Screening shall be provided along all property lines, where council determines such screening is necessary to minimize impact of the use on adjacent properties or uses.

(f) The use shall be properly served by utilities.

(g) The use shall not have an adverse effect on the environment beyond the normal affects of permitted principal uses in the same zoning district and shall not result in an impairment, pollution, and/or destruction of the air, water, and natural resources.

(h) The use shall be specifically scrutinized for conformance with the performance standards outlined in section 10.509 of this Ordinance.

(i) The proposed use shall be designed as to location, size, intensity, site layout, and periods of operation to eliminate any possible nuisances which might be noxious to the occupants of any other nearby properties. The use shall not involve uses, activities, processes, materials, equipment and conditions of operation that will be detrimental to any persons, property, or the general welfare by reason of excessive smoke, fumes, glare, noise, vibration, odors, and adverse environmental impacts.

(j) The proposed use does not impose an unreasonable burden upon public services and utilities in relation to the burden imposed by permitted principal uses in the same zoning district.

(k) The city council may impose conditions in granting special approval that it deems necessary to fulfill the spirit and purpose of this Ordinance. The conditions may include those necessary to ensure that public services and facilities affected by a proposed land use or activity will be capable of accommodating increased service and facility loads caused by the land use or activity, to protect the natural environment and conserve natural resources and energy, to ensure compatibility with adjacent uses of land, and to promote the use of land in a socially and economically desirable manner. Conditions imposed shall:

1. Be designed to protect natural resources, the health, safety and welfare, as well as the social and economic well-being of those who will use the land use or activity under consideration, residents and landowners immediately adjacent to the proposed land use or activity, and the community as a whole.
2. Be related to the valid exercise of the police power and purposes that are affected by the proposed use or activity.
3. Be necessary to meet the intent and purpose of the zoning regulations; be related to the standards established in this Ordinance for the land use or activity under consideration (if applicable); and be necessary to ensure compliance with those standards.
4. Provide adequate safeguards as deemed necessary for the protection of the general welfare and individual property rights, and for ensuring that the intent and objectives of this Ordinance will be observed. The breach of any condition, safeguard or requirement, and the failure to correct such breach within 30 days after an order to correct is issued by the city shall be reason for immediate revocation of the special approval. Conditions and requirements stated as a part of special use permit authorizations shall be continuing obligations of the holders of such permits and are binding upon their heirs and assigns and upon any persons taking title to the affected property while such special use permit is in effect.

(l) The discontinuance of a special use after a specified time may be a condition to the issuance of the permit. Renewal of a special use permit may be granted after a review and determination by the city

council that continuing private need and public benefit will be served by such renewal. Renewal applications shall be in accord with standards and requirements in effect at the time that the renewal is requested.

**Sec. 10.318 – B-1 Principal Uses Permitted**

(5) Restaurants primarily devoted to serving food on the premises, which may include take out, drive-through lanes and/or alcoholic beverages. Outdoor seating is permitted after site plan approval for restaurants that do not serve alcohol, subject to the requirements listed below. Special approval is required under section 10.319(4) for outdoor seating at any restaurant that serves alcohol.

- a. The hours of operation for outdoor restaurants cannot exceed the normal operating hours of the indoor establishment.
- b. **Location.** No outdoor seating shall occupy any required setback area. Outdoor seating areas shall be located in a manner to maintain a minimum pathway width of six (6) feet (clear of structures such as light poles, trees, and hydrants) along the sidewalk so as not to interfere with pedestrian traffic. In the instances the minimum width for the pathway is not maintained, an alternate pathway should be provided to maintain pedestrian connectivity between other uses and public pathways should be maintained.
- c. Properties that abut residential districts are subject to the following additional standards:
  - i. Outdoor seating areas shall be setback a minimum of 40' from any property line that abuts residential district(s). If located on the side, the side(s) of the seating area that face adjacent residential districts shall be screened by a minimum 8' high solid obscuring wall.
  - ii. Outdoor seating area(s) shall be at grade and on the side or front of any building which abuts any residential district. Rooftop seating is not permitted.
  - iii. External speakers or live entertainment may be permitted up to close of the business and shall not exceed the 25 decibels at the property line abutting the residential district.
- d. For properties that do not abut residential districts, the following amenities may be permitted.
  - i. Rooftop seating may be permitted.
  - ii. External speakers or live entertainment may be permitted up to close of the business and shall not exceed the 65 decibels between the hours of 7:00 a.m. and 11:00 p.m. or 50 decibels between the hours of 11:00 p.m. and 7:00 a.m. at the property line.
- e. **Parking.** For plans showing more than twenty (20) occupants within the outdoor seating area or when the minimum required parking for proposed outdoor seating exceeds twenty percent of total parking required, whichever is less, requirements for off-street parking for outdoor restaurants shall be computed according to the standards contained in the section. 10.505. - Parking requirements, as indicated for restaurant use
- f. **Enclosure and Shade Structures.** Proposed enclosures or shade structures are subject to the following standards.
  - i. Outdoor seating areas shall be required to be enclosed in instances where there is alcohol service or when located within 15 feet of parking or maneuvering lanes. Enclosures shall be a minimum of 36 inches tall and shall

consist of metal railing, wood railing, brick walls, bollards, or other suitable materials, subject to the approval of the approving body.

- ii. Temporary open shade structures such as an umbrella similar to what is used in a residential backyard may be permitted without a building permit.
- iii. Other enclosed structures such as tents or similar, exceeding 120 square feet in size or larger or attached canopies, shall require a building permit.

g. **Maintenance.** Chairs and tables shall be of quality durable material such as metal or wood. Waste receptacles shall be provided in instances where wait staff does not clear all tables. The outside dining area must be kept sanitary, neat, and clean at all times. It shall be free from the accumulation of food, litter, snow, ice, and other potentially dangerous or unsanitary matter.

h. **Application Requirements.**

- i. For outdoor seating areas proposing additional parking or major landscape/hardscape improvements, a site plan shall be submitted in accordance with Section 10.514.
- ii. For all other outdoor seating areas, the City Planner may allow a conceptual plan for outdoor seating a plan providing sufficient information to determine compliance with the requirements of this section.
- iii. Special approval is required under section 10.319(4) for outdoor seating at any restaurant that serves alcohol.

**Sec. 10.326 - B-3 Uses Permissible on Special Approval**

(10) Establishments that primarily serve alcoholic beverages for consumption on the premises. Any facility that serves alcoholic beverages with outdoor seating, subject to the conditions listed in Sec. 10.318. (5) for outdoor restaurants in general.

## NOTICE OF PUBLIC HEARING

Notice is hereby given that the City Council for the City of Madison Heights will hold a public hearing on **March 14<sup>th</sup>, 2022 at 7:30 p.m.** in the **City Council Chambers of the Municipal Building at 300 W. 13 Mile Road, Madison Heights, Michigan 48071** to consider the following special approval request:

### Case # PSP 22-01

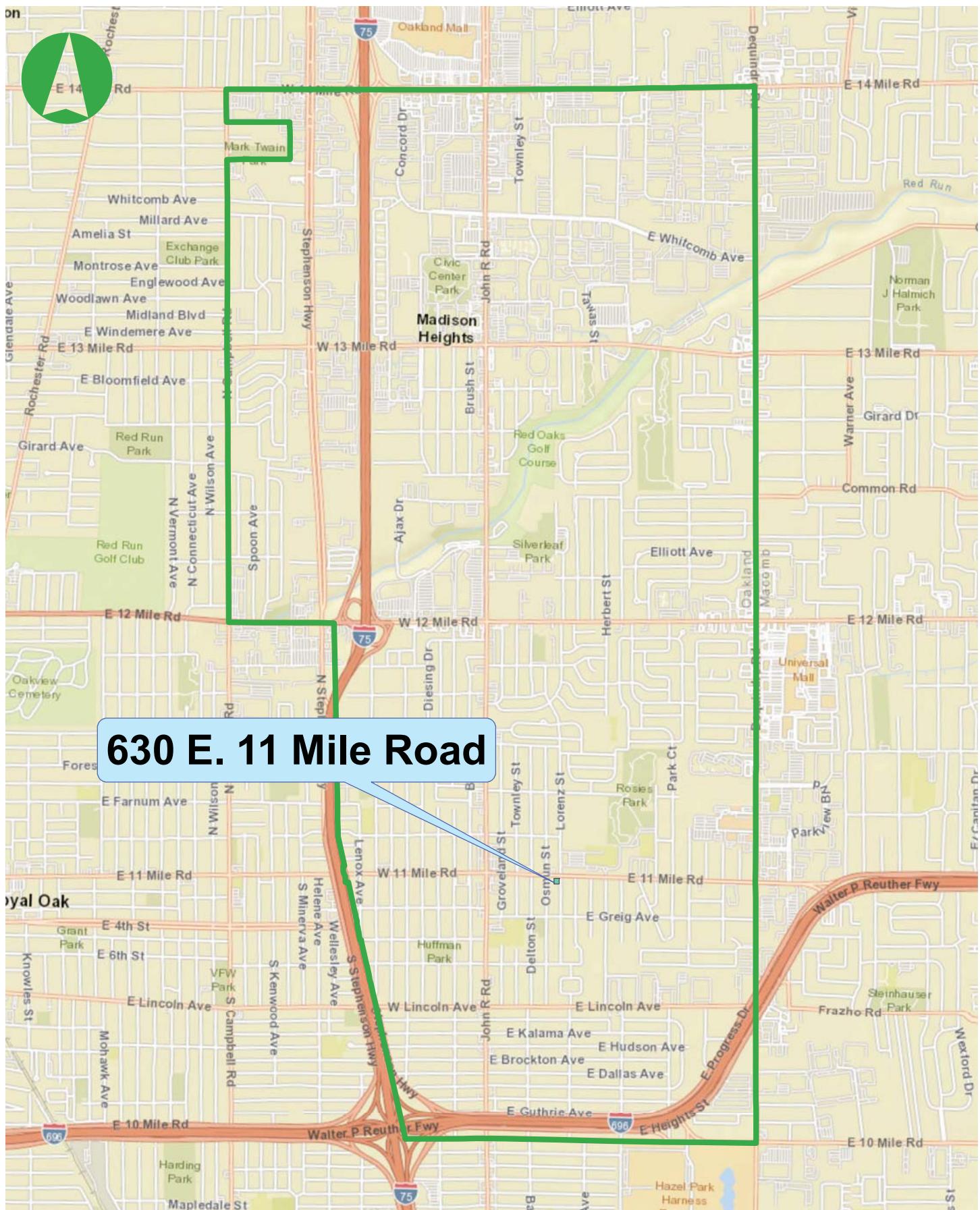
The applicant, Timothy Idzikowski, requests Special Approval from City Council under Section 10.326 of the Madison Heights Zoning Ordinance to allow for a restaurant that serves alcoholic beverages with outdoor seating at 630 E. 11 Mile Road, PIN 44-25-24-105-020. The property is zoned B-3, General Business.

The application and any supporting documents can be viewed during regular business hours at the Community and Economic Development Department. In addition, the agenda item can be viewed after 4:00 p.m. on Friday, March 11<sup>th</sup>, 2022 online at [www.madison-heights.org](http://www.madison-heights.org) in the Agenda Center.

For further information, please contact the Community and Economic Development Department at (248) 583-0831.

Cheryl Rottmann, CMC  
City Clerk  
(248) 583-0826

# SA CASE 22- 01



# Site Address: 630 E. 11 Mile Road



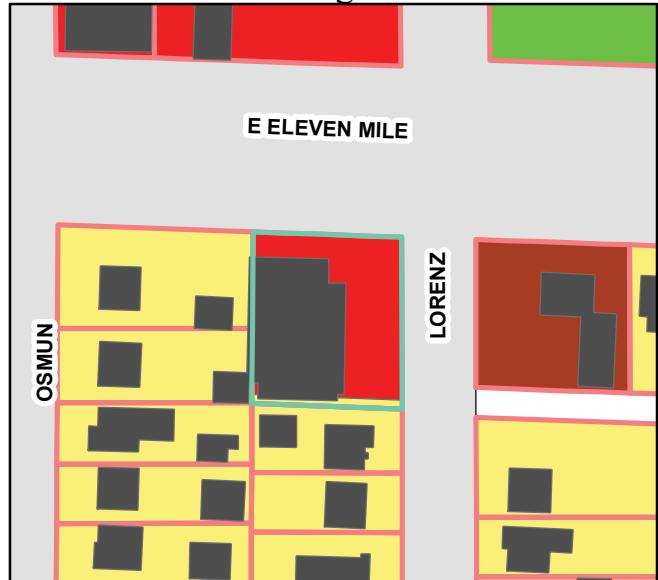
[Click For Map](#)

Aerial



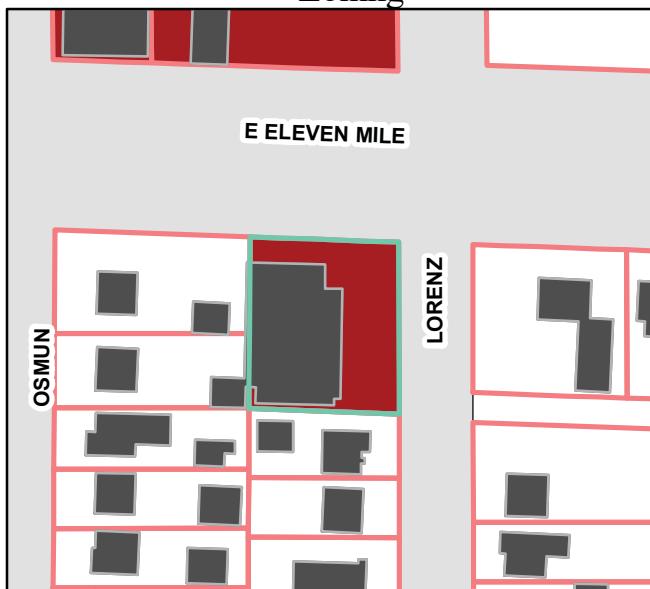
- 630 E. 11 Mile Road
- Parcels

Existing Land Use



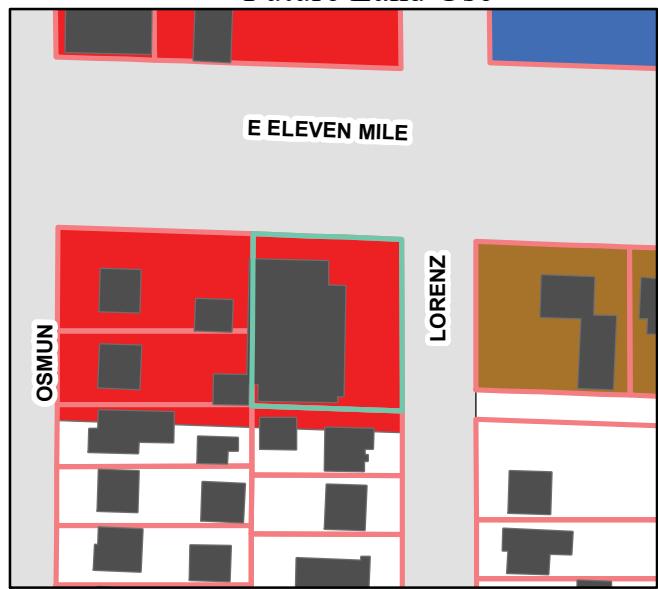
- 630 E. 11 Mile Road
- Parcels
- Single And Two Family
- Office
- Commercial
- Industrial
- Public
- Vacant

Zoning



- 630 E. 11 Mile Road
- Buildings
- Parcels
- R-3 Residential

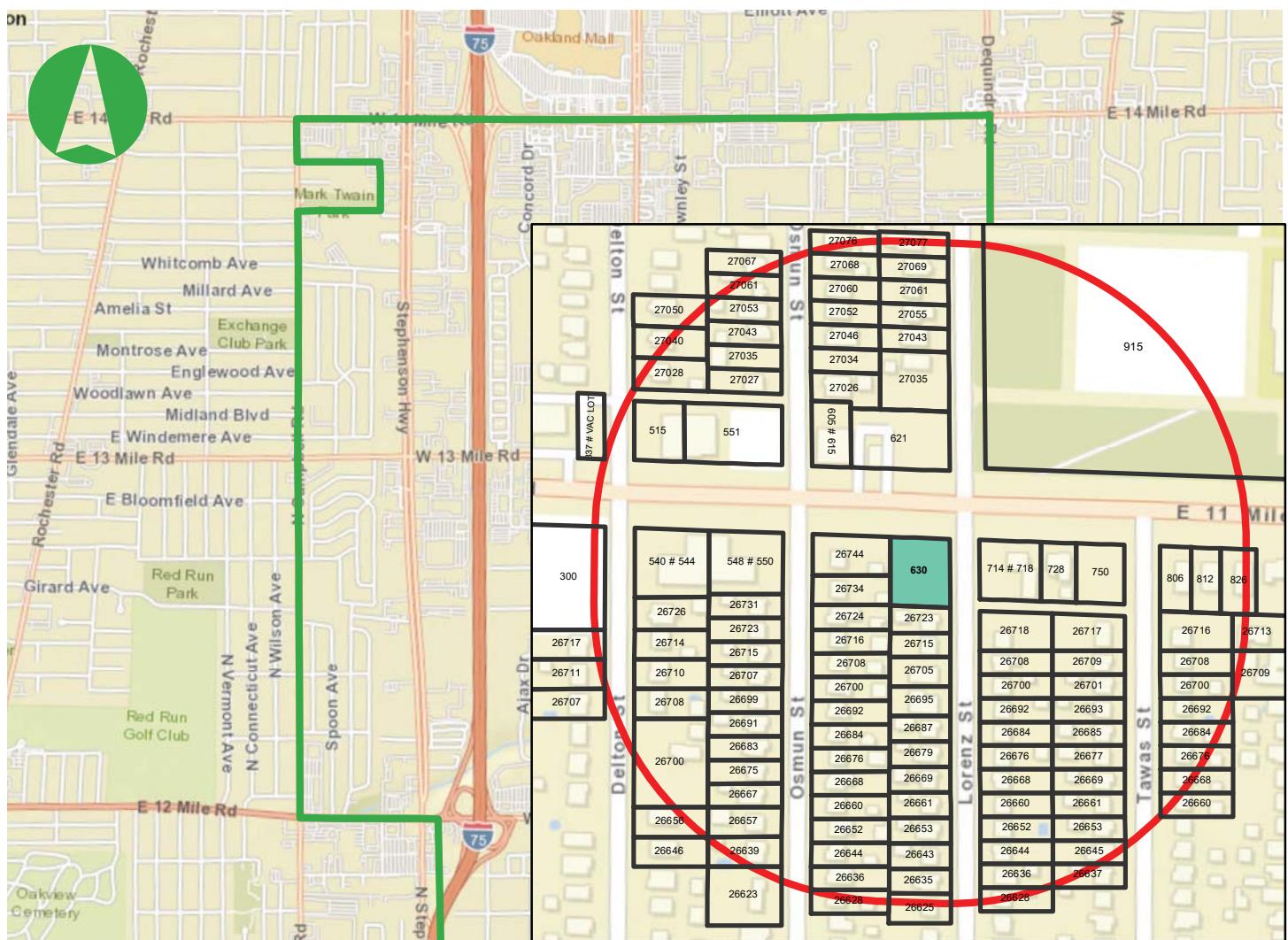
Future Land Use



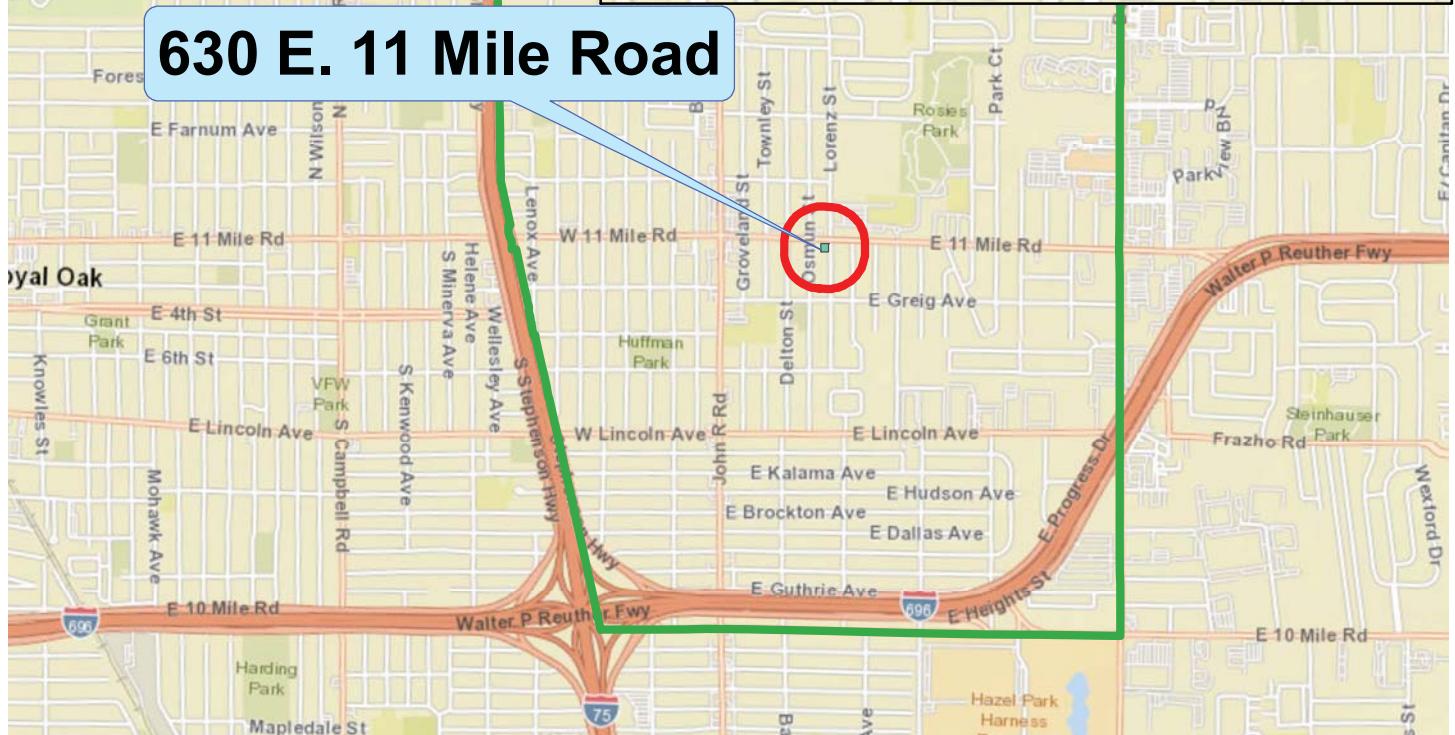
- 630 E. 11 Mile Road
- Industrial
- Public and Schools
- Multiple Family
- Recreation
- Conservation
- Commercial
- Mixed Use Innovation

# SA CASE 22- 01

## BUFFER 500 FT



### 630 E. 11 Mile Road





**CITY OF MADISON HEIGHTS  
COMMUNITY DEVELOPMENT DEPARTMENT  
PETITION FOR USE PERMITTED BY  
SPECIAL APPROVAL**

FOR OFFICE USE ONLY	
Request No:	PSP22-021
Date Filed:	2-14-22
Approved by CDD:	
Approved for Hearing:	

I (we) the under signed, do hereby apply and petition the City of Madison Heights for a Special Approval Use Permit and provide the following information.

(Application must be typed)

Building Address: 630 E 11 MILE ROAD Tax ID No.: 44-25-24-105-020

**APPLICANT INFORMATION**

Name: TIMOTHY IDZIKOWSKI

Phone No.: 248-761-6148 Fax No.: \_\_\_\_\_

Mailing Address: 7952 LONG ISL CT City, State, Zip: FAIR HAVEN MI 48023  
(Notices will be mailed to this address)

Driver's License No.: I-322-793-866-447 Date of Birth: 06-15-1957

Interest in Property: OWNER

**BUILDING & BUSINESS INFORMATION**

Zoning District: \_\_\_\_\_ Use Requested Pursuant to Section \_\_\_\_\_ of the Zoning Ordinance

Explain Requested Use in Detail: COVERED PATIO / ALCOHOL SALES

The above referenced parcel is known as: (Lots(s) Acreage Parcel (s)) \_\_\_\_\_ of \_\_\_\_\_

Subdivision (if platted lot(s)) and is located on the N S E W (Circle One) side of \_\_\_\_\_ Street/Road between \_\_\_\_\_ Street/Road and \_\_\_\_\_ Street / Road.

Hours of Operation: 11:00 AM 10:00 PM

Property Frontage: \_\_\_\_\_ Width/Depth: \_\_\_\_\_ No. of Parking Spaces: 7+26 Private Lot \_\_\_\_\_ Shared Lot \_\_\_\_\_

No. of Floors: 1 Max. No. of Employees: \_\_\_\_\_ Male 8 Female 5 No. on Largest Single Shift: 6-8

No. of Seats for Restaurant or Assembly Uses: 56 Capacity of Waiting Area: \_\_\_\_\_

Building: New \_\_\_\_\_ or Existing ✓ Will Additions or Alterations to the Building be Required? NO

Explain: \_\_\_\_\_

Describe Any Other Site Improvements to be Made: OUTSIDE COVERED PATIO / NEW PARKING LOT

Building Owner Name: TIMOTHY IDZIKOWSKI Phone No.: 248-761-6148 Fax No.: \_\_\_\_\_

Mailing Address: 7952 LONG LSL CT City: FAIR HAVEN Zip: 48023  
(Notices will be mailed to this address)

**Note: All blanks and boxes above must be completed. Use N/A where appropriate.**  
**CONTINUED ON REVERSE SIDE**



**PETITION FOR USE PERMITTED BY  
SPECIAL APPROVAL (Continued)**

Include one (1) copies of a site plan, no larger than 11 x 17 inches, which meets the requirements of Section 10.514 of the Zoning Ordinance of Madison Heights and the required seven hundred and fifty dollar fee (\$750.00) plus a site plan application.

This petition / application must be signed by both the Owner in Fee of the property and the Applicant prior to submittal. Applicant(s) and property owner(s) hereby consent to city staff, board and commission members, and contractors to access the property for purposes of evaluating the site for the requested action(s).

**FOR THE OWNER:**

Signature Timothy Idzikowski  
Printed TIMOTHY IDZIKOWSKI Name  
Date 02-07-2022

**FOR THE APPLICANT IF NOT THE OWNER:**

Signature \_\_\_\_\_  
Printed \_\_\_\_\_ Name \_\_\_\_\_  
Date \_\_\_\_\_

**NOTARY:**

On this 7th day of February

Before me personally appeared

Timothy Idzikowski to me known to be the person who executed the forgoing instrument, and acknowledged that he executed the same as his free act and deed.

Notary's Signature Duanna Kay Wilson

Notary's Printed Name Duanna Kay Wilson

Notary public, State of Michigan,  
County of Wayne.

My commission expires June 25, 2026.

Acting in the County of Wayne.  
DUANNA K. WILSON  
NOTARY PUBLIC, STATE OF MI  
COUNTY OF WAYNE  
MY COMMISSION EXPIRES Jun 25, 2026  
NOTARY IN COUNTY OF \_\_\_\_\_

**NOTARY:**

On this \_\_\_\_\_ day of \_\_\_\_\_

Before me personally appeared

\_\_\_\_\_ to me known to be the person who executed the forgoing instrument, and acknowledged that he executed the same as his free act and deed.

Notary's Signature \_\_\_\_\_

Notary's Printed Name \_\_\_\_\_

Notary public, State of Michigan,  
County of \_\_\_\_\_.

My commission expires \_\_\_\_\_.

Acting in the County of \_\_\_\_\_.

**OFFICE USE ONLY**

\$750.00 Fee Paid <u>2-14-22</u>	Receipt Number <u>109356</u>	By <u>BB</u>	Date: <u>2-14-22</u>
One Site Plan Attached no larger than 11 x 17 inches <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
Site Plan Application: _____		Date: _____	
Copies to C.D.D. _____			
Notices Mailed to Properties Within 500 Feet _____			
Council Action _____			
Meeting Date _____			

February 14, 2022  
City of Madison Heights  
Planning Services  
300 West Thirteen Mile Road  
Madison Heights, MI 48071

Re: Woodpile BBQ Restaurant Patio Addition – Special Use  
6630 East Eleven Mile Road  
Madison Heights, MI 48071  
Parcel ID#: 25-24-105-020

Project Narrative

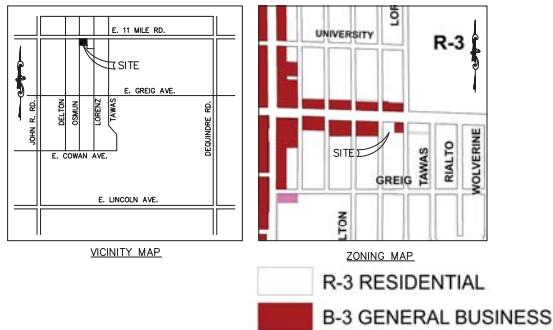
The presented project is a proposed outdoor patio with a canopy to be placed in the front and east side yards facing 11 Mile Road, connecting the east main entrance to the north entrance of the Woodpile BBQ restaurant. A six-foot wide landscaped buffer will be placed between the 11 Mile Road sidewalk and the patio. During the summer months (May-September), 20-26 seats will be relocated from the indoor dining area to the patio. An enclosure 36-inch in height will be placed around the patio to separate restaurant attendees and staff from pedestrian traffic. Alcohol from the restaurant bar will be served on this patio. The patio will be used during normal operating hours.

Joshua King, PE

# WOODPILE BBQ PARKING EXPANSION

## COMMERCIAL DEVELOPMENT

PART OF THE N.E. 1/4 OF N.W. 1/4 OF SECTION 24, T.1N., R.11E.,  
CITY OF MADISON HEIGHTS, OAKLAND COUNTY, MI



DEVELOPER:  
MADISON HEIGHTS BBQ REAL ESTATE, LLC  
TIM IDZIKOWSKI  
630 E. 11 MILE RD.  
MADISON HEIGHTS, MI 48071  
(248) 761-6148  
idzikowski.tin@gmail.com

ENGINEER:  
SEIBER KEAST LEHNER  
17001 NINETEEN MILE ROAD, SUITE 3  
CLINTON TOWNSHIP, MICHIGAN 48038  
(586) 412-7050

PROPERTY DESCRIPTION:  
PER TAX DESCRIPTIONS: THE SOUTH 70 FEET OF THE NORTH 97 FEET OF LOT 253 OF GROVELAND SUBDIVISION, AS RECORDED IN PLAT 18 OF PLATS, PAGE 10, OAKLAND COUNTY RECORDS AND LOT 253, THE NORTH 97 FEET EXCLUSIVE OF THE PARK SUBDIVISION, AS RECORDED IN LER 37 OF PLATS, PAGE 24, OAKLAND COUNTY RECORDS AND ALSO THE NORTH 16 FEET OF THE VACATED ALLEY ADJACENT TO SAME.

**BENCHMARKS**

**BENCHMARK #1**  
SANITARY MANHOLE RIM  
LOCATED 30' E. OF EASTER  
PROPERTY LINE OF SUBJECT  
PROPERTY IN LORENZ STREET  
ELEVATION = 633.48 (NAVD88)

**BENCHMARK #2**  
ARROW ON HYDRANT  
NORTHWEST CORNER OF  
11 MILE ROAD & LORENZ STREET  
ELEVATION = 636.24 (NAVD88)

**BENCHMARK #3**  
ARROW ON HYDRANT  
NORTHWEST CORNER OF  
11 MILE ROAD & OSMUN AVENUE  
ELEVATION = 635.55 (NAVD88)

THE FOLLOWING STIPULATIONS ARE AN INTEGRAL PART OF THE CONTRACT  
THESE DATA, REGARDING EXISTING CONDITIONS, IS PROVIDED OR MENTIONED IN THE  
CONTRACT DOCUMENTS AND PLANS SUCH IS PROVIDED FOR THE CONVENIENCE OF THE  
CONTRACTOR, AND ARE NOT A GUARANTEE OF CONDITIONS.  
THE CONTRACTOR SHALL SIGHTS HIMSELF AS TO THE SUFFICIENCY OF SUCH DATA; AND  
AN SMALL HE SHALL MAKE ALL INVESTIGATIONS NECESSARY TO DETERMINE THE  
EXACT NATURE OF THE EXISTING CONDITIONS, AND THE CONTRACTOR AGREES TO BE HELD  
HARMLESS FOR ANY LOSS OR DAMAGE WHICH MAY OCCUR AS A RESULT OF CONDITIONS TO BE MET.  
THE CONTRACTOR SHALL MAKE ALL INVESTIGATIONS NECESSARY TO INFORM HIMSELF  
THOROUGHLY REGARDING THE AVAILABILITY OF ALL FACILITIES WHICH WILL BE REQUIRED  
FOR THE PRODUCTION AND DELIVERY OF THE MATERIALS AND EQUIPMENT AND FOR THE  
PERFORMANCE OF THE WORK, INCLUDING FACILITIES FOR THE DELIVERY OF MATERIALS AND  
EQUIPMENT.  
NO PLEA OF IGNORANCE OF EXISTING CONDITIONS, OR OF FAILURE TO ANTICIPATE  
DEVELOPMENTS WHICH MAY OCCUR BECAUSE OF EXISTING CONDITIONS, OR OF IGNORANCE OF  
CONDITIONS OF DIFFICULTY, WHICH MAY BE ENCOUNTERED IN THE PROSECUTION OF THE  
WORK, SHALL EXEMPT THE CONTRACTOR FROM THE PERFORMANCE OF THE WORK, AND  
SHALL RELIEVE THE CONTRACTOR OF THE OBLIGATION TO FULFIL, IN EVERY DETAIL, THE  
CONTRACT, AND THE CONTRACTOR AGREES TO PAY THE CONTRACTOR A BASIS FOR  
ANY CLAIMS WHATSOEVER FOR EXTRA COMPENSATION ON EXTENSION OF TIME.

## SHEET INDEX

SHEET No.	DESCRIPTION
01.....	COVER SHEET
02.....	BOUNDARY AND TOPOGRAPHIC SURVEY
03.....	SITE AND LANDSCAPE PLAN
04.....	PARKING LOT LIGHTING PLAN
05.....	PRELIMINARY GRADING AND DRAINAGE PLAN
06.....	PATIO PLAN AND DETAILS



SCALE: 1"=20'



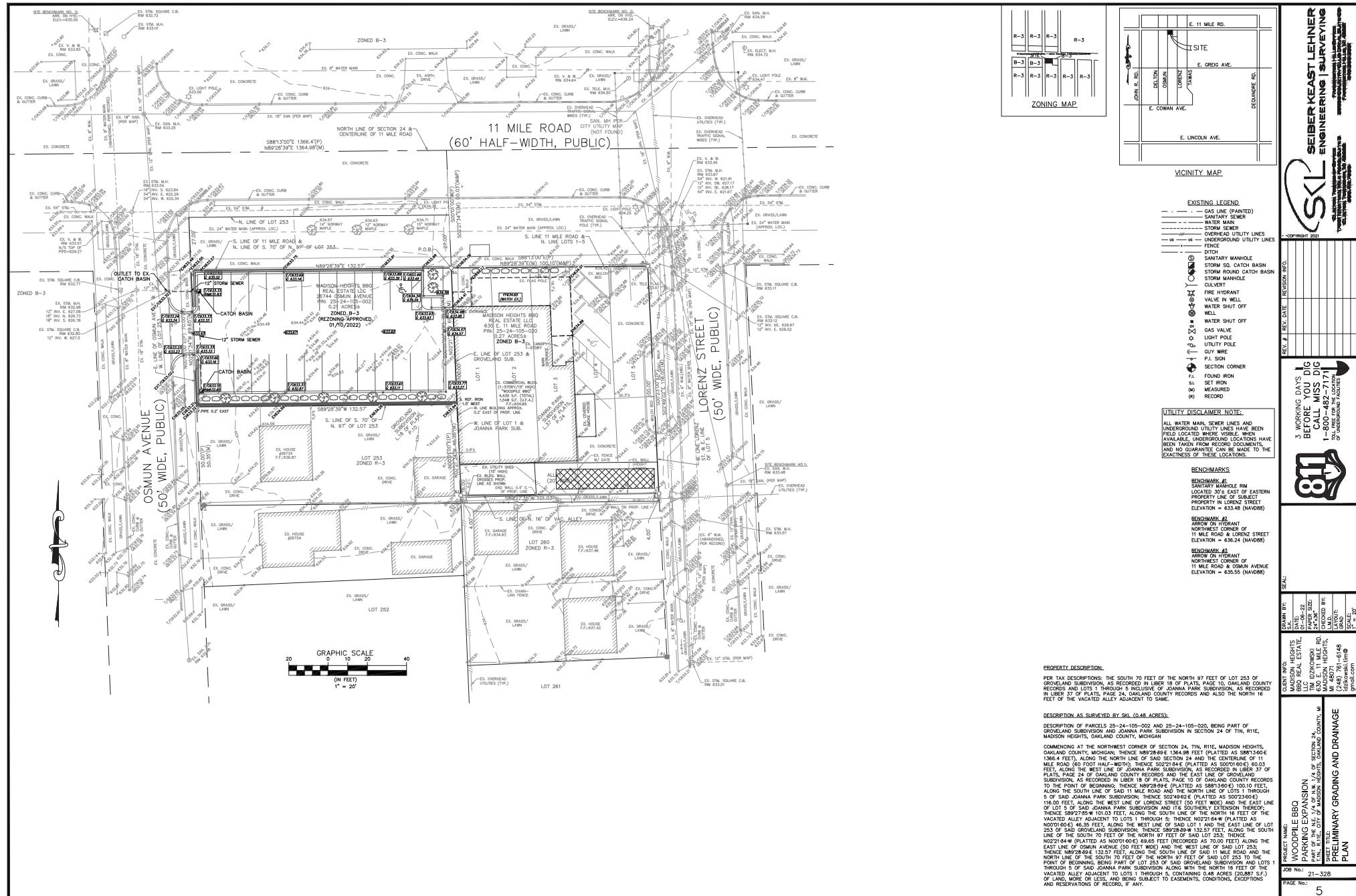
SEIBER KEAST LEHNER  
ENGINEERING | SURVEYING

REV. #	REV. DATE	REVISION INFO.
3	WORKING DAYS	
	BEFORE YOU DIG	
	CALL MISS DIG	
	1-800-482-1711	
	TO LEARN MORE ABOUT THE LOCATION OF UNDERGROUND FACILITIES	

87









**CITY OF MADISON HEIGHTS**  
**ELECTRONIC COUNCIL AGENDA REQUEST FORM**

SUBMITTED TO: \_\_\_\_\_

SUBMITTED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

FOR CONSIDERATION AT THE COUNCIL MEETING OF: \_\_\_\_\_

**ACTION REQUESTED**

PRESENTATION	_____	FUTURE PUBLIC HEARING	_____
PUBLIC HEARING – SPECIAL APPROVAL	_____	BID AWARDS / PURCHASES	_____
PUBLIC HEARING – OTHER	_____	ORDINANCE - FIRST	_____
COMMUNICATION	_____	ORDINANCE - SECOND	_____
REPORT	_____	OLD BUSINESS	_____

**DESCRIPTION OF ITEM**

**IF ORDINANCE, CITE TITLE/CHAPTER SECTIONS**

**POLICY CONSIDERATION**

**FINANCIAL IMPACT**

No Impact	_____	Fee Waiver Proposed	_____
Budgeted Fund Name(s)	_____	Department Name	_____
Appropriated in Acct. No.	_____	Budget Amount	_____
Amount Available in Acct.	_____	Budget Amount	_____
Second Account Number	_____	Revenue Generated	_____
Amount Available in 2 <sup>nd</sup> Acct.	_____		_____
Other Comments	_____		_____

**REVIEW CHECKLIST**

DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

CITY MANAGER \_\_\_\_\_ DATE \_\_\_\_\_

## **Cheryl Rottmann**

---

**From:** alison fleming <alisonblack1123@gmail.com>  
**Sent:** Friday, February 25, 2022 9:47 AM  
**To:** Cheryl Rottmann  
**Subject:** Resignation from crime comm

I'm sending this email as my resignation from the crime commission, due to my schedule from my job in the ER I do not have the time to fully commit fully. I want to thank the Mayor for letting me be on this commission the short time I had.

Alison Fleming :)

**CITY OF MADISON HEIGHTS**  
**ELECTRONIC COUNCIL AGENDA REQUEST FORM**

SUBMITTED TO: \_\_\_\_\_

SUBMITTED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

FOR CONSIDERATION AT THE COUNCIL MEETING OF: \_\_\_\_\_

**ACTION REQUESTED**

PRESENTATION	_____	FUTURE PUBLIC HEARING	_____
PUBLIC HEARING – SPECIAL APPROVAL	_____	BID AWARDS / PURCHASES	_____
PUBLIC HEARING – OTHER	_____	ORDINANCE - FIRST	_____
COMMUNICATION	_____	ORDINANCE - SECOND	_____
REPORT	_____	OLD BUSINESS	_____

**DESCRIPTION OF ITEM**

**IF ORDINANCE, CITE TITLE/CHAPTER SECTIONS**

**POLICY CONSIDERATION**

**FINANCIAL IMPACT**

No Impact	_____	Fee Waiver Proposed	_____
Budgeted Fund Name(s)	_____	Department Name	_____
Appropriated in Acct. No.	_____	Budget Amount	_____
Amount Available in Acct.	_____	Budget Amount	_____
Second Account Number	_____	Revenue Generated	_____
Amount Available in 2 <sup>nd</sup> Acct.	_____		_____
Other Comments	_____		_____

**REVIEW CHECKLIST**

DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

CITY MANAGER \_\_\_\_\_ DATE \_\_\_\_\_

**MEMORANDUM**

**DATE:** **March 8, 2022**

**TO:** **Melissa R. Marsh, City Manager**

**FROM:** **Sean P. Ballantine, Public Works Supervisor**  
**R. Corey Almas, Director of Public Services**

**SUBJECT:** **2022 Summer Maintenance Agreement – Road Commission for Oakland County**

---

Attached for consideration is the proposed 2022 Summer Maintenance Agreement between the Road Commission for Oakland County (RCOC) and the City of Madison Heights for summer maintenance activities on 14 Mile, 12 Mile, and John R from 14 Mile to the Red Run County Drain.

Under this Agreement, the City provides street sweeping, weed trimming and grass mowing, and litter pick-up along these County Roads. This contract maintains the pricing from 2020, which reflected a 7.9% increase, attributable to increases in the price of all three services (please see attached historical data). This increase was programmed for three years, as such, the 2022 rate reflects the current bid prices solicited by the RCOC.

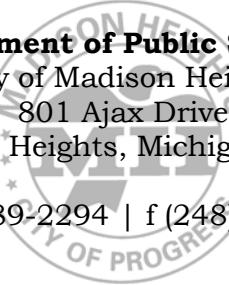
Staff and I recommend that City Council approve this Agreement with the Road Commission for Oakland County, and authorize the Mayor and City Clerk to sign on behalf of the City. The RCOC is requesting that the City invoice the Road Commission for 65% of the total contract amount on September 15, 2022, and invoice the remaining 35% upon completion of the last maintenance activity.

---

**Department of Public Services**

City of Madison Heights  
801 Ajax Drive  
Madison Heights, Michigan 48071

p (248) 589-2294 | f (248) 589-2679



**Summer Road Maintenance Agreement Historical Contract Payments Since Inception**  
**Road Commission for Oakland County**

14 Mile - Campbell to Dequindre; John R - 14 Mile to Drain; 12 Mile - Campbell to Dequindre

Year	Per Mile	Total	Increase/(Decrease)	
			%	\$
1988	N/A	9,107.00	N/A	N/A
1989	N/A	11,607.00	27.5%	2,500.00
1990	N/A	11,607.00	0.0%	-
1991	N/A	11,607.00	0.0%	-
1992	N/A	11,607.00	0.0%	-
1993	N/A	11,607.00	0.0%	-
1994	N/A	12,187.35	5.0%	580.35
1995	N/A	12,552.97	3.0%	365.62
1996	N/A	12,929.56	3.0%	376.59
1997	N/A	13,317.45	3.0%	387.89
1998	N/A	13,583.80	2.0%	266.35
1999	N/A	14,288.79	5.2%	704.99
2000	N/A	14,484.86	1.4%	196.07
2001	N/A	14,484.86	0.0%	-
2002	N/A	14,774.56	2.0%	289.70
2003	2,790.75	15,070.05	2.0%	295.49
2004	2,713.66	15,522.15	3.0%	452.10
2005	2,931.97	16,770.87	8.0%	1,248.72
2006	2,990.61	17,106.29	2.0%	335.42
2007	(1)	18,576.16	8.6%	1,469.87
2008	(2)	18,238.56	-1.8%	(337.60)
2009	(3)	18,603.26	2.0%	364.70
2010	(4)	9,211.43	-50.5%	(9,391.83)
2011	(5)	8,548.16	-7.2%	(663.27)
2012	(6)	8,392.64	-1.8%	(155.52)
2013	(7)	8,509.28	1.4%	116.64
2014	(8)	8,859.20	4.1%	349.92
2015	(9)	8,936.96	0.9%	77.76
2016	(10)	9,014.72	0.9%	77.76
2017	(11)	11,192.00	24.2%	2,177.28
2018	(11)	11,192.00	0.0%	-
2019	(11)	11,192.00	0.0%	-
2020	(12)	12,072.95	7.9%	880.95
2021	(12)	12,072.95	0.0%	-
2022	(12)	12,072.95	0.0%	-

Average Annual Increase: 1.6% \$ 87.23

- (1) = \$92.00/curb mile x 12.96 miles x 8 sweepings, \$636/mowing x 10 mowings, \$267.76/litter pickup x 10 pickups (current bids)
- (2) = \$87.00/curb mile x 12.96 miles x 8 sweepings, \$648.72/mowing x 10 mowings, \$273.12/litter pickup x 10 pickups (current bids)
- (3) = \$88.74/curb mile x 12.96 miles x 8 sweepings, \$661.69/mowing x 10 mowings, \$278.58/litter pickup x 10 pickups (current bids)
- (4) = \$87.00/curb mile x 12.96 miles x 4 sweepings, \$661.69/mowing x 5 mowings, \$278.58/litter pickup x 5 pickups (current bids)
- (5) = \$87.00/curb mile x 12.96 miles x 3 sweepings, \$661.69/mowing x 5 mowings, \$371.43/litter pickup x 5 pickups (current bids)
- (6) = \$83.00/curb mile x 12.96 miles x 3 sweepings, \$661.69/mowing x 5 mowings, \$371.43/litter pickup x 5 pickups (current bids)
- (7) = \$86.00/curb mile x 12.96 miles x 3 sweepings, \$661.69/mowing x 5 mowings, \$371.43/litter pickup x 5 pickups (current bids)
- (8) = \$95.00/curb mile x 12.96 miles x 3 sweepings, \$661.69/mowing x 5 mowings, \$371.43/litter pickup x 5 pickups (current bids)
- (9) = \$97.00/curb mile x 12.96 miles x 3 sweepings, \$661.69/mowing x 5 mowings, \$371.43/litter pickup x 5 pickups (current bids)
- (10) = \$99.00/curb mile x 12.96 miles x 3 sweepings, \$661.69/mowing x 5 mowings, \$371.43/litter pickup x 5 pickups (current bids)
- (11) = \$155.00/curb mile x 12.96 miles x 3 sweepings, \$661.69/mowing x 5 mowings, \$371.43/litter pickup x 5 pickups (current bids)
- (12) = \$175.00/curb mile x 12.96 miles x 3 sweepings, \$674.93/mowing x 5 mowings, \$378.86/litter pickup x 5 pickups (current bids)



QUALITY LIFE THROUGH GOOD ROADS:  
ROAD COMMISSION FOR OAKLAND COUNTY  
"WE CARE."

**Board of Road Commissioners**

**Ronald J. Fowkes**  
Commissioner

**Andrea LaLonde**  
Commissioner

**Nancy Quarles**  
Commissioner

**Dennis G. Kolar, P.E.**  
Managing Director

**Gary Piotrowicz, P.E., P.T.O.E.**  
Deputy Managing Director  
County Highway Engineer

**Highway Maintenance  
Department**

2420 Pontiac Lake Road  
Waterford, MI 48328

248-858-4881

FAX  
248-858-7607

[www.rcocweb.org](http://www.rcocweb.org)

March 1, 2022

Melissa R. Marsh  
City Manager  
City of Madison Heights  
300 West Thirteen Mile Road  
Madison Heights MI 48071

RE: 2022 Summer Maintenance Agreement  
Sweeping, Mowing and Litter Pickup

Dear Ms. Marsh:

Attached are two copies of a Summer Maintenance Agreement between the Road Commission for Oakland County and the City of Madison Heights for mowing, sweeping and litter pickup on certain road in the City of Madison Heights (see Exhibit A). The frequency of the sweeping activity for this year remains at 3 sweepings.

Please note: We are requesting that the City invoice the Road Commission for 65% of the total contract amount on September 15, 2022, and invoice for the remaining 35% upon completion of the last maintenance activity.

If the agreement is satisfactory, please attach certified copies of the resolution of approval by your City Council and return the two signed copies to this office for approval by the Board of Road Commissioners. One fully signed copy will be returned to you.

Please submit your proof of liability insurance that covers this agreement and particularly covers your personnel and equipment working on county roads under the jurisdiction of the Board of Road Commissioners. As your current Certificate of Membership in the Michigan Municipal Workers Compensation Fund will expire in June, I would appreciate it if you would forward a new certificate at that time. If there are any changes in the coverage during the term of this agreement, we must be notified of these changes.

The Board of County Road Commissioners and I extend our appreciation to you, the City Council and your road employees, for the fine work that has been done in connection with past agreements, and we want to continue to cooperate with you in any way that we can.

Also, please note that the prices in Exhibit A are reflective of our current bids. If you have any questions, please call.

Sincerely,

Darryl M. Heid, P.E.  
Director of Highway Maintenance

DMH/gg  
attachment

2022 SUMMER MAINTENANCE AGREEMENT  
CITY OF MADISON HEIGHTS

Under 1951 PA 51, As Amended

This Summer Maintenance Agreement (“Agreement”) is made this \_\_\_\_\_ day of \_\_\_\_\_, 2022, between the Board of County Road Commissioners of the County of Oakland, State of Michigan, a public body corporate, (hereinafter variously referred to as the “Board and as the “Road Commission for Oakland County”) and the **City of Madison Heights**, Oakland County Michigan, a Michigan municipal corporation hereinafter referred to as the “City.”

WHEREAS, certain county primary and local roads more specifically set forth in Exhibit A, attached hereto, are under the jurisdiction and control of the Board and are located within or adjacent to the City; and

WHEREAS, The City desires to be responsible for certain maintenance of said roads under the terms of this Agreement and the Board is willing to participate in the cost thereof as provided in Section III of this Agreement;

NOW, THEREFORE, in consideration of the mutual covenants set forth herein as provided, it is hereby agreed as follows:

I

The City hereby agrees to be responsible for performing Summer Maintenance of certain roads under the terms of this Agreement, and the Board agrees to participate in the cost thereof as provided in Section III of this Agreement. “Summer Maintenance,” herein required to be performed by City, shall mean the work and services specified in Exhibit B hereto and this Agreement. All maintenance work and services performed by the City shall be in accordance with the Board’s minimum maintenance standards and this Agreement.

II

The Board has determined and specified the equipment and personnel necessary to provide the Summer Maintenance and the City has acquired the necessary equipment and personnel so specified. The City shall keep accurate and uniform records of all Summer Maintenance work performed pursuant to this Agreement. The Board shall have the right to audit City accounts and records insofar as such documents concern this Agreement and the work and services performed and to be performed hereunder.

III

In consideration of the Summer Maintenance by the City, the Board hereby agrees to pay to the City the sum of **\$12,072.95**, as set forth in Exhibit A, attached hereto and made a part hereof. Such amounts are to be used by the City for Summer Maintenance. Payments are to be made by the Board to the City as follows:

65% on September 15, 2022  
35% upon completion of the last Summer Maintenance activity

The making of said payments shall constitute the Board’s entire obligation in reference to Summer Maintenance.

IV

It is specifically understood and agreed by the City and the Board that by undertaking to perform Summer Maintenance of certain county primary roads, the City does not assume the Board’s legal duty to

keep said roads in such condition as to be in accordance with MCLA 224.21, reasonably safe and convenient for public travel, other than as may relate to the work and service to be performed as listed in Section I above, and the City hereby agrees to hold harmless, represent, defend with counsel acceptable to the Board, and indemnify the Board; the County of Oakland; the Office of the Oakland County Water Resources Commissioner and any and all applicable drainage districts(s); the Michigan State Department of Transportation and the Transportation Commission; any and all local units(s) of government within which the roads subject to this Agreement are located, and the respective officers, agents and employees of all of the foregoing, against any and all claims, charges, complaints, damages, or causes of action for (a) public or private property damage, (b) injuries to persons, or (c) other claims, charges, complaints, damages or causes of action arising out of the performance or non-performance of the activities which are the subject matter of this Agreement, both known and unknown, whether during the progress or after the completion thereof. However, this hold harmless provision does not apply in so far as any claim or suit is alleged to be, or demonstrated to be, the result of a defect in highway design or condition and not related to the Summer Maintenance activities set out in Section I. Further, since the Board has the statutory responsibility for maintenance of the roads under this Agreement, it is the intent of the parties that the delegation by this Agreement of those maintenance responsibilities to the City provide immunity to the City as an agent of the County. Therefore, the City falls within the governmental immunity protection of the County.

During that part of the year that the City is providing Summer Maintenance under Section I, the City agrees to notify the Board within 30 days, should it become aware of defects or maintenance requirements in the roads set forth in Exhibit A, if said defects or maintenance requirements are not Summer Maintenance subject to this Agreement.

## V

The City shall acquire and maintain, during the term of the Agreement, statutory worker's compensation, employer's liability, automobile and comprehensive general liability insurance coverages, and such other insurance coverages, as described in Exhibit C attached hereto, covering the Board's liability for any and all claims arising out of the City's performance or non-performance of the activities which are the subject matter of this Agreement, and these coverages shall be obtained and maintained in accordance with the requirements set forth in Exhibit C attached hereto and made a part hereof and shall be primary and non-contributory.

## VI

The City further agrees to comply with all applicable laws and regulations, including laws and regulations of the State of Michigan for safeguarding the air and waters of the State. In particular, City facilities and operations must meet the provisions of Part 5 (Spillage of Oil and Polluting Materials) rules promulgated pursuant to Part 31, Water Resources Protection, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended. (Rules R324.2001 through R324.2009 address release prevention planning, secondary containment, surveillance, and release reporting requirements).

## VII

In accordance with Michigan 1976 PA 453, as amended, and 1976 PA 220, as amended, the Contractor covenants not to discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status or because of a disability that is unrelated to the individual's ability to perform the duties of the particular job or position, and to require a similar covenant on the part of any subcontractor employed in the performance of the Agreement. A breach of this covenant may be regarded as a material breach of this Agreement.

## VIII

Contractor shall utilize the provisions of the Federal E-Verify Program to verify the work authorization status of all newly hired employees; and the Road Commission for Oakland County may terminate the contract for failure of Contractor to so comply with the Federal E-Verify Program.

## IX

It is the intention of the parties hereto that this Agreement is not made for the benefit of any third party.

It is anticipated that subsequent agreements regarding Summer Maintenance activities will be executed annually by the parties hereto.

The terms and conditions of this Agreement shall become effective as of April 1, 2022 and shall continue in full force and effect until a subsequent Summer Maintenance agreement has been executed by the parties hereto or until this Agreement is terminated, as set forth below.

In the event that a subsequent Summer Maintenance agreement has not been executed by the parties hereto on or before October 1, 2022, either party may terminate this Agreement by providing the other party hereto with written notice of intent to terminate, at least thirty (30) days prior to the date of termination.

This Agreement is executed by the Board at its meeting of \_\_\_\_\_, and by the City by authority of a resolution of its governing body, adopted \_\_\_\_\_, (copy attached as Exhibit D).

Witnesses:

**CITY OF MADISON HEIGHTS**  
A Municipal Corporation

\_\_\_\_\_  
By: \_\_\_\_\_

\_\_\_\_\_  
Its: \_\_\_\_\_

\_\_\_\_\_  
By: \_\_\_\_\_

\_\_\_\_\_  
Its: \_\_\_\_\_

Witnesses:

**BOARD OF COUNTY ROAD COMMISSIONERS  
OF THE COUNTY OF OAKLAND,  
A Public Body Corporate**

\_\_\_\_\_  
By: \_\_\_\_\_

\_\_\_\_\_  
Its: \_\_\_\_\_

\_\_\_\_\_  
By: \_\_\_\_\_

\_\_\_\_\_  
Its: \_\_\_\_\_

## EXHIBIT A

### 2022 SUMMER MAINTENANCE AGREEMENT

#### CITY OF MADISON HEIGHTS

##### Sweeping

Twelve Mile Road, from Campbell Road to Dequindre Road.	4.46 Miles
Fourteen Mile Road, from Campbell Road to Dequindre Road.	5.10 Miles
John R, from Fourteen Mile Road to the Red Run County Drain.	<u>3.4 Miles</u>
Total	12.96 Miles

Sweeping: 12.96 Curb Miles x \$175.00 = \$2,268.00 x 3 Sweepings = \$6,804.00  
(both directions, including median)

Mowing: 5 mowings @ \$674.93 per mowing = \$3,374.65

Litter Pick up: 5 litter pick-ups @ \$378.86 = \$1,894.30

**Total Contract** **\$12,072.95**

## **EXHIBIT B**

### **2022 SUMMER MAINTENANCE AGREEMENT**

#### **CITY OF MADISON HEIGHTS**

#### **WORK TO BE PERFORMED:**

1. Sweep all roads listed in Exhibit A, in both directions of travel and around islands, as provided in this Agreement, three (3) times (once between April 15<sup>th</sup> and May 15<sup>th</sup>; once between July 15<sup>th</sup> and August 15<sup>th</sup> and once between September 15<sup>th</sup> and October 15th).
2. Cut weeds and sweep all islands located along all roads listed in Exhibit A, where applicable.
3. Pick up litter, mow grass and cut weeds within the right-of-way along all roads listed in Exhibit A, with the exception of the north side of Fourteen Mile Road. This includes mowing and cutting to 30 feet back from the curb, the State right-of-way located along Twelve Mile Road and the south side of Fourteen Mile Road at I-75.
4. The City may at its own expense sweep, cut weeds and pick up litter more frequently, subject to the other terms and conditions of this Agreement, including, without limitation, the indemnification and insurance provisions.

## EXHIBIT C

### 2022 SUMMER MAINTENANCE AGREEMENT

#### CITY OF MADISON HEIGHTS

### **SPECIAL PROVISION FOR INDEMNIFICATION, DAMAGE LIABILITY AND INSURANCE**

### **SPECIAL PROVISION FOR INDEMNIFICATION, DAMAGE LIABILITY AND INSURANCE**

#### Indemnification and Damage Liability

See provisions of the maintenance agreement to which this Exhibit C is attached.

#### Insurance Coverage:

The City, prior to execution of the maintenance agreement, shall file with the Board of County Road Commissioners of the County of Oakland ("Board"), copies of completed certificates of insurance as evidence that it carries adequate insurance satisfactory to the Board; and, without the prior written consent of the Board, the City shall not cancel, reduce, or fail to renew the insurance coverage required by this Agreement. The City shall immediately notify the Board and cease operations upon the occurrence of any cancellation, reduction, modification or termination of insurance required hereunder, and shall not resume operations under this Agreement until all insurance as required by this Agreement is in full force and effect. The City shall provide in a form and substance acceptable to the Board an underwriter's endorsement to its comprehensive general liability insurance and auto liability insurance, including any excess umbrella insurance, in the amounts set forth on Exhibit C, naming the Board and the Office of the Oakland County Water Resources Commissioner as an additional named insured. The City shall obtain and deliver to the Board a notice of cancellation and non-renewal endorsement, acceptable to the Board, for the general liability, auto liability, and worker's compensation and employer's liability policies. Prior to commencing the work, the City shall provide to the Board evidence satisfactory to the Board of payment of the current premium for the required insurance and endorsements and shall also obtain certificates of insurance for each policy, providing for thirty (30) days actual (not "endeavor to") prior, written notice to the Board by the insurance carrier of any cancellation, termination reduction or material change of the policy. The City shall make sure that each of its subcontractors, if any, providing any of the work and services under this contract, shall obtain and maintain insurance as set forth in this Agreement.

The City shall provide the following insurance coverages which shall be primary and non-contributory:

- a. Workmen's Compensation Insurance: The insurance shall provide protection for the City's employees, to the statutory limits of the State of Michigan and \$500,000 employer's liability. The indemnification obligation under this section shall not be limited in any ways by any limitation on the amount or type of damages, compensation or benefits payable by or for the City under worker's disability compensation coverage established by law.
- b. Bodily Injury and Property Damage Other than Automobile: The insurance shall provide protection against all claims for damages to public or private property, and injuries to persons arising out of and during the progress and to the completion of the work, and with respect to product and completed operations for one year after completion of the work.

Bodily Injury Liability Each Person: \$1,000,000 Each Occurrence: \$1,000,000 Aggregate: \$2,000,000 -and- Property Damage Liability: Each Occurrence: \$250,000 Aggregate: \$250,000	Or: Single Limit: Bodily injury and Property Damage Each Occurrence: \$1,000,000 Aggregate: \$2,000,000
---	---

Such insurance shall include: 1) explosion, collapse, and underground damage hazards (x,c,u), which shall include, but not be limited to coverage for (a) underground damage to facilities due to drilling and excavating with mechanical equipment; and (b) collapse or structural injury to structures due to blasting or explosion, excavation, tunneling, pile driving, cofferdam work, or building moving or demolition; (2) products and completed operations; (3) contractual liability; and (4) independent contractors' coverages.

- c. Bodily Injury Liability and Property Damage Liability - Automobiles (Comprehensive Auto Liability) The minimum limits of bodily injury liability and property damage liability shall be:

Bodily Injury Liability Each Person: \$500,000 Each Occurrence: \$1,000,000 -and- Property Damage Liability: Each Occurrence:  \$1,000,000	Or: Single Limit: Bodily Injury and Property Damage Each Occurrence: \$2,000,000
---	---

Such insurance shall include coverage for all owned, hired, and non-owned vehicles.

- d. Excess and Umbrellas Insurance – The City may substitute corresponding excess and/or umbrella liability insurance for a portion of the above listed requirements in order to meet the specified minimum limits of liability.
- e. The City shall provide for and in behalf of the Road Commission for Oakland County and all agencies specified by the Road Commission, as their interest may appear, Owner's Protective Public Liability Insurance. Such insurance shall provide coverage and limits the same as the City's General Liability Insurance. This requirement for Owner's Protective Public Liability is waived, if the City provides a certificate of coverage designating the Road Commission for Oakland County and the maintenance agreement as included in the scope of liability coverage for general liability, automobile, law enforcement, and public officials liability issued by the Michigan Municipal Risk Management Authority in the sum of \$15,000,000 each occurrence inclusive of loss adjustment and defense costs, with not aggregate limit.

Reports – The City or his insurance carrier shall immediately report all claims received which relate to the Contract, and shall also report claims investigations made, and disposition of claims to the County Highway Engineer.

See provisions of the maintenance agreement to which this Exhibit C is attached.

**CITY OF MADISON HEIGHTS**  
**ELECTRONIC COUNCIL AGENDA REQUEST FORM**

SUBMITTED TO: \_\_\_\_\_

SUBMITTED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

FOR CONSIDERATION AT THE COUNCIL MEETING OF: \_\_\_\_\_

**ACTION REQUESTED**

PRESENTATION	_____	FUTURE PUBLIC HEARING	_____
PUBLIC HEARING – SPECIAL APPROVAL	_____	BID AWARDS / PURCHASES	_____
PUBLIC HEARING – OTHER	_____	ORDINANCE - FIRST	_____
COMMUNICATION	_____	ORDINANCE - SECOND	_____
REPORT	_____	OLD BUSINESS	_____

**DESCRIPTION OF ITEM**

**IF ORDINANCE, CITE TITLE/CHAPTER SECTIONS**

**POLICY CONSIDERATION**

**FINANCIAL IMPACT**

No Impact	_____	Fee Waiver Proposed	_____
Budgeted Fund Name(s)	_____	Department Name	_____
Appropriated in Acct. No.	_____	Budget Amount	_____
Amount Available in Acct.	_____	Budget Amount	_____
Second Account Number	_____	Revenue Generated	_____
Amount Available in 2 <sup>nd</sup> Acct.	_____		_____
Other Comments	_____		_____

**REVIEW CHECKLIST**

DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

CITY MANAGER \_\_\_\_\_ DATE \_\_\_\_\_

Date: March 7, 2022

To: Honorable Mayor and City Council

From: Melissa R. Marsh, Deputy City Manager

RE: Appointment of Library Director

Pursuant to Section 3.6 of the City Charter, I respectfully request that Council confirm my appointment of Vanessa Verdun-Morris as the new Library Director for the City of Madison Heights effective Monday, March 22, 2022. Attached is a copy of Ms. Verdun-Morris's resume.

As Council is aware, we began recruitment for this position with the announcement of Roslyn Yerman's intent to retire. The City posted the Library Director position on its own website and social media platforms, as well as the Michigan Municipal League website, and The Library Network (TLN) website. A total of ten (10) applications were received.

Human Resources and I evaluated each resume and short-listed the number of candidates down to four including the internal candidate, and planned to hold panel interviews on February 15<sup>th</sup>. One out-of-state candidate removed herself from the interview process the day before the interviews.

On February 15<sup>th</sup>, the remaining candidates were interviewed by two separate interview panels. The first panel consisted of me, Deputy City Manager/Police Chief Corey Haines and HR Director/Purchasing Coordinator Mischak. The second panel consisted of incumbent Library Director Roslyn Yerman, Assistant to the City Manager Adam Owczarzak, and Friends of the Madison Heights Library President Deborah Shepherd.

Following the panel interviews, both panels met to discuss their opinions on the strongest candidate. Based upon Ms. Verdun-Morris's strong interview, her direct experience with running a comparable size library and her more extensive demonstrated experience in budgeting and managing employees, Ms. Verdun-Morris was selected as the top candidate.

As a result of the selection process, I would request that Council confirm the appointment of Vanessa Verdun-Morris as the Library Director effective March 28, 2022. Her onboarding date will allow for several days of overlap with the incumbent Director and provide a smooth transition.

# VANESSA VERDUN-MORRIS

---

## EMPLOYMENT

### Library Director, City of Taylor

#### Taylor Community Library: 2018-Present

- Managed and scheduled a staff of 9 full-time and 11 part-time positions.
- Facilitated [LSTA Improving Access to Technology grant](#) of \$16,730 to create Technology Training Kits with WiFi hotspots and chromebooks.
- Compiled [policy manual](#) adopted by board after successful legal review. (Policies had not been adopted after the 2015 reestablishment.)
- Conducted community conversations to identify Community, Equity, and Wellness as residents' values for [strategic plan](#).
- Migrated from City of Taylor's single library page on CivicPlus CMS to a comprehensive [multi-page website](#) using Wordpress CMS.
- Expanded outdoor WiFi footprint to parking lot and adjacent Splash Pad.
- Created Infectious Disease Policy and Response Plan. Implemented plan after board approval.
- Introduced curbside service and home delivery.
- Capital improvements:
  - 2019: Remodeled men's and women's restrooms. Converted storage room to a family restroom in the youth area.
  - 2019: Community room renovation. Moveable partition wall replacement. Addition of sound dampening panels, LED lighting, and electric/USB outlets.
  - 2020: Manual entrance doors replaced with automatic doors. Door opener buttons added to public restrooms.
  - 2020: Added self-checkout machines.
  - 2021: Complete floor replacement throughout the library.
  - 2021: StoryWalk in Fletcher Park and Tiny Taylor Libraries in two parks.

### Assistant Library Director, City of Taylor

#### Taylor Community Library: 2015-2018

- Established [Braille and Talking Books](#) program.
- Awarded 2017 Advisory & Outreach Center Library of the Year by the National Library Service for the Blind & Physically Handicapped.

- Created Assistive Technology Lab, and Assistive Technology Station in Computer Lab.
- Conducted inventory to remove 5+ years of missing items from the collection database.

### Librarian 3: Regional Librarian, Wayne County

#### Wayne County Regional Library for Blind & Physically Handicapped: 2010 - 2015

- Managed a staff of two full-time and four part-time positions.
- Installed accessible technology and provided software maintenance.
- Completed Annual State Aid Application.

- Completed Digital Transition Project to move Talking Book listeners from special format 4-track cassette tapes to copy protected audio files on USB cartridges or smartphone apps.

### Librarian 2: Library Director, Wayne County

#### River Rouge Library: 2005 - 2010

- Managed a staff of one full-time and three part-time positions.
- Created and presented budgets.

- Compiled and reviewed statistics.
- Applied for and managed grants.

## DEGREES

### Master of Library and Information Science

- Wayne State University. Detroit, Michigan. Specialization: Youth Services. 2002.

### Bachelor of Arts

- Michigan State University. East Lansing, Michigan. Major: English. Cognates: Theater, Anthropology. 2000.
- MSU Study Abroad Program for English Literature. London, England. 1999.

## CERTIFICATIONS

### Level 1: Librarian Permanent Professional

- Library of Michigan. 2009.

## ADDITIONAL EXPERIENCE

### Library of Michigan

- Advanced Director Workshop. 2019.
- New Director Workshop. 2018.

### Michigan Library Association

- Legislative and Advocacy Committee, 2020-Present.
- Professional Development and Networking Committee.
  - Member, 2016-2018.
  - Chair, 2018-2020.
- Annual Conference Committee.
  - Chairperson, 2016.
  - Public Relations/Social Media, 2015.
  - Room Monitor, 2014.
  - Presenter, 2013.
- Technology and Trends Workshop: Work Group, 2014.
- Transition in Collections Workshop: Work Group and Presenter, 2013.

### National Library Service for the Blind and Physically Handicapped

- National Audio Equipment Advisory Committee: Representative for Midlands Region, 2012-2014.

## CONTINUING EDUCATION

### Public Library Association

- Biennial Conference: 2020.

### Michigan Library Association

- Annual Conference: 2020, 2016-2012, 2009.

### Harwood Center for Public Innovation

- Public Innovators Virtual Lab. 2019.

**CITY OF MADISON HEIGHTS**  
**ELECTRONIC COUNCIL AGENDA REQUEST FORM**

SUBMITTED TO: \_\_\_\_\_

SUBMITTED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

FOR CONSIDERATION AT THE COUNCIL MEETING OF: \_\_\_\_\_

**ACTION REQUESTED**

PRESENTATION	_____	FUTURE PUBLIC HEARING	_____
PUBLIC HEARING – SPECIAL APPROVAL	_____	BID AWARDS / PURCHASES	_____
PUBLIC HEARING – OTHER	_____	ORDINANCE - FIRST	_____
COMMUNICATION	_____	ORDINANCE - SECOND	_____
REPORT	_____	OLD BUSINESS	_____

**DESCRIPTION OF ITEM**

**IF ORDINANCE, CITE TITLE/CHAPTER SECTIONS**

**POLICY CONSIDERATION**

**FINANCIAL IMPACT**

No Impact	_____	Fee Waiver Proposed	_____
Budgeted Fund Name(s)	_____	Department Name	_____
Appropriated in Acct. No.	_____	Budget Amount	_____
Amount Available in Acct.	_____	Budget Amount	_____
Second Account Number	_____	Revenue Generated	_____
Amount Available in 2 <sup>nd</sup> Acct.	_____		_____
Other Comments	_____		_____

**REVIEW CHECKLIST**

DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

CITY MANAGER \_\_\_\_\_ DATE \_\_\_\_\_

DATE: March 7, 2022

TO: Melissa R. Marsh, City Manager

FROM: Amy J. Misczak, HR Director/Purchasing Coordinator

RE: ITB 1053 – Code Enforcement Weed Mowing & Debris Removal

On January 28, 2022 a bid for Code Enforcement Mowing and Debris Removal was posted at City Hall and on the MITN online cooperative bidding system ([www.mitn.info](http://www.mitn.info)), where it was emailed to 280 vendors. Out of the 280 vendors who received notice online, 25 vendors downloaded the bid documents. On February 10, 2022, one (1) electronic bid was received.

The qualified bidder was Triple D's Lawncare & Property Preservation LLC, with unit pricing at \$45 per single lot, \$75 per double lot, \$125 per quarter hour for large lot mowing, and \$150 per quarter hour for debris removal.

Staff and I would respectfully request that Council award the bid to Triple D's Lawncare & Property Preservation LLC for a contract through June 30, 2023 at the unit rates indicated, with option to extend on a year-to-year basis thereafter upon written agreement of the parties. We would also respectfully request that Council authorize the City to contract with alternate vendors in the event that the contract with Triple D's Lawncare & Property Preservation is cancelled due to non-performance or other issues, provided that the alternate vendor guarantees unit pricing at or below that of Triple D's Lawncare & Property Preservation through June 30, 2023.

Please let me know if you have any questions or concerns. Thank you for your consideration.

(users\b\word\agenda items\ITB 1054 code mow memo)

## **PRICING SECTION – ITB 1053**

ALL FORMS (pages 7 through 10) must be completed in full and returned with your electronic bid.  
PLEASE SEE PRIOR INSTRUCTIONS FOR ELECTRONIC SUBMITTAL  
THE CITY IS NOT REQUIRING A BID BOND FOR ITB #1053

Join Zoom Meeting for Bid Opening ITB 1053 – Lawn Maintenance/Weed Mowing/Debris Removal

Thursday, February 10, 2021 – 2:05 pm

<https://us02web.zoom.us/j/82196171038>

Meeting ID: 821 9617 1038

One tap mobile +13126266799,, 82196171038# US (Chicago)

Number of full-time employees 7 Number of part-time employees 2

ATTACH A LISTING OF ALL EQUIPMENT OWNED BY THE CONTRACTOR TO BE USED ON THIS PROJECT INCLUDING MODEL, MAKE AND YEAR.

ALL PRICING ASSUMES A MINIMUM TWO MAN CREW.

### Category #1 - Mowing.

A) Mow, trim and edge residential lot:  
Single width up to 50 feet \$ 45 per lot.  
Double width up to 51 -100 feet \$ 75 per lot.

B) Mow and trim large lots, acreage and commercial properties. (no residential push mowers allowed for large lots, acreage or commercial properties – commercial grade equipment only)  
\$ 125 per one quarter hour, or portion thereof.

## **Category #2 – Lot Clearing/Debris Removal**

Pick up, remove, transport and properly dispose of material and debris

§ 150 labor per quarter hour or portion thereof.

All material and debris is to be disposed of in a licensed receiving facility and will be reimbursed at actual cost, based on submittal of paid receipts.

## COMPANY INFORMATION

Signature D. Wilson

Print name/title David L Wilson

Company Triple D's Lawncare & Property Preservation,LLC

Address 14337 Mark Twain Detroit, MI 48227

Phone (248)796-2559 Fax \_\_\_\_\_ Date 2/6/2022

Email: tripledslawncare.dw@gmail.com

Questions regarding services to be provided should be directed to Deputy City Manager/Police Chief Corey K. Haines

## REFERENCES

PLEASE LIST THREE MUNICIPALITIES/COMPANIES FOR WHICH YOUR COMPANY HAS PROVIDED SIMILAR SERVICES:

1. Agency Name: Stellar Realty Group Inc

Address: 10140 W.Nine Mile Rd, Oak Park Mi, 48237

Contact Name: Michelle Gooden

Phone: (313)978-8085 Email: mgoode@mystellarproperties.com

2. Agency Name: Grounds Control USA

Address: 29492 Daniel, Island SC

Contact Name: Michelle Robinson

Phone: (843)609-6598 Email: Mrobinson@groundscontrolusa.com

3. Agency Name: Eco Homes

Address: 3920 4th St Detroit, MI

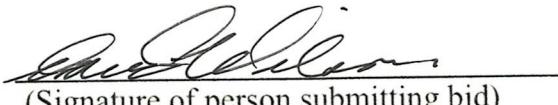
Contact Name: Kelly Kraft

Phone: (248)310-3786 Email: kraftology@yahoo.com

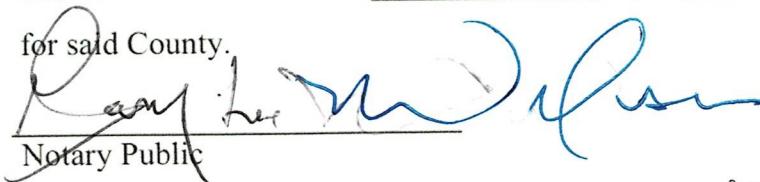
# INDEMNIFICATION, DEFEND AND HOLD HARMLESS AGREEMENT

KNOW ALL MEN BY THESE PRESENTS: That Triple D's Lawncare (Contractor/Company) By and through the undersigned David L Wilson (Individual), Its Owner (Title), respectively, agrees to indemnify and hold harmless the City of Madison Heights, a Michigan Municipal Corporation, 300 W. Thirteen Mile Road, Madison Heights, Michigan 48071, (hereinafter "City"), its Council, officers, administrators, employees, attorneys, affiliates, successors and assigns from any and all liability arising, directly or indirectly, from the following activity:

In the event any suit, proceeding, claim, loss, damage, cost, charge or expense shall be brought against the City, its Council, officers, administrators, employees, attorneys, affiliates, successors and assigns by virtue of the above-referenced activity, hereby covenants and agrees to assume the defense thereof and defend the same at its own expense and pay all costs, charges, attorney fees and any other expenses related thereto. Notwithstanding the foregoing, this Indemnification, Defend and Hold Harmless Agreement excludes the sole acts and/or the sole omissions to act on the part of the City of Madison Heights.

  
(Signature of person submitting bid)

Subscribed and sworn this \_\_\_\_\_ day of \_\_\_\_\_, 2022 before me, a Notary Public in and for said County.

  
Notary Public  
County of \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

Acting in County of \_\_\_\_\_



Gary Lee Wilson  
NOTARY PUBLIC - STATE OF MICHIGAN  
County of Oakland  
My Commission Expires 5/18/2025  
Acting in the County of Wayne

NON-COLLUSION AFFIDAVIT

Return this completed form with your sealed bid.

David L Wilson being duly sworn deposes and says:

That he/she is Triple D's Laundry  
(state official capacity in firm)

The party making the foregoing proposal or bid, that such bid is genuine and not collusion or sham; that said bidder has not colluded, conspired, connived, or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference, with any person, to fix the bid price of affiant or any other bidder, or to fix any overhead, profit, or cost element of said bid price or that of any other bidder, or to secure the advantage against the City of Madison Heights or any person interested in the proposed contract; and that all statements contained in said proposal or bid are true.

Gary Lee Wilson  
(Signature of person submitting bid)

Subscribed and sworn this 26 day of 8, 2022 before me, a Notary Public in and for said County.

Gary Lee Wilson  
Notary Public, State of Michigan

County of \_\_\_\_\_



Gary Lee Wilson  
NOTARY PUBLIC - STATE OF MICHIGAN  
County of Oakland

My Commission Expires: \_\_\_\_\_

My Commission Expires 5/18/2025  
Acting in the County of Wayne

Acting in County of \_\_\_\_\_

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS**  
**FILING ENDORSEMENT**

***This is to Certify that the 2022 ANNUAL STATEMENT***

***for***

**TRIPLE D'S LAWN CARE AND PROPERTY PRESERVATION, LLC**

***ID Number: 802084334***

***received by electronic transmission on February 06, 2022, is hereby endorsed.***

***Filed on February 06, 2022, by the Administrator.***

***The document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.***



***In testimony whereof, I have hereunto set my hand and affixed the Seal of the Department, in the City of Lansing, this 6th day of February, 2022.***

***Linda Clegg, Director***

***Corporations, Securities & Commercial Licensing Bureau***



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

02/06/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERs NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

## PRODUCER

Liberty Mutual Insurance

PO Box 188065

## Fairfield

OH 45018

## INSURED

Triple D's Lawncare  
18420 Stahelin Ave

Detroit MI 48219

## CONTACT

NAME:

PHONE (A/C, No. Ext): 800-962-7132

FAX (A/C, No): 800-845-3666

E-MAIL ADDRESS: BusinessService@LibertyMutual.com

## INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Ohio Security Insurance Company

24082

INSURER B: Ohio Security Insurance Company

24082

INSURER C:

INSURER D:

INSURER E:

INSURER F:

## COVERAGEs

CERTIFICATE NUMBER: 0027589832

REVISION NUMBER: 2016-03

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY  <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					EACH OCCURRENCE \$ 1000000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300000 MED EXP (Any one person) \$ 15000 PERSONAL & ADV INJURY \$ 1000000 GENERAL AGGREGATE \$ 2000000 PRODUCTS - COMP/OP AGG \$ 2000000 \$
B	GEN'L AGGREGATE LIMIT APPLIES PER:  <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO- JECT <input type="checkbox"/> LOC  OTHER:	X X	BLS60962128	02/06/2022	02/06/2023	
A	AUTOMOBILE LIABILITY  ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS HIRED AUTOS ONLY NON-OWNED AUTOS ONLY		BAS60962128	02/06/2022	02/06/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 510000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N N / A				PER STATUTE      OTH- ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

0

© 1988-2015 ACORD CORPORATION. All rights reserved.



## Capability Statement

CAGE: 93EN5      DUNS: 055240231

Triple D's Lawn Care and Property Preservation LLC is a family-owned business that specializes in lawn care and property preservation around the Detroit, Michigan area. In addition to these services, they provide dumpster rental and lockout services. With over 20 years of industry experience, the trained professionals at Triple D's Lawn Care are equipped with state-of-the-art tools and training to get the job done with the highest quality standards.

For more information about our services and federal contracting, please reach out at your convenience.

### Core Competencies

- Tree Trimming & Removal
- Debris & Snow Removal
- Property Preservation
- Box Truck Services
- Lawn Maintenance
- Rubbish Cleanup
- Dumpster Rental
- Lockbox Repair
- Dump Trailers
- Roof Tarping
- Trash Outs
- Lockouts

### Differentiators

- Family owned
- Extensive industry experience
- Guarantee satisfaction
- Bbb - a+ rating - not accredited

### NAICS Codes

- 561210 - Facilities Support Services
- 561720 - Janitorial Services
- 561730 - Landscaping Services
- 624230 - Emergency and Other Relief Services



David Wilson / Owner / (248) 796-2559



tripledlawncare.dw@gmail.com

14337 Mark Twain St Detroit , MI 48227

tripledlawncare.net





July 29, 2020

Triple Ds Lawn Care and Property Preservation  
14337 Mark Twain Street  
Detroit, MI 48227

Dear Triple Ds Lawn Care and Property Preservation

Welcome to your Better Business Bureau Serving Eastern Michigan! We are delighted with your decision to become a BBB Accredited Business.

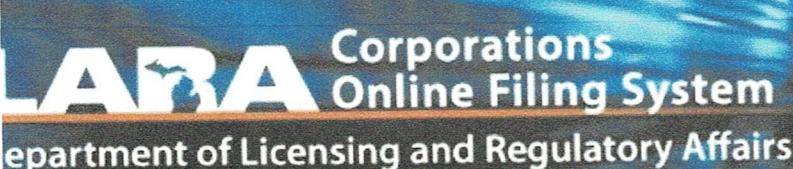
Since 1912, our mission has been to create a community of trustworthy businesses such as yours. We are confident your BBB accreditation will further distinguish your business from your competitors and help you increase your market share.

Your BBB is available to serve you, so do not hesitate to contact us using the Accredited Business Hotline at 248-356-5085 if you have any questions.

On behalf of your BBB and its Board of Directors, I would like to welcome you and thank you for your commitment to the high standards that we work toward in the community. We look forward to a long-standing and successful relationship.

Sincerely,

Melanie A. Duquesnel  
President & CEO



Form Revision Date 07/20

## ANNUAL STATEMENT

For use by DOMESTIC LIMITED LIABILITY COMPANY

(Required by Section 207, Act 23, Public Act of 1993)

Identification Number: 802084334

Annual Statement Filing Year: 2022

Limited Liability Company Name:

TRIPLE D'S LAWN CARE AND PROPERTY PRESERVATION, LLC

The street address of the limited liability company's registered office and name of the resident agent at that office:

Resident Agent Name: DAVID WILSON  
Street Address: 14337 MARK TWAIN

Apt/Suite/Other:

City: DETROIT  
State: MI Zip Code: 48227

Mailing address of the registered office:

P.O. Box or Street 14337 MARK TWAIN  
Address:  
Apt/Suite/Other:  
City: DETROIT  
State: MI Zip Code: 48227

This annual statement must be signed by a member, manager, or an authorized agent.

Signed this 6th Day of February, 2022 by:

Signature	Title	Title if "Other" was selected
David Wilson	Manager	

By selecting ACCEPT, I hereby acknowledge that this electronic document is being signed in accordance with the Act. I further certify that to the best of my knowledge the information provided is true, accurate, and in compliance with the Act.

| Decline | Accept

Equipment for Triple D's Lawncare

Quantity	Description	Model #
2	Redmax Edgers	HEZ26OF
2	Redmax Backpack Blower	EBZ855ORH
2	Weed Whip	TRZ2305
2	Husqvarna Chain Saw	562XP
2	Redmax Gas Hedge Trimmer	HTZ2460
2	Toro Turf Masters Push Mower	22210M
1	Billy Goat Dethatcher	PR55OH
1	Billy Goat Aerator	PL18014
1	Pole Saw	HT131
2	2011 Exmark Z 60 Ride On Mower Commercial Series	
2	2006 Exmark Lazer Z 60	
1	2008 Stealth Trailer	STSE8524TA3

**CITY OF MADISON HEIGHTS**  
**ELECTRONIC COUNCIL AGENDA REQUEST FORM**

SUBMITTED TO: \_\_\_\_\_

SUBMITTED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

FOR CONSIDERATION AT THE COUNCIL MEETING OF: \_\_\_\_\_

**ACTION REQUESTED**

PRESENTATION	_____	FUTURE PUBLIC HEARING	_____
PUBLIC HEARING – SPECIAL APPROVAL	_____	BID AWARDS / PURCHASES	_____
PUBLIC HEARING – OTHER	_____	ORDINANCE - FIRST	_____
COMMUNICATION	_____	ORDINANCE - SECOND	_____
REPORT	_____	OLD BUSINESS	_____

**DESCRIPTION OF ITEM**

**IF ORDINANCE, CITE TITLE/CHAPTER SECTIONS**

**POLICY CONSIDERATION**

**FINANCIAL IMPACT**

No Impact	_____	Fee Waiver Proposed	_____
Budgeted Fund Name(s)	_____	Department Name	_____
Appropriated in Acct. No.	_____	Budget Amount	_____
Amount Available in Acct.	_____	Budget Amount	_____
Second Account Number	_____	Revenue Generated	_____
Amount Available in 2 <sup>nd</sup> Acct.	_____		_____
Other Comments	_____		_____

**REVIEW CHECKLIST**

DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

CITY MANAGER \_\_\_\_\_ DATE \_\_\_\_\_

**MEMORANDUM**

**DATE:** **March 8, 2022**

**TO:** **Melissa R. Marsh, City Manager**

**FROM:** **Sean P. Ballantine, Public Works Supervisor**  
**R. Corey Almas, Director of Public Services**

**SUBJECT:** **Bid Award – 2022 Major and Local Sectional Concrete Repairs**

---

Due to the continuing increases in the price of concrete, materials, and labor, it became necessary to bid the upcoming non-R major and local sectional concrete repair program. On March 2, four sealed bids were received at City Hall by the deadline. Upon review, and as identified in the attached recommendation letter from Nowak and Fraus, our Consulting City Engineers, Cipparrone Contracting, of Southfield, Michigan, was the low bid.

Cipparrone has completed several similar projects for the City of Madison Heights, as well as other area municipalities in recent years. Based on these facts, Staff and I concur with the recommendation of our City Engineer, and recommend that City Council award the bid for the 2022 Major and Local Sectional Concrete Repairs to the lowest responsible bidder, Cipparrone Contracting, Inc., of Southfield, Michigan, for the total project amount of \$1,091,948.00.

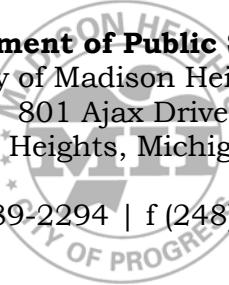
Please note that this bid award does not automatically commit the City to any projects in the upcoming 2022-23 fiscal year. Projects would not be authorized to start until funding was made available through the normal Budget process. These projects, assuming approval, would then be constructed by Cipparrone under this contract.

---

**Department of Public Services**

City of Madison Heights  
801 Ajax Drive  
Madison Heights, Michigan 48071

p (248) 589-2294 | f (248) 589-2679





CIVIL ENGINEERS  
LAND SURVEYORS  
LAND PLANNERS

March 4, 2022

City of Madison Heights  
300 W. Thirteen Mile Road  
Madison Heights, MI 48071

Att'n: Mr. R. Corey Almas, P.E. – Director of Public Services

Re: **2022 Major Street and Local Road Sectional Repair Project**  
**NFE Recommendation Letter – Award of Bid to Cipparrone Contracting, Inc.**  
Madison Heights, Michigan

Dear Mr. Almas:

As you are aware, the City of Madison Heights received four sealed bids for the above referenced project during the public bid opening held on Wednesday, March 02, 2022 at the City offices. At the completion of our bid analysis, it has been determined that Cipparrone Contracting, Inc of Southfield, Michigan, had submitted the lowest bid in the amount of \$1,091,948.50. Please find attached a copy of the "Tabulation of Bids" for your review and / or distribution.

Cipparrone Contracting, Inc. has completed several similar projects over the course of several years for the City of Madison Heights. Cipparrone Contracting, Inc has had exceptional past performance, exceptional municipal / contractor cooperation, and quality workmanship. In addition, based upon our investigation of their references we feel they are qualified to perform the work under this contract.

Therefore, we recommend that the contract for the 2022 Major Street and Local Road Sectional Repair Project in the City of Madison Heights be awarded to Cipparrone Contracting, Inc. of Southfield, Michigan, in the amount of \$1,091,948.00. Given historical and current trends in cost, we feel this is reasonable and affords certainty in our construction cost going forward.

Should you have any questions, please feel free to contact our office at any time.

Very truly yours,

**NOWAK & FRAUS ENGINEERS**

A handwritten signature in black ink, appearing to read 'Timothy L. Germain'.

Timothy L. Germain, P.E.  
Consulting City Engineer

TLG/cj - Enclosures

cc: City of Madison Heights – Melissa Marsh, City Manager (300 W. Thirteen Mile Road, Madison Heights, MI, 48071)  
NFE Project File M828, M829, M830, M831, M832, L462 / 2022

**NOWAK & FRAUS ENGINEERS**

**Tabulation of Bids - City of Madison Heights**

**City of Madison Heights**  
**300 W. Thirteen Mile Road**  
**Madison Heights, Michigan 48071**

**Project: Name:** 2022 Major Street and Local Road  
 Sectional Repair Project  
 Bid #1055

**Bids Received:** Wednesday, March 2, 2022 - 10:00 A.M.

**First Lowest Bidder**

**Cipparrone Contracting**  
 30555 Southfield Rd.  
 Southfield, MI 48076  
 Ph: (248) 424-3888  
 Fax: (248) 424-3880

**Second Lowest Bidder**

**Dilisio Contracting**  
 23525 Lakepointe Drive  
 Clinton Township, MI 48036  
 Ph: (586) 783-4044  
 Fax: (586) 783-4058

**Third Lowest Bidder**

**Mark Anthony Construction**  
 38146 Abruzzi Drive  
 Westland, MI 48185  
 Ph: (734) 641-3333  
 Fax: (734) 641-7270

<b>Description</b>	<b>Quantity</b>	<b>Unit Price</b>	<b>Amount</b>	<b>Unit Price</b>	<b>Amount</b>	<b>Unit Price</b>	<b>Amount</b>
<b>PARK COURT - (11 MILE TO CONNIE)</b>							
1 Remove & Replace 9" Concrete Pavement	10,250.00 S.Y.	\$57.00	\$584,250.00	\$67.00	\$686,750.00	\$62.76	\$643,290.00
2 Adjust Drainage Structure	14.00 EA.	\$125.00	\$1,750.00	\$200.00	\$2,800.00	\$319.66	\$4,475.24
3 Restoration	300.00 S.Y.	\$1.00	\$300.00	\$1.00	\$300.00	\$10.35	\$3,105.00
2 Maintaining Traffic & Const. Signing	1.00 L.S.	\$15,708.00	\$15,708.00	\$4,000.00	\$4,000.00	\$17,315.52	\$17,315.52
		<b>Subtotal:</b>	<b>\$602,008.00</b>		<b>\$693,850.00</b>		<b>\$668,185.76</b>
<b>MANDOLINE AVENUE - (ALGER TO TOWNLEY)</b>							
1 Remove & Replace 7" Concrete Pavement	3,910.00 S.Y.	\$49.00	\$191,590.00	\$56.90	\$222,479.00	\$62.43	\$244,101.30
2 Adjust Drainage Structure	10.00 EA.	\$125.00	\$1,250.00	\$200.00	\$2,000.00	\$319.66	\$3,196.60
3 Restoration	200.00 S.Y.	\$1.00	\$200.00	\$1.00	\$200.00	\$10.35	\$2,070.00
2 Maintaining Traffic & Const. Signing	1.00 L.S.	\$7,250.00	\$7,250.00	\$4,000.00	\$4,000.00	\$8,420.16	\$8,420.16
		<b>Subtotal:</b>	<b>\$200,290.00</b>		<b>\$228,679.00</b>		<b>\$257,788.06</b>
<b>BRUSH STREET - (14 MILE TO MANDOLINE)</b>							
1 Remove & Replace 7" Concrete Pavement	1,215.00 S.Y.	\$49.00	\$59,535.00	\$56.90	\$69,133.50	\$65.23	\$79,254.45
2 Adjust Drainage Structure	6.00 EA.	\$125.00	\$750.00	\$200.00	\$1,200.00	\$319.66	\$1,917.96
3 Restoration	125.00 S.Y.	\$1.00	\$125.00	\$1.00	\$125.00	\$10.35	\$1,293.75
2 Maintaining Traffic & Const. Signing	1.00 L.S.	\$5,250.00	\$5,250.00	\$4,000.00	\$4,000.00	\$5,480.76	\$5,480.76
		<b>Subtotal:</b>	<b>\$65,660.00</b>		<b>\$74,458.50</b>		<b>\$87,946.92</b>

<u>Description</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Amount</u>	<u>Unit Price</u>	<u>Amount</u>	<u>Unit Price</u>	<u>Amount</u>
<b>ALGER STREET - (14 MILE TO MANDOLINE)</b>							
1 Remove & Replace 9" Concrete Pavement	2,600.00 S.Y.	\$57.00	\$148,200.00	\$67.00	\$174,200.00	\$69.84	\$181,584.00
2 Adjust Drainage Structure	6.00 EA.	\$125.00	\$750.00	\$200.00	\$1,200.00	\$319.66	\$1,917.96
3 Restoration	150.00 S.Y.	\$1.00	\$150.00	\$1.00	\$150.00	\$10.35	\$1,552.50
2 Maintaining Traffic & Const. Signing	1.00 L.S.	\$6,550.00	\$6,550.00	\$4,000.00	\$4,000.00	\$5,480.76	\$5,480.76
		<b>Subtotal:</b>	<b>\$155,650.00</b>		<b>\$179,550.00</b>		<b>\$190,535.22</b>
<u>Description</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Amount</u>	<u>Unit Price</u>	<u>Amount</u>	<u>Unit Price</u>	<u>Amount</u>
<b>LOCAL RESIDENTIAL SECTIONAL NON-R - (VARIOUS LOCATIONS)</b>							
1 Remove & Replace 7" Concrete Pavement	1,215.00 S.Y.	\$51.00	\$61,965.00	\$56.90	\$69,133.50	\$69.25	\$84,138.75
2 Adjust Drainage Structure	6.00 EA.	\$125.00	\$750.00	\$200.00	\$1,200.00	\$319.66	\$1,917.96
3 Restoration	125.00 S.Y.	\$1.00	\$125.00	\$1.00	\$125.00	\$10.35	\$1,293.75
2 Maintaining Traffic & Const. Signing	1.00 L.S.	\$5,500.00	\$5,500.00	\$4,000.00	\$4,000.00	\$5,480.76	\$5,480.76
		<b>Subtotal:</b>	<b>\$68,340.00</b>		<b>\$74,458.50</b>		<b>\$92,831.22</b>
		<b>Grand total:</b>	<b>\$1,091,948.00</b>		<b>\$1,250,996.00</b>		<b>\$1,297,287.18</b>

Zuniga Cement Construction - \$1,362,810.00

Hartwell Cement - \$1,398,117.50

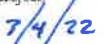
JB Contracting - \$1,535,200.00

Luigi Ferdinandi & Son Cement - \$1,635,180.00

Great Lakes Contracting Solutions - \$1,736,950.00

Engineer's Estimate - \$1,300,000

I hereby certify that this is a true and accurate copy of  
the bids received, read, and tabulated for this project.

William RH Fowler, P.E. - Engineer II

\* Bid Adjusted by Engineer (Arithmetic Error)

**CITY OF MADISON HEIGHTS**  
**ELECTRONIC COUNCIL AGENDA REQUEST FORM**

SUBMITTED TO: \_\_\_\_\_

SUBMITTED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

FOR CONSIDERATION AT THE COUNCIL MEETING OF: \_\_\_\_\_

**ACTION REQUESTED**

PRESENTATION	_____	FUTURE PUBLIC HEARING	_____
PUBLIC HEARING – SPECIAL APPROVAL	_____	BID AWARDS / PURCHASES	_____
PUBLIC HEARING – OTHER	_____	ORDINANCE - FIRST	_____
COMMUNICATION	_____	ORDINANCE - SECOND	_____
REPORT	_____	OLD BUSINESS	_____

**DESCRIPTION OF ITEM**

**IF ORDINANCE, CITE TITLE/CHAPTER SECTIONS**

**POLICY CONSIDERATION**

**FINANCIAL IMPACT**

No Impact	_____	Fee Waiver Proposed	_____
Budgeted Fund Name(s)	_____	Department Name	_____
Appropriated in Acct. No.	_____	Budget Amount	_____
Amount Available in Acct.	_____	Budget Amount	_____
Second Account Number	_____	Revenue Generated	_____
Amount Available in 2 <sup>nd</sup> Acct.	_____		_____
Other Comments	_____		_____

**REVIEW CHECKLIST**

DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

CITY MANAGER \_\_\_\_\_ DATE \_\_\_\_\_

**MEMORANDUM**

**DATE:** **March 8, 2022**

**TO:** **Melissa R. Marsh, City Manager**

**FROM:** **Sean P. Ballantine, Public Works Supervisor**  
**R. Corey Almas, Director of Public Services**

**SUBJECT:** **Bid Award – 2022 R-3 Residential Road Projects**

---

As with the Major and Local sectional projects, it has become necessary to bid the R-3 program due to the continuing increases in the price of concrete, materials, and labor. On March 2, four sealed bids were received at City Hall by the deadline. Upon review, and as identified in the attached recommendation letter from Nowak and Fraus, our Consulting City Engineers, Cipparrone Contracting, of Southfield, Michigan, was again the low bid. They also provided pricing for years two and three, at a six and twelve percent increase, respectively.

In addition to completing several similar projects for the City of Madison Heights, as well as other area municipalities in recent years, we have enjoyed an excellent working relationship with Cipparrone, and their workmanship has proven to be without reproach. Based on historical and current trends in cost and availability of materials and labor, Staff and I concur with the recommendation of our City Engineer, and recommend that City Council award the bid for the 2022 R-3 Residential Road Projects to the lowest responsible bidder, Cipparrone Contracting, Inc., of Southfield, Michigan, for the total project amount of \$1,494,824.50. Additionally, we recommend that the options for years two and three be exercised, making this a three year bid award.

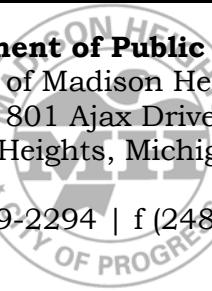
Please note that this bid award does not automatically commit the City to any projects in the upcoming 2022-23 fiscal year, or years after. Projects would not be authorized to start until funding was made available through the normal Budget process. These projects, assuming approval, would then be constructed by Cipparrone under this contract.

---

**Department of Public Services**

City of Madison Heights  
801 Ajax Drive  
Madison Heights, Michigan 48071

p (248) 589-2294 | f (248) 589-2679





CIVIL ENGINEERS  
LAND SURVEYORS  
LAND PLANNERS

March 4, 2022

City of Madison Heights  
300 W. Thirteen Mile Road  
Madison Heights, MI 48071

Attn: Mr. R. Corey Almas, P.E. – Director of Public Services

Re: **R-3 2022 Residential Streets Pavement Reconstruction & Sectional Repair Project**  
**NFE Recommendation Letter – Award of Bid to Cipparrone Contracting, Inc.**  
Madison Heights, Michigan

Dear Mr. Almas:

As you are aware, the City of Madison Heights received four sealed bids for the above referenced project during the public bid opening held on Wednesday, March 02, 2022 at the City offices. At the completion of our bid analysis, it has been determined that Cipparrone Contracting, Inc of Southfield, Michigan had submitted the lowest bid in the amount of \$1,494,824.50 with a yearly Extension of Contract percent increase of 6% and 12% respectively for the additional two years. Please find attached a copy of the "Tabulation of Bids" for your review and / or distribution.

Cipparrone Contracting, Inc. has completed several similar projects over the course of several years for the City of Madison Heights. Cipparrone Contracting, Inc has had exceptional past performance, exceptional municipal / contractor cooperation, and quality workmanship. In addition, based upon our investigation of their references we feel they are qualified to perform the work under this contract.

Therefore, we recommend that the contract for the R-3 2022 Residential Streets Pavement Reconstruction & Sectional Repair Project in the City of Madison Heights be awarded to Cipparrone Contracting, Inc. of Southfield, Michigan, in the amount of \$1,494,824.50. Given historical and current trends in cost, we feel this is reasonable and affords certainty in our construction cost going forward.

Should you have any questions, please feel free to contact our office at any time.

Very truly yours,

**NOWAK & FRAUS ENGINEERS**

A handwritten signature in black ink, appearing to read 'TLG' followed by a stylized surname.

Timothy L. Germain, P.E.  
Consulting City Engineer

TLG/cj - Enclosures

cc: City of Madison Heights – Melissa Marsh, City Manager (300 W. Thirteen Mile Road, Madison Heights, MI. 48071)  
NFE Project File M675, M676, M677, L462 / 2022

**NOWAK & FRAUS ENGINEERS**

**Tabulation of Bids - City of Madison Heights**

**City of Madison Heights**  
**300 W. Thirteen Mile Road**  
**Madison Heights, Michigan 48071**

**Project: Name:** R3 2022 Residential Streets Pavement  
 Reconstruction & Sectional Repair Project  
 Bid #1054

**Bids Received:** Wednesday, March 2, 2022 - 10:00 A.M.

**First Lowest Bidder**

**Cipparrone Contracting**  
 30555 Southfield Rd.  
 Southfield, MI 48076  
 Ph: (248) 424-3888  
 Fax: (248) 424-3880

**Second Lowest Bidder \***

**JB Contractors**  
 2933 Military St.  
 Detroit, MI 48209  
 Ph: (313) 995-9301  
 Fax: (313) 344-7455

**Third Lowest Bidder \***

**Dills Contracting**  
 23525 Lakepointe Drive  
 Clinton Township, MI 48036  
 Ph: (586) 783-4044  
 Fax: (586) 783-4058

<b>Description</b>	<b>Quantity</b>	<b>Unit Price</b>	<b>Amount</b>	<b>Unit Price</b>	<b>Amount</b>	<b>Unit Price</b>	<b>Amount</b>
<b>R-3 GREIG AVENUE - RECONSTRUCTION 23-628 (W TERMINUS TO HAMPDEN)</b>							
1 Pavement Removal	1,500.00 S.Y.	\$12.50	\$18,750.00	\$7.30	\$10,950.00	\$10.00	\$15,000.00
2 Sidewalk Removal	200.00 S.Y.	\$9.00	\$1,800.00	\$17.50	\$3,500.00	\$10.00	\$2,000.00
3 Sewer Removal	60.00 L.F.	\$36.00	\$2,160.00	\$31.00	\$1,860.00	\$50.00	\$3,000.00
4 Drainage Structure Removal	2.00 EA.	\$650.00	\$1,300.00	\$300.00	\$600.00	\$600.00	\$1,200.00
5 Earth Excavation	650.00 C.Y.	\$20.25	\$13,162.50	\$22.50	\$14,625.00	\$25.00	\$16,250.00
6 Subgrade Undercutting, 21 AA	20.00 C.Y.	\$45.00	\$900.00	\$36.00	\$720.00	\$1.00	\$20.00
7 Subgrade Undercutting, 1" - 3"	20.00 C.Y.	\$55.00	\$1,100.00	\$40.00	\$800.00	\$1.00	\$20.00
8 Aggregate Base, 6" CIP - 21 AA	1,225.00 S.Y.	\$8.25	\$10,106.25	\$9.50	\$11,637.50	\$12.00	\$14,700.00
9 Aggregate Base, 4" CIP - 21 AA	200.00 S.Y.	\$9.25	\$1,850.00	\$9.00	\$1,800.00	\$12.00	\$2,400.00
10 Subgrade Underdrain, 6" - Complete	750.00 L.F.	\$15.50	\$11,625.00	\$18.00	\$13,500.00	\$12.00	\$9,000.00
11 Maintenance Aggregate	30.00 TON	\$14.50	\$435.00	\$35.00	\$1,050.00	\$15.00	\$450.00
12 7" NR Concrete Pavement w/ Integral C. & G.	1,150.00 S.Y.	\$42.50	\$48,875.00	\$57.60	\$66,240.00	\$61.00	\$70,150.00
13 4" Concrete Sidewalk	1,200.00 S.F.	\$4.50	\$5,400.00	\$6.00	\$7,200.00	\$6.00	\$7,200.00
14 6" Concrete Sidewalk	200.00 S.F.	\$5.50	\$1,100.00	\$7.50	\$1,500.00	\$10.00	\$2,000.00
15 6" Concrete Sidewalk Ramp	325.00 S.F.	\$10.50	\$3,412.50	\$8.00	\$2,600.00	\$12.00	\$3,900.00
16 6" Concrete Drive Approach	350.00 S.F.	\$6.00	\$2,100.00	\$7.00	\$2,450.00	\$10.00	\$3,500.00
17 Adjust Curb Stop Box	1.00 EA.	\$150.00	\$150.00	\$150.00	\$150.00	\$100.00	\$100.00
18 Adjust Drainage Structure	7.00 EA.	\$225.00	\$1,575.00	\$200.00	\$1,400.00	\$250.00	\$1,750.00
19 Reconnect/Reconstruct Sanitary Lead - Complete	2.00 EA.	\$450.00	\$900.00	\$500.00	\$1,000.00	\$1.00	\$2.00
20 Reconstruct Drainage Structure	4.00 EA.	\$450.00	\$1,800.00	\$500.00	\$2,000.00	\$400.00	\$1,600.00
21 Drainage Structure Cover	2,600.00 LBS	\$1.70	\$4,420.00	\$3.00	\$7,800.00	\$2.50	\$6,500.00
22 Class A Sod	1,300.00 S.Y.	\$2.50	\$3,250.00	\$6.00	\$7,800.00	\$5.00	\$6,500.00
23 Topsoil Surface, 3" - Complete	1,300.00 S.Y.	\$1.25	\$1,625.00	\$4.00	\$5,200.00	\$5.00	\$6,500.00
24 Water (1,000 Gallon/Unit)	125.00 UNIT	\$10.00	\$1,250.00	\$50.00	\$6,250.00	\$25.00	\$3,125.00
25 Non-Woven Geotextile Fabric, 8 Oz.	100.00 S.Y.	\$2.00	\$200.00	\$4.00	\$400.00	\$1.00	\$100.00
26 Hunter PGP Sprinkler Head	25.00 EA.	\$10.00	\$250.00	\$50.00	\$1,250.00	\$40.00	\$1,000.00
27 Rainbird 1800 Sprinkler Head	25.00 EA.	\$10.00	\$250.00	\$42.00	\$1,050.00	\$40.00	\$1,000.00
28 Clamps & Fittings	50.00 EA.	\$2.00	\$100.00	\$10.00	\$500.00	\$10.00	\$500.00
29 Poly Pipe 3/4" - 1" Diameter	350.00 L.F.	\$2.00	\$700.00	\$3.00	\$1,050.00	\$3.00	\$1,050.00
30 Dust Control	5.00 EA.	\$175.00	\$875.00	\$400.00	\$2,000.00	\$500.00	\$2,500.00
31 Video Recording Existing Conditions	1.00 L.S.	\$150.00	\$150.00	\$200.00	\$200.00	\$500.00	\$500.00
32 Maintaining Traffic & Const. Signmg	1.00 L.S.	\$19,414.00	\$19,414.00	\$1,500.00	\$1,500.00	\$1,000.00	\$1,000.00
<b>Subtotal:</b>			<b>\$160,985.25</b>			<b>\$180,582.50</b>	
							<b>\$184,517.00</b>

Description	Quantity	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
<b>R-3 GREIG AVENUE-RECONSTRUCTION 23-629 (BRETTONWOODS TO DARTMOUTH)</b>							
1 Pavement Removal	1,850.00 S.Y.	\$12.50	\$23,125.00	\$7.30	\$13,505.00	\$10.00	\$18,500.00
2 Sidewalk Removal	325.00 S.Y.	\$9.00	\$2,925.00	\$17.50	\$5,687.50	\$10.00	\$3,250.00
3 Sewer Removal	12.00 L.F.	\$36.00	\$432.00	\$31.00	\$372.00	\$50.00	\$600.00
4 Drainage Structure Removal	2.00 EA.	\$650.00	\$1,300.00	\$300.00	\$600.00	\$600.00	\$1,200.00
5 Earth Excavation	400.00 C.Y.	\$20.25	\$8,100.00	\$25.00	\$10,000.00	\$25.00	\$10,000.00
6 Subgrade Undercutting, 21 AA	20.00 C.Y.	\$45.00	\$900.00	\$36.00	\$720.00	\$1.00	\$20.00
7 Subgrade Undercutting, 1" - 3"	20.00 C.Y.	\$55.00	\$1,100.00	\$40.00	\$800.00	\$1.00	\$20.00
8 Aggregate Base, 6" CIP - 21 AA	2,000.00 S.Y.	\$8.25	\$16,500.00	\$9.50	\$19,000.00	\$12.00	\$24,000.00
9 Aggregate Base, 4" CIP - 21 AA	300.00 S.Y.	\$9.25	\$2,775.00	\$9.00	\$2,700.00	\$12.00	\$3,600.00
10 Subgrade Underdrain, 6" - Complete	1,180.00 L.F.	\$15.50	\$18,290.00	\$18.00	\$21,240.00	\$12.00	\$14,160.00
11 Maintenance Aggregate	50.00 TON	\$14.50	\$725.00	\$35.00	\$1,750.00	\$15.00	\$750.00
12 7" NR Concrete Pavement w/ Integral C. & G.	1,850.00 S.Y.	\$42.50	\$78,625.00	\$57.60	\$106,560.00	\$61.00	\$112,850.00
13 4" Concrete Sidewalk	1,500.00 S.F.	\$4.50	\$6,750.00	\$6.00	\$9,000.00	\$6.00	\$9,000.00
14 6" Concrete Sidewalk	200.00 S.F.	\$5.50	\$1,100.00	\$7.50	\$1,500.00	\$10.00	\$2,000.00
15 6" Concrete Sidewalk Ramp	600.00 S.F.	\$13.50	\$8,100.00	\$8.00	\$4,800.00	\$12.00	\$7,200.00
16 6" Concrete Drive Approach	550.00 S.F.	\$6.00	\$3,300.00	\$7.00	\$3,850.00	\$10.00	\$5,500.00
17 Adjust Curb Stop Box	1.00 EA.	\$150.00	\$150.00	\$150.00	\$150.00	\$100.00	\$100.00
18 Adjust Drainage Structure	10.00 EA.	\$225.00	\$2,250.00	\$200.00	\$2,000.00	\$250.00	\$2,500.00
19 Reconnect/Reconstruct Sanitary Lead - Complete	2.00 EA.	\$450.00	\$900.00	\$500.00	\$1,000.00	\$1.00	\$2.00
20 Reconstruct Drainage Structure	4.00 EA.	\$450.00	\$1,800.00	\$500.00	\$2,000.00	\$400.00	\$1,600.00
21 2' Dia Inlet - Complete	1.00 EA.	\$2,250.00	\$2,250.00	\$2,250.00	\$2,250.00	\$2,500.00	\$2,500.00
22 4' Dia C.B. w/ Sump - Complete	1.00 EA.	\$2,500.00	\$2,500.00	\$3,200.00	\$3,200.00	\$4,000.00	\$4,000.00
23 4' Dia C.B. w/ Sump - Over Existing - Complete	1.00 EA.	\$2,500.00	\$2,500.00	\$3,500.00	\$3,500.00	\$6,000.00	\$6,000.00
24 12" Dia C-76 CL IV Sewer Pipe	48.00 L.F.	\$60.00	\$2,880.00	\$93.00	\$4,464.00	\$100.00	\$4,800.00
25 Sewer Tap - Complete	2.00 EA.	\$235.00	\$470.00	\$600.00	\$1,200.00	\$500.00	\$1,000.00
26 Drainage Structure Cover	3,800.00 LBS	\$1.70	\$6,460.00	\$3.00	\$11,400.00	\$2.50	\$9,500.00
27 Class A Sod	1,000.00 S.Y.	\$2.50	\$2,500.00	\$6.00	\$6,000.00	\$5.00	\$5,000.00
28 Topsoil Surface, 3" - Complete	1,000.00 S.Y.	\$1.25	\$1,250.00	\$4.00	\$4,000.00	\$5.00	\$5,000.00
29 Water (1,000 Gallon/Unit)	100.00 UNIT	\$10.00	\$1,000.00	\$50.00	\$5,000.00	\$25.00	\$2,500.00
30 Non-Woven Geotextile Fabric, 8 Oz.	150.00 S.Y.	\$2.00	\$300.00	\$4.00	\$600.00	\$1.00	\$150.00
31 Hunter PGP Sprinkler Head	30.00 EA.	\$10.00	\$300.00	\$50.00	\$1,500.00	\$40.00	\$1,200.00
32 Rainbird 1800 Sprinkler Head	30.00 EA.	\$10.00	\$300.00	\$42.00	\$1,260.00	\$40.00	\$1,200.00
33 Clamps & Fittings	60.00 EA.	\$2.00	\$120.00	\$10.00	\$600.00	\$10.00	\$600.00
34 Poly Pipe 3/4" - 1" Diameter	400.00 L.F.	\$2.00	\$800.00	\$3.00	\$1,200.00	\$3.00	\$1,200.00
35 Dust Control	5.00 EA.	\$175.00	\$875.00	\$400.00	\$2,000.00	\$500.00	\$2,500.00
36 Video Recording Existing Conditions	1.00 L.S.	\$150.00	\$150.00	\$200.00	\$200.00	\$500.00	\$500.00
37 Maintaining Traffic & Const. Signing	1.00 L.S.	\$17,630.00	\$17,630.00	\$1,500.00	\$1,500.00	\$1,000.00	\$1,000.00
<b>Subtotal:</b>			<b>\$221,432.00</b>	<b>Subtotal:</b>			<b>\$257,108.50</b>
							<b>\$265,502.00</b>

<b>Description</b>	<b>Quantity</b>	<b>Unit Price</b>	<b>Amount</b>	<b>Unit Price</b>	<b>Amount</b>	<b>Unit Price</b>	<b>Amount</b>
<b>R-3 GREIG AVENUE – RECONSTRUCTION 23-630 (BRUSH to JOHN R)</b>							
1 Pavement Removal	900.00 S.Y.	\$12.50	\$11,250.00	\$7.30	\$6,570.00	\$10.00	\$9,000.00
2 Sidewalk Removal	175.00 S.Y.	\$9.00	\$1,575.00	\$17.50	\$3,062.50	\$10.00	\$1,750.00
3 Earth Excavation	275.00 C.Y.	\$20.25	\$5,568.75	\$22.50	\$6,187.50	\$25.00	\$6,875.00
4 Subgrade Undercutting, 21 AA	20.00 C.Y.	\$45.00	\$900.00	\$36.00	\$720.00	\$1.00	\$20.00
5 Subgrade Undercutting, 1" - 3"	20.00 C.Y.	\$55.00	\$1,100.00	\$40.00	\$800.00	\$1.00	\$20.00
6 Aggregate Base, 6" CIP - 21 AA	1,000.00 S.Y.	\$8.25	\$8,250.00	\$9.50	\$9,500.00	\$12.00	\$12,000.00
7 Aggregate Base, 4" CIP - 21 AA	300.00 S.Y.	\$9.25	\$2,775.00	\$9.00	\$2,700.00	\$12.00	\$3,600.00
8 Subgrade Underdrain, 6" - Complete	625.00 L.F.	\$15.50	\$9,687.50	\$18.00	\$11,250.00	\$12.00	\$7,500.00
9 Maintenance Aggregate	30.00 TON	\$14.50	\$435.00	\$35.00	\$1,050.00	\$15.00	\$450.00
10 8" NR Concrete Pavement w/ Integral C. & G.	165.00 S.Y.	\$48.50	\$8,002.50	\$63.00	\$10,395.00	\$61.50	\$10,147.50
11 7" NR Concrete Pavement w/ Integral C. & G.	750.00 S.Y.	\$42.50	\$31,875.00	\$57.60	\$43,200.00	\$61.00	\$45,750.00
12 4" Concrete Sidewalk	750.00 S.F.	\$4.50	\$3,375.00	\$6.00	\$4,500.00	\$6.00	\$4,500.00
13 6" Concrete Sidewalk	200.00 S.F.	\$5.50	\$1,100.00	\$7.50	\$1,500.00	\$10.00	\$2,000.00
14 6" Concrete Sidewalk Ramp	75.00 S.F.	\$13.50	\$1,012.50	\$8.00	\$600.00	\$12.00	\$900.00
15 6" Concrete Drive Approach	200.00 S.F.	\$6.00	\$1,200.00	\$7.00	\$1,400.00	\$10.00	\$2,000.00
16 8" Concrete Drive Approach	350.00 S.F.	\$7.00	\$2,450.00	\$8.50	\$2,975.00	\$12.00	\$4,200.00
17 Adjust Curb Stop Box	1.00 EA.	\$150.00	\$150.00	\$150.00	\$150.00	\$100.00	\$100.00
18 Adjust Drainage Structure	4.00 EA.	\$225.00	\$900.00	\$200.00	\$800.00	\$250.00	\$1,000.00
19 Reconnect/Reconstruct Sanitary Lead - Complete	2.00 EA.	\$450.00	\$900.00	\$500.00	\$1,000.00	\$1.00	\$2.00
20 Reconstruct Drainage Structure	2.00 EA.	\$450.00	\$900.00	\$500.00	\$1,000.00	\$400.00	\$800.00
21 Drainage Structure Cover	1,600.00 LBS	\$1.70	\$2,720.00	\$3.00	\$4,800.00	\$2.50	\$4,000.00
22 Class A Sod	625.00 S.Y.	\$2.50	\$1,562.50	\$6.00	\$3,750.00	\$5.00	\$3,125.00
23 Topsoil Surface, 3" - Complete	625.00 S.Y.	\$1.25	\$781.25	\$4.00	\$2,500.00	\$5.00	\$3,125.00
24 Water (1,000 Gallon/Unit)	65.00 UNIT	\$10.00	\$650.00	\$50.00	\$3,250.00	\$25.00	\$1,625.00
25 Non-Woven Geotextile Fabric, 8 Oz	75.00 S.Y.	\$2.00	\$150.00	\$4.00	\$300.00	\$1.00	\$75.00
26 Hunter PGP Sprinkler Head	15.00 EA.	\$10.00	\$150.00	\$50.00	\$750.00	\$40.00	\$600.00
27 Rainbird 1800 Sprinkler Head	15.00 EA.	\$10.00	\$150.00	\$42.00	\$630.00	\$40.00	\$600.00
28 Clamps & Fittings	30.00 EA.	\$2.00	\$60.00	\$10.00	\$300.00	\$10.00	\$300.00
29 Poly Pipe 3/4" - 1" Diameter	200.00 L.F.	\$2.00	\$400.00	\$3.00	\$600.00	\$3.00	\$600.00
30 Dust Control	5.00 EA.	\$175.00	\$875.00	\$400.00	\$2,000.00	\$500.00	\$2,500.00
31 Video Recording Existing Conditions	1.00 L.S.	\$150.00	\$150.00	\$200.00	\$200.00	\$500.00	\$500.00
32 Maintaining Traffic & Const. Signing	1.00 L.S.	\$12,262.50	\$12,262.50	\$1,500.00	\$1,500.00	\$1,000.00	\$1,000.00
<b>Subtotal:</b>			<b>\$113,317.50</b>	<b>Subtotal:</b>		<b>\$129,940.00</b>	<b>\$130,664.50</b>

Description	Quantity	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
<b>R-3 PALMER STREET – RECONSTRUCTION 23-631 (ANDOVER to GREIG)</b>							
1 Pavement Removal	1,925.00 S.Y.	\$13.75	\$26,468.75	\$7.30	\$14,052.50	\$10.00	\$19,250.00
2 Sidewalk Removal	275.00 S.Y.	\$14.50	\$3,987.50	\$17.50	\$4,812.50	\$10.00	\$2,750.00
3 Sewer Removal	165.00 L.F.	\$28.00	\$4,620.00	\$31.00	\$5,115.00	\$50.00	\$8,250.00
4 Drainage Structure Removal	2.00 EA.	\$675.00	\$1,350.00	\$300.00	\$600.00	\$600.00	\$1,200.00
5 Earth Excavation	450.00 C.Y.	\$22.00	\$9,900.00	\$22.50	\$10,125.00	\$25.00	\$11,250.00
6 Subgrade Undercutting, 21 AA	30.00 C.Y.	\$49.00	\$1,470.00	\$36.00	\$1,080.00	\$1.00	\$30.00
7 Subgrade Undercutting, 1" - 3"	30.00 C.Y.	\$55.00	\$1,650.00	\$40.00	\$1,200.00	\$1.00	\$30.00
8 Aggregate Base, 6" CIP - 21 AA	2,075.00 S.Y.	\$8.25	\$17,118.75	\$9.50	\$19,712.50	\$12.00	\$24,900.00
9 Aggregate Base, 4" CIP - 21 AA	275.00 S.Y.	\$10.00	\$2,750.00	\$9.00	\$2,475.00	\$12.00	\$3,300.00
10 Maintenance Aggregate	50.00 TON	\$14.50	\$725.00	\$35.00	\$1,750.00	\$15.00	\$750.00
11 7" NR Concrete Pavement w/ Integral C. & G.	1,950.00 S.Y.	\$43.50	\$84,825.00	\$57.60	\$112,320.00	\$61.00	\$118,950.00
12 4" Concrete Sidewalk	500.00 S.F.	\$4.50	\$2,250.00	\$6.00	\$3,000.00	\$6.00	\$3,000.00
13 6" Concrete Sidewalk	250.00 S.F.	\$5.50	\$1,375.00	\$7.50	\$1,875.00	\$10.00	\$2,500.00
14 6" Concrete Sidewalk Ramp	60.00 S.F.	\$13.50	\$810.00	\$8.00	\$480.00	\$12.00	\$720.00
15 6" Concrete Drive Approach	1,650.00 S.F.	\$6.00	\$9,900.00	\$7.00	\$11,550.00	\$10.00	\$16,500.00
16 Adjust Curb Stop Box	1.00 EA.	\$160.00	\$160.00	\$150.00	\$150.00	\$100.00	\$100.00
17 Adjust Drainage Structure	5.00 EA.	\$225.00	\$1,125.00	\$200.00	\$1,000.00	\$250.00	\$1,250.00
18 Reconnect/Reconstruct Sanitary Lead - Complete	4.00 EA.	\$450.00	\$1,800.00	\$500.00	\$2,000.00	\$1.00	\$4.00
19 Reconstruct Drainage Structure	2.00 EA.	\$450.00	\$900.00	\$500.00	\$1,000.00	\$400.00	\$800.00
20 2" Dia Inlet - Complete	1.00 EA.	\$2,250.00	\$2,250.00	\$2,250.00	\$2,250.00	\$2,500.00	\$2,500.00
21 4" Dia. C.B. w/ Sump - Complete	1.00 EA.	\$2,500.00	\$2,500.00	\$3,200.00	\$3,200.00	\$4,000.00	\$4,000.00
22 12" Dia. C-76 CL IV Sewer Pipe	165.00 L.F.	\$60.00	\$9,900.00	\$93.00	\$15,345.00	\$100.00	\$16,500.00
23 Sewer Tap - Complete	1.00 EA.	\$235.00	\$235.00	\$600.00	\$600.00	\$500.00	\$500.00
24 Drainage Structure Cover	1,900.00 LBS	\$1.70	\$3,230.00	\$3.00	\$5,700.00	\$2.50	\$4,750.00
25 Class A Sod	850.00 S.Y.	\$2.50	\$2,125.00	\$6.00	\$5,100.00	\$5.00	\$4,250.00
26 Topsoil Surface, 3" - Complete	850.00 S.Y.	\$1.25	\$1,062.50	\$4.00	\$3,400.00	\$5.00	\$4,250.00
27 Water (1,000 Gallon/Unit)	150.00 UNIT	\$10.00	\$1,500.00	\$50.00	\$7,500.00	\$25.00	\$3,750.00
28 Non-Woven Geotextile Fabric, 8 Oz.	100.00 S.Y.	\$2.00	\$200.00	\$4.00	\$400.00	\$1.00	\$100.00
29 Hunter PGP Sprinkler Head	30.00 EA.	\$10.00	\$300.00	\$50.00	\$1,500.00	\$40.00	\$1,200.00
30 Rainbird 1800 Sprinkler Head	30.00 EA.	\$10.00	\$300.00	\$42.00	\$1,260.00	\$40.00	\$1,200.00
31 Clamps & Fittings	60.00 EA.	\$2.00	\$120.00	\$10.00	\$600.00	\$10.00	\$600.00
32 Poly Pipe 3/4" - 1" Diameter	500.00 L.F.	\$2.00	\$1,000.00	\$3.00	\$1,500.00	\$3.00	\$1,500.00
33 Dust Control	5.00 EA.	\$175.00	\$875.00	\$400.00	\$2,000.00	\$500.00	\$2,500.00
34 Video Recording Existing Conditions	1.00 L.S.	\$150.00	\$150.00	\$200.00	\$200.00	\$500.00	\$500.00
35 Maintaining Traffic & Const. Signing	1.00 L.S.	\$13,913.00	\$13,913.00	\$1,500.00	\$1,500.00	\$1,000.00	\$1,000.00
<b>Subtotal:</b>			<b>\$212,845.50</b>			<b>\$246,352.50</b>	
							<b>\$264,634.00</b>

<b>Description</b>	<b>Quantity</b>	<b>Unit Price</b>	<b>Amount</b>	<b>Unit Price</b>	<b>Amount</b>	<b>Unit Price</b>	<b>Amount</b>
<b>R-3 BRUSH STREET – MODIFIED SECTIONAL 23-632 (ANDOVER TO GREIG)</b>							
1 Pavement Removal	1,825.00 S.Y.	\$13.75	\$25,093.75	\$7.30	\$13,322.50	\$10.00	\$18,250.00
2 Sidewalk Removal	250.00 S.Y.	\$14.50	\$3,625.00	\$17.50	\$4,375.00	\$10.00	\$2,500.00
3 Earth Excavation	100.00 C.Y.	\$22.00	\$2,200.00	\$22.50	\$2,250.00	\$25.00	\$2,500.00
4 Subgrade Undercutting, 21 AA	30.00 C.Y.	\$49.00	\$1,470.00	\$36.00	\$1,080.00	\$1.00	\$30.00
5 Subgrade Undercutting, 1" - 3"	30.00 C.Y.	\$55.00	\$1,650.00	\$40.00	\$1,200.00	\$1.00	\$30.00
6 Aggregate Base, 4" CIP - 21 AA	250.00 S.Y.	\$10.00	\$2,500.00	\$9.00	\$2,250.00	\$12.00	\$3,000.00
7 Fill, Aggregate Base - 21 AA	375.00 TON	\$28.50	\$10,687.50	\$36.00	\$13,500.00	\$20.00	\$7,500.00
8 Maintenance Aggregate	50.00 TON	\$14.50	\$725.00	\$35.00	\$1,750.00	\$15.00	\$750.00
9 7" NR Concrete Pavement w/ Integral C. & G.	1,875.00 S.Y.	\$43.50	\$81,562.50	\$61.00	\$114,375.00	\$61.00	\$114,375.00
10 4" Concrete Sidewalk	250.00 S.F.	\$4.50	\$1,125.00	\$6.00	\$1,500.00	\$6.00	\$1,500.00
11 6" Concrete Sidewalk	200.00 S.F.	\$5.50	\$1,100.00	\$7.50	\$1,500.00	\$10.00	\$2,000.00
12 6" Concrete Drive Approach	1,625.00 S.F.	\$6.00	\$9,750.00	\$7.00	\$11,375.00	\$8.00	\$13,000.00
13 Adjust Curb Stop Box	1.00 EA.	\$160.00	\$160.00	\$150.00	\$150.00	\$100.00	\$100.00
14 Adjust Drainage Structure	4.00 EA.	\$225.00	\$900.00	\$200.00	\$800.00	\$250.00	\$1,000.00
15 Reconnect/Reconstruct Sanitary Lead - Complete	2.00 EA.	\$450.00	\$900.00	\$500.00	\$1,000.00	\$1.00	\$2.00
16 Reconstruct Drainage Structure	3.00 EA.	\$450.00	\$1,350.00	\$500.00	\$1,500.00	\$400.00	\$1,200.00
17 Drainage Structure Cover	1,600.00 LBS	\$1.70	\$2,720.00	\$3.00	\$4,800.00	\$2.50	\$4,000.00
18 Class A Sod	800.00 S.Y.	\$2.50	\$2,000.00	\$6.00	\$4,800.00	\$5.00	\$4,000.00
19 Topsoil Surface, 3" - Complete	800.00 S.Y.	\$1.25	\$1,000.00	\$4.00	\$3,200.00	\$5.00	\$4,000.00
20 Water (1,000 Gallon/Unit)	150.00 UNIT	\$10.00	\$1,500.00	\$50.00	\$7,500.00	\$25.00	\$3,750.00
21 Non-Woven Geotextile Fabric, 8 Oz.	100.00 S.Y.	\$2.00	\$200.00	\$4.00	\$400.00	\$1.00	\$100.00
22 Hunter PGP Sprinkler Head	30.00 EA.	\$10.00	\$300.00	\$50.00	\$1,500.00	\$40.00	\$1,200.00
23 Rainbird 1800 Sprinkler Head	30.00 EA.	\$10.00	\$300.00	\$42.00	\$1,260.00	\$40.00	\$1,200.00
24 Clamps & Fittings	60.00 EA.	\$2.00	\$120.00	\$10.00	\$600.00	\$10.00	\$600.00
25 Poly Pipe 3/4" - 1" Diameter	500.00 L.F.	\$2.00	\$1,000.00	\$3.00	\$1,500.00	\$3.00	\$1,500.00
26 Dust Control	5.00 EA.	\$175.00	\$875.00	\$400.00	\$2,000.00	\$500.00	\$2,500.00
27 Video Recording Existing Conditions	1.00 L.S.	\$150.00	\$150.00	\$200.00	\$200.00	\$500.00	\$500.00
28 Maintaining Traffic & Const. Signing	1.00 L.S.	\$13,424.00	\$13,424.00	\$1,500.00	\$1,500.00	\$1,000.00	\$1,000.00
<b>Subtotal:</b>			<b>\$168,387.75</b>	<b>Subtotal:</b>			<b>\$201,187.50</b>
							<b>\$192,087.00</b>

<b>Description</b>	<b>Quantity</b>	<b>Unit Price</b>	<b>Amount</b>	<b>Unit Price</b>	<b>Amount</b>	<b>Unit Price</b>	<b>Amount</b>
<b>R-3 GREIG AVENUE – MODIFIED SECTIONAL 23-633 (HAMPDEN TO BRETTONWOODS)</b>							
1 Pavement Removal	1,150.00 S.Y.	\$12.50	\$14,375.00	\$7.30	\$8,395.00	\$10.00	\$11,500.00
2 Sidewalk Removal	225.00 S.Y.	\$9.00	\$2,025.00	\$17.50	\$3,937.50	\$10.00	\$2,250.00
3 Earth Excavation	100.00 C.Y.	\$20.25	\$2,025.00	\$22.50	\$2,250.00	\$25.00	\$2,500.00
4 Subgrade Undercutting, 21 AA	20.00 C.Y.	\$45.00	\$900.00	\$36.00	\$720.00	\$1.00	\$20.00
5 Subgrade Undercutting, 1" - 3"	20.00 C.Y.	\$55.00	\$1,100.00	\$40.00	\$800.00	\$1.00	\$20.00
6 Aggregate Base, 4" CIP - 21 AA	225.00 S.Y.	\$9.25	\$2,081.25	\$9.00	\$2,025.00	\$12.00	\$2,700.00
7 Fill, Aggregate Base - 21 AA	125.00 TON	\$28.50	\$3,562.50	\$35.00	\$4,375.00	\$20.00	\$2,500.00
8 Maintenance Aggregate	30.00 TON	\$14.50	\$435.00	\$35.00	\$1,050.00	\$15.00	\$450.00
9 7" NR Concrete Pavement w/ Integral C. & G.	1,150.00 S.Y.	\$42.50	\$48,875.00	\$61.00	\$70,150.00	\$61.00	\$70,150.00
10 4" Concrete Sidewalk	825.00 S.F.	\$4.50	\$3,712.50	\$6.00	\$4,950.00	\$6.00	\$4,950.00
11 6" Concrete Sidewalk	200.00 S.F.	\$5.50	\$1,100.00	\$7.50	\$1,500.00	\$10.00	\$2,000.00
12 6" Concrete Sidewalk Ramp	300.00 S.F.	\$13.50	\$4,050.00	\$8.00	\$2,400.00	\$12.00	\$3,600.00
13 6" Concrete Drive Approach	600.00 S.F.	\$6.00	\$3,600.00	\$7.00	\$4,200.00	\$10.00	\$6,000.00
14 Adjust Curb Stop Box	1.00 EA.	\$150.00	\$150.00	\$150.00	\$150.00	\$100.00	\$100.00
15 Adjust Drainage Structure	3.00 EA.	\$225.00	\$675.00	\$200.00	\$600.00	\$250.00	\$750.00
16 Reconnect/Reconstruct Sanitary Lead - Complete	1.00 EA.	\$450.00	\$450.00	\$500.00	\$500.00	\$1.00	\$1.00
17 Reconstruct Drainage Structure	1.00 EA.	\$450.00	\$450.00	\$500.00	\$500.00	\$400.00	\$400.00
18 Drainage Structure Cover	1,200.00 LBS	\$1.70	\$2,040.00	\$3.00	\$3,600.00	\$2.50	\$3,000.00
19 Class A Sod	675.00 S.Y.	\$2.50	\$1,687.50	\$6.00	\$4,050.00	\$5.00	\$3,375.00
20 Topsoil Surface, 3" - Complete	675.00 S.Y.	\$1.25	\$843.75	\$4.00	\$2,700.00	\$5.00	\$3,375.00
21 Water (1,000 Gallon/Unit)	65.00 UNIT	\$10.00	\$650.00	\$50.00	\$3,250.00	\$25.00	\$1,625.00
22 Non-Woven Geotextile Fabric, 8 Oz	75.00 S.Y.	\$2.00	\$150.00	\$4.00	\$300.00	\$1.00	\$75.00
23 Hunter PGP Sprinkler Head	15.00 EA.	\$10.00	\$150.00	\$50.00	\$750.00	\$40.00	\$600.00
24 Rainbird 1800 Sprinkler Head	15.00 EA.	\$10.00	\$150.00	\$42.00	\$630.00	\$40.00	\$600.00
25 Clamps & Fittings	30.00 EA.	\$2.00	\$60.00	\$10.00	\$300.00	\$10.00	\$300.00
26 Poly Pipe 3/4" - 1" Diameter	200.00 L.F.	\$2.00	\$400.00	\$3.00	\$600.00	\$3.00	\$600.00
27 Dust Control	3.00 EA.	\$175.00	\$525.00	\$400.00	\$1,200.00	\$500.00	\$1,500.00
28 Video Recording Existing Conditions	1.00 L.S.	\$150.00	\$150.00	\$200.00	\$200.00	\$500.00	\$500.00
29 Maintaining Traffic & Const. Signing	1.00 L.S.	\$12,751.50	\$12,751.50	\$1,500.00	\$1,500.00	\$1,000.00	\$1,000.00
<b>Subtotal:</b>			<b>\$109,124.00</b>	<b>Subtotal:</b>		<b>\$127,582.50</b>	<b>\$126,441.00</b>

<b>Description</b>	<b>Quantity</b>	<b>Unit Price</b>	<b>Amount</b>	<b>Unit Price</b>	<b>Amount</b>	<b>Unit Price</b>	<b>Amount</b>
<b>R-3 GREIG AVENUE – MODIFIED SECTIONAL 23-634 (DARTMOUTH TO BARRINGTON)</b>							
1 Pavement Removal	1,100.00 S.Y.	\$12.50	\$13,750.00	\$7.30	\$8,030.00	\$10.00	\$11,000.00
2 Sidewalk Removal	225.00 S.Y.	\$9.00	\$2,025.00	\$17.50	\$3,937.50	\$10.00	\$2,250.00
3 Earth Excavation	100.00 C.Y.	\$20.25	\$2,025.00	\$23.00	\$2,300.00	\$25.00	\$2,500.00
4 Subgrade Undercutting, 21 AA	20.00 C.Y.	\$45.00	\$900.00	\$36.00	\$720.00	\$1.00	\$20.00
5 Subgrade Undercutting, 1" - 3"	20.00 C.Y.	\$55.00	\$1,100.00	\$40.00	\$800.00	\$1.00	\$20.00
6 Aggregate Base, 4" CIP - 21 AA	225.00 S.Y.	\$9.25	\$2,081.25	\$9.00	\$2,025.00	\$12.00	\$2,700.00
7 Fill, Aggregate Base - 21 AA	125.00 TON	\$28.50	\$3,562.50	\$35.00	\$4,375.00	\$25.00	\$3,125.00
8 Maintenance Aggregate	30.00 TON	\$14.50	\$435.00	\$35.00	\$1,050.00	\$15.00	\$450.00
9 7" NR Concrete Pavement w/ Integral C. & G.	1,150.00 S.Y.	\$42.50	\$48,875.00	\$57.60	\$66,240.00	\$61.00	\$70,150.00
10 4" Concrete Sidewalk	825.00 S.F.	\$4.50	\$3,712.50	\$6.00	\$4,950.00	\$6.00	\$4,950.00
11 6" Concrete Sidewalk	200.00 S.F.	\$5.50	\$1,100.00	\$7.50	\$1,500.00	\$10.00	\$2,000.00
12 6" Concrete Sidewalk Ramp	300.00 S.F.	\$13.50	\$4,050.00	\$8.00	\$2,400.00	\$12.00	\$3,600.00
13 6" Concrete Drive Approach	350.00 S.F.	\$6.00	\$2,100.00	\$7.00	\$2,450.00	\$10.00	\$3,500.00
14 Adjust Curb Stop Box	1.00 EA.	\$150.00	\$150.00	\$150.00	\$150.00	\$100.00	\$100.00
15 Adjust Drainage Structure	6.00 EA.	\$225.00	\$1,350.00	\$200.00	\$1,200.00	\$250.00	\$1,500.00
16 Reconnect/Reconstruct Sanitary Lead - Complete	1.00 EA.	\$450.00	\$450.00	\$500.00	\$500.00	\$1.00	\$1.00
17 Reconstruct Drainage Structure	2.00 EA.	\$450.00	\$900.00	\$500.00	\$1,000.00	\$400.00	\$800.00
18 2" Dia Inlet - Complete	1.00 EA.	\$2,250.00	\$2,250.00	\$2,250.00	\$2,250.00	\$2,500.00	\$2,500.00
19 12" Dia. C-76 CL IV Sewer Pipe	25.00 L.F.	\$60.00	\$1,500.00	\$93.00	\$2,325.00	\$100.00	\$2,500.00
20 Sewer Tap - Complete	1.00 EA.	\$235.00	\$235.00	\$600.00	\$600.00	\$500.00	\$500.00
21 Drainage Structure Cover	2,200.00 LBS	\$1.70	\$3,740.00	\$3.00	\$6,600.00	\$2.50	\$5,500.00
22 Class A Sod	675.00 S.Y.	\$2.50	\$1,687.50	\$6.00	\$4,050.00	\$5.00	\$3,375.00
23 Topsoil Surface, 3" - Complete	675.00 S.Y.	\$1.25	\$843.75	\$4.00	\$2,700.00	\$5.00	\$3,375.00
24 Water (1,000 Gallon/Unit)	65.00 UNIT	\$10.00	\$650.00	\$50.00	\$3,250.00	\$25.00	\$1,625.00
25 Non-Woven Geotextile Fabric, 8 Oz	75.00 S.Y.	\$2.00	\$150.00	\$4.00	\$300.00	\$1.00	\$75.00
26 Hunter PGP Sprinkler Head	15.00 EA.	\$10.00	\$150.00	\$50.00	\$750.00	\$40.00	\$600.00
27 Rainbird 1800 Sprinkler Head	15.00 EA.	\$10.00	\$150.00	\$42.00	\$630.00	\$40.00	\$600.00
28 Clamps & Fittings	30.00 EA.	\$2.00	\$60.00	\$10.00	\$300.00	\$10.00	\$300.00
29 Poly Pipe 3/4" - 1" Diameter	200.00 L.F.	\$2.00	\$400.00	\$3.00	\$600.00	\$3.00	\$600.00
30 Dust Control	3.00 EA.	\$175.00	\$525.00	\$400.00	\$1,200.00	\$500.00	\$1,500.00
31 Video Recording Existing Conditions	1.00 L.S.	\$150.00	\$150.00	\$200.00	\$200.00	\$500.00	\$500.00
32 Maintaining Traffic & Const. Signing	1.00 L.S.	\$12,751.50	\$12,751.50	\$1,500.00	\$1,500.00	\$1,000.00	\$1,000.00
<b>Subtotal:</b>			<b>\$113,809.00</b>	<b>Subtotal:</b>		<b>\$130,882.50</b>	<b>\$133,216.00</b>

Description	Quantity	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
<b>R-3 GREIG AVENUE – MODIFIED SECTIONAL 23-635 (BARRINGTON TO PALMER)</b>							
1 Pavement Removal	1,115.00 S.Y.	\$12.50	\$13,937.50	\$7.30	\$8,139.50	\$10.00	\$11,150.00
2 Sidewalk Removal	225.00 S.Y.	\$9.00	\$2,025.00	\$18.00	\$4,050.00	\$10.00	\$2,250.00
3 Earth Excavation	100.00 C.Y.	\$20.25	\$2,025.00	\$25.00	\$2,500.00	\$25.00	\$2,500.00
4 Subgrade Undercutting, 21 AA	20.00 C.Y.	\$45.00	\$900.00	\$36.00	\$720.00	\$1.00	\$20.00
5 Subgrade Undercutting, 1" - 3"	20.00 C.Y.	\$55.00	\$1,100.00	\$40.00	\$800.00	\$1.00	\$20.00
6 Aggregate Base, 4" CIP - 21 AA	225.00 S.Y.	\$9.25	\$2,081.25	\$9.00	\$2,025.00	\$12.00	\$2,700.00
7 Fill, Aggregate Base - 21 AA	125.00 TON	\$28.50	\$3,562.50	\$35.00	\$4,375.00	\$25.00	\$3,125.00
8 Maintenance Aggregate	30.00 TON	\$14.50	\$435.00	\$35.00	\$1,050.00	\$15.00	\$450.00
9 7" NR Concrete Pavement w/ Integral C. & G.	1,115.00 S.Y.	\$42.50	\$47,387.50	\$61.00	\$68,015.00	\$61.00	\$68,015.00
10 4" Concrete Sidewalk	825.00 S.F.	\$4.50	\$3,712.50	\$6.00	\$4,950.00	\$6.00	\$4,950.00
11 6" Concrete Sidewalk	200.00 S.F.	\$5.50	\$1,100.00	\$7.50	\$1,500.00	\$10.00	\$2,000.00
12 6" Concrete Sidewalk Ramp	300.00 S.F.	\$13.50	\$4,050.00	\$8.00	\$2,400.00	\$12.00	\$3,600.00
13 6" Concrete Drive Approach	500.00 S.F.	\$6.00	\$3,000.00	\$7.00	\$3,500.00	\$10.00	\$5,000.00
14 Adjust Curb Stop Box	1.00 EA.	\$150.00	\$150.00	\$150.00	\$150.00	\$100.00	\$100.00
15 Adjust Drainage Structure	5.00 EA.	\$225.00	\$1,125.00	\$200.00	\$1,000.00	\$250.00	\$1,250.00
16 Reconnect/Reconstruct Sanitary Lead - Complete	1.00 EA.	\$450.00	\$450.00	\$500.00	\$500.00	\$1.00	\$1.00
17 Reconstruct Drainage Structure	2.00 EA.	\$450.00	\$900.00	\$500.00	\$1,000.00	\$400.00	\$800.00
18 Drainage Structure Cover	2,000.00 LBS	\$1.70	\$3,400.00	\$3.00	\$6,000.00	\$2.50	\$5,000.00
19 Class A Sod	675.00 S.Y.	\$2.50	\$1,687.50	\$6.00	\$4,050.00	\$5.00	\$3,375.00
20 Topsoil Surface, 3" - Complete	675.00 S.Y.	\$1.25	\$843.75	\$4.00	\$2,700.00	\$5.00	\$3,375.00
21 Water (1,000 Gallon/Unit)	65.00 UNIT	\$10.00	\$650.00	\$50.00	\$3,250.00	\$25.00	\$1,625.00
22 Non-Woven Geotextile Fabric, 8 Oz.	75.00 S.Y.	\$2.00	\$150.00	\$4.00	\$300.00	\$1.00	\$75.00
23 Hunter PGP Sprinkler Head	15.00 EA.	\$10.00	\$150.00	\$50.00	\$750.00	\$40.00	\$600.00
24 Rainbird 1800 Sprinkler Head	15.00 EA.	\$10.00	\$150.00	\$42.00	\$630.00	\$40.00	\$600.00
25 Clamps & Fittings	30.00 EA.	\$2.00	\$60.00	\$10.00	\$300.00	\$10.00	\$300.00
26 Poly Pipe 3/4" - 1" Diameter	200.00 L.F.	\$2.00	\$400.00	\$3.00	\$600.00	\$3.00	\$600.00
27 Dust Control	3.00 EA.	\$175.00	\$525.00	\$400.00	\$1,200.00	\$500.00	\$1,500.00
28 Video Recording Existing Conditions	1.00 L.S.	\$150.00	\$150.00	\$200.00	\$200.00	\$500.00	\$500.00
29 Maintaining Traffic & Const. Signing	1.00 L.S.	\$12,751.50	\$12,751.50	\$1,500.00	\$1,500.00	\$1,000.00	\$1,000.00
<b>Subtotal:</b>			<b>\$108,859.00</b>	<b>\$128,154.50 *</b>			<b>\$126,481.00</b>

<b>Description</b>	<b>Quantity</b>	<b>Unit Price</b>	<b>Amount</b>	<b>Unit Price</b>	<b>Amount</b>	<b>Unit Price</b>	<b>Amount</b>
<b>R-3 GREIG AVENUE – MODIFIED SECTIONAL 23-636 (PALMER TO ALGER)</b>							
1 Pavement Removal	1,200.00 S.Y.	\$12.50	\$15,000.00	\$7.30	\$8,760.00	\$10.00	\$12,000.00
2 Sidewalk Removal	225.00 S.Y.	\$9.00	\$2,025.00	\$18.00	\$4,050.00	\$10.00	\$2,250.00
3 Earth Excavation	100.00 C.Y.	\$20.25	\$2,025.00	\$25.00	\$2,500.00	\$25.00	\$2,500.00
4 Subgrade Undercutting, 21 AA	20.00 C.Y.	\$45.00	\$900.00	\$36.00	\$720.00	\$1.00	\$20.00
5 Subgrade Undercutting, 1" - 3"	20.00 C.Y.	\$55.00	\$1,100.00	\$40.00	\$800.00	\$1.00	\$20.00
6 Aggregate Base, 4" CIP - 21 AA	225.00 S.Y.	\$9.25	\$2,081.25	\$9.00	\$2,025.00	\$12.00	\$2,700.00
7 Fill, Aggregate Base - 21 AA	125.00 TON	\$28.50	\$3,562.50	\$35.00	\$4,375.00	\$25.00	\$3,125.00
8 Maintenance Aggregate	30.00 TON	\$14.50	\$435.00	\$35.00	\$1,050.00	\$15.00	\$450.00
9 7" NR Concrete Pavement w/ Integral C. & G.	1,200.00 S.Y.	\$42.50	\$51,000.00	\$61.00	\$73,200.00	\$61.00	\$73,200.00
10 4" Concrete Sidewalk	825.00 S.F.	\$4.50	\$3,712.50	\$6.00	\$4,950.00	\$6.00	\$4,950.00
11 6" Concrete Sidewalk	200.00 S.F.	\$5.50	\$1,100.00	\$7.50	\$1,500.00	\$10.00	\$2,000.00
12 6" Concrete Sidewalk Ramp	300.00 S.F.	\$13.50	\$4,050.00	\$8.00	\$2,400.00	\$12.00	\$3,600.00
13 6" Concrete Drive Approach	750.00 S.F.	\$6.00	\$4,500.00	\$7.00	\$5,250.00	\$10.00	\$7,500.00
14 Adjust Curb Stop Box	1.00 EA.	\$150.00	\$150.00	\$150.00	\$150.00	\$100.00	\$100.00
15 Adjust Drainage Structure	6.00 EA.	\$225.00	\$1,350.00	\$200.00	\$1,200.00	\$250.00	\$1,500.00
16 Reconnect/Reconstruct Sanitary Lead - Complete	2.00 EA.	\$450.00	\$900.00	\$500.00	\$1,000.00	\$1.00	\$2.00
17 Reconstruct Drainage Structure	2.00 EA.	\$450.00	\$900.00	\$500.00	\$1,000.00	\$400.00	\$800.00
18 Drainage Structure Cover	2,200.00 LBS	\$1.70	\$3,740.00	\$3.00	\$6,600.00	\$2.50	\$5,500.00
19 Class A Sod	725.00 S.Y.	\$2.50	\$1,812.50	\$6.00	\$4,350.00	\$5.00	\$3,625.00
20 Topsoil Surface, 3" - Complete	725.00 S.Y.	\$1.25	\$906.25	\$4.00	\$2,900.00	\$5.00	\$3,625.00
21 Water (1,000 Gallon/Unit)	75.00 UNIT	\$10.00	\$750.00	\$50.00	\$3,750.00	\$25.00	\$1,875.00
22 Non-Woven Geotextile Fabric, 8 Oz.	75.00 S.Y.	\$2.00	\$150.00	\$4.00	\$300.00	\$1.00	\$75.00
23 Hunter PGP Sprinkler Head	15.00 EA.	\$10.00	\$150.00	\$50.00	\$750.00	\$40.00	\$600.00
24 Rainbird 1800 Sprinkler Head	15.00 EA.	\$10.00	\$150.00	\$42.00	\$630.00	\$40.00	\$600.00
25 Clamps & Fittings	30.00 EA.	\$2.00	\$60.00	\$10.00	\$300.00	\$10.00	\$300.00
26 Poly Pipe 3/4" - 1" Diameter	200.00 L.F.	\$2.00	\$400.00	\$3.00	\$600.00	\$3.00	\$600.00
27 Dust Control	3.00 EA.	\$175.00	\$525.00	\$400.00	\$1,200.00	\$500.00	\$1,500.00
28 Video Recording Existing Conditions	1.00 L.S.	\$150.00	\$150.00	\$200.00	\$200.00	\$500.00	\$500.00
29 Maintaining Traffic & Const. Signing	1.00 L.S.	\$13,240.50	\$13,240.50	\$1,500.00	\$1,500.00	\$1,000.00	\$1,000.00
<b>Subtotal:</b>			<b>\$116,825.50</b>	<b>\$138,010.00 *</b>			<b>\$136,517.00</b>

<b>Description</b>	<b>Quantity</b>	<b>Unit Price</b>	<b>Amount</b>	<b>Unit Price</b>	<b>Amount</b>	<b>Unit Price</b>	<b>Amount</b>
<b>R-3 GREIG AVENUE – MODIFIED SECTIONAL 23-637 (ALGER TO BRUSH)</b>							
1 Pavement Removal	1,075.00 S.Y.	\$12.50	\$13,437.50	\$7.30	\$7,847.50	\$10.00	\$10,750.00
2 Sidewalk Removal	225.00 S.Y.	\$9.00	\$2,025.00	\$18.00	\$4,050.00	\$10.00	\$2,250.00
3 Earth Excavation	100.00 C.Y.	\$20.25	\$2,025.00	\$25.00	\$2,500.00	\$25.00	\$2,500.00
4 Subgrade Undercutting, 21 AA	20.00 C.Y.	\$45.00	\$900.00	\$36.00	\$720.00	\$1.00	\$20.00
5 Subgrade Undercutting, 1" - 3"	20.00 C.Y.	\$55.00	\$1,100.00	\$40.00	\$800.00	\$1.00	\$20.00
6 Aggregate Base, 4" CIP - 21 AA	225.00 S.Y.	\$9.25	\$2,081.25	\$9.00	\$2,025.00	\$12.00	\$2,700.00
7 Fill, Aggregate Base - 21 AA	115.00 TON	\$28.50	\$3,277.50	\$35.00	\$4,025.00	\$25.00	\$2,875.00
8 Maintenance Aggregate	30.00 TON	\$14.50	\$435.00	\$35.00	\$1,050.00	\$15.00	\$450.00
9 7" NR Concrete Pavement w/ Integral C. & G.	1,075.00 S.Y.	\$42.50	\$45,687.50	\$57.60	\$61,920.00	\$61.00	\$65,575.00
10 4" Concrete Sidewalk	825.00 S.F.	\$4.50	\$3,712.50	\$6.00	\$4,950.00	\$6.00	\$4,950.00
11 6" Concrete Sidewalk	200.00 S.F.	\$5.50	\$1,100.00	\$7.50	\$1,500.00	\$10.00	\$2,000.00
12 6" Concrete Sidewalk Ramp	300.00 S.F.	\$13.50	\$4,050.00	\$8.00	\$2,400.00	\$12.00	\$3,600.00
13 6" Concrete Drive Approach	625.00 S.F.	\$6.00	\$3,750.00	\$7.00	\$4,375.00	\$10.00	\$6,250.00
14 Adjust Curb Stop Box	1.00 EA.	\$150.00	\$150.00	\$150.00	\$150.00	\$100.00	\$100.00
15 Adjust Drainage Structure	6.00 EA.	\$225.00	\$1,350.00	\$200.00	\$1,200.00	\$250.00	\$1,500.00
16 Reconnect/Reconstruct Sanitary Lead - Complete	2.00 EA.	\$450.00	\$900.00	\$500.00	\$1,000.00	\$1.00	\$2.00
17 Reconstruct Drainage Structure	2.00 EA.	\$450.00	\$900.00	\$500.00	\$1,000.00	\$400.00	\$800.00
18 Drainage Structure Cover	2,400.00 LBS	\$1.70	\$4,080.00	\$3.00	\$7,200.00	\$2.50	\$6,000.00
19 Class A Sod	675.00 S.Y.	\$2.50	\$1,687.50	\$6.50	\$4,387.50	\$5.00	\$3,375.00
20 Topsoil Surface, 3" - Complete	675.00 S.Y.	\$1.25	\$843.75	\$4.00	\$2,700.00	\$5.00	\$3,375.00
21 Water (1,000 Gallon/Unit)	75.00 UNIT	\$10.00	\$750.00	\$50.00	\$3,750.00	\$25.00	\$1,875.00
22 Non-Woven Geotextile Fabric, 8 Oz.	75.00 S.Y.	\$2.00	\$150.00	\$4.00	\$300.00	\$1.00	\$75.00
23 Hunter PGP Sprinkler Head	15.00 EA.	\$10.00	\$150.00	\$50.00	\$750.00	\$40.00	\$600.00
24 Rainbird 1800 Sprinkler Head	15.00 EA.	\$10.00	\$150.00	\$42.00	\$630.00	\$40.00	\$600.00
25 Clamps & Fittings	30.00 EA.	\$2.00	\$60.00	\$10.00	\$300.00	\$10.00	\$300.00
26 Poly Pipe 3/4" - 1" Diameter	200.00 L.F.	\$2.00	\$400.00	\$3.00	\$600.00	\$3.00	\$600.00
27 Dust Control	3.00 EA.	\$175.00	\$525.00	\$400.00	\$1,200.00	\$500.00	\$1,500.00
28 Video Recording Existing Conditions	1.00 L.S.	\$150.00	\$150.00	\$200.00	\$200.00	\$500.00	\$500.00
29 Maintaining Traffic & Const. Signing	1.00 L.S.	\$12,551.50	\$12,551.50	\$1,500.00	\$1,500.00	\$1,000.00	\$1,000.00
<b>Subtotal:</b>			<b>\$108,379.00</b>	<b>\$125,030.00 *</b>			<b>\$126,142.00</b>

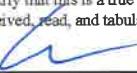
Description	Quantity	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
<b>R-3 Residential Sectional - (Various Locations)</b>							
1 7" NR Concrete Pavement w/ Integral C. & G.	970.00 S.Y.	\$58.00	\$56,260.00	\$72.25	\$70,082.50	\$54.00	\$52,380.00
2 Adjust Drainage Structure	4.00 E.A.	\$125.00	\$500.00	\$200.00	\$800.00	\$250.00	\$1,000.00
3 Restoration	200.00 S.Y.	\$5.50	\$1,100.00	\$6.00	\$1,200.00	\$1.00	\$200.00
4 Maintaining Traffic & Const. Signing	1.00 LS.	\$3,000.00	\$3,000.00	\$1,500.00	\$1,500.00	\$1,000.00	\$1,000.00
		<b>Subtotal:</b>	<b>\$60,860.00</b>		<b>\$73,582.50</b>		<b>\$54,580.00</b>
		<b>Grand total:</b>	<b>\$1,494,824.50</b>		<b>\$1,738,413.00 *</b>		<b>\$1,740,781.50</b>
Description	Quantity	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1 City DPS Storage Yard Usage - (Deduction)	1.00 LS.	\$0.00	\$0.00	\$0.00	\$0.00	-\$500.00	-\$500.00
		<b>Overall Grand total:</b>	<b>\$1,494,824.50</b>		<b>\$1,738,413.00 *</b>		<b>\$1,740,281.50</b>
Extention of Contract - (Percent Increase To original Bid Unit Prices)	1.00 YEAR		6%		10%		4%
Extention of Contract - (Percent Increase To original Bid Unit Prices)	2.00 YEAR		12%		15%		10%

Zuniga Cement Construction - \$1,932,161.50 \*

Engineer's Estimate - \$1,450,000

I hereby certify that this is a true and accurate copy of  
the bids received, read, and tabulated for this project.

William RH Fowler, P.E. - Engineer II

 3/4/22

\* Bid Adjusted by Engineer (Arithmetic Error)

**CITY OF MADISON HEIGHTS**  
**ELECTRONIC COUNCIL AGENDA REQUEST FORM**

SUBMITTED TO: \_\_\_\_\_

SUBMITTED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

FOR CONSIDERATION AT THE COUNCIL MEETING OF: \_\_\_\_\_

**ACTION REQUESTED**

PRESENTATION	_____	FUTURE PUBLIC HEARING	_____
PUBLIC HEARING – SPECIAL APPROVAL	_____	BID AWARDS / PURCHASES	_____
PUBLIC HEARING – OTHER	_____	ORDINANCE - FIRST	_____
COMMUNICATION	_____	ORDINANCE - SECOND	_____
REPORT	_____	OLD BUSINESS	_____

**DESCRIPTION OF ITEM**

**IF ORDINANCE, CITE TITLE/CHAPTER SECTIONS**

**POLICY CONSIDERATION**

**FINANCIAL IMPACT**

No Impact	_____	Fee Waiver Proposed	_____
Budgeted Fund Name(s)	_____	Department Name	_____
Appropriated in Acct. No.	_____	Budget Amount	_____
Amount Available in Acct.	_____	Budget Amount	_____
Second Account Number	_____	Revenue Generated	_____
Amount Available in 2 <sup>nd</sup> Acct.	_____		_____
Other Comments	_____		_____

**REVIEW CHECKLIST**

DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

CITY MANAGER \_\_\_\_\_ DATE \_\_\_\_\_

**MEMORANDUM**

**DATE:** **March 8, 2022**

**TO:** **Melissa R. Marsh, City Manager**

**FROM:** **Sean P. Ballantine, Public Works Supervisor**

**Dan Yamarino, Motor Pool Supervisor**

**Greg Lelito, Fire Chief**

**R. Corey Almas, Director of Public Services**

**SUBJECT: Bid Award – Replacement of Vehicle 704**

---

At the regular meeting of October 25, 2022, City Council awarded the replacement of Vehicle 704 to Todd Wenzel Chevrolet. A Purchase Order was subsequently issued, and the truck was ordered. On January 24, Motor Pool Supervisor Yamarino reached out to our contact at the dealership inquiring about the delivery date, and was informed that General Motors had cancelled the order. This is unfortunately very representative of the current state of ordering vehicles. Anecdotally, we were recently notified by Glenn Butterworth, our Chrysler dealer, that their order for thirty 2023 pursuit Durangoes was just cancelled by Stellantis with no ETA for reorder.

Since finding out that this replacement vehicle was cancelled, our representative at Wenzel has been looking for other vehicles which would suit our needs, with no success. Additionally, Dan Yamarino has been diligently working with our Chrysler and Ford dealers to determine if anything is available. We were notified by Bill Campbell at Signature Ford that an extremely limited amount of fleet F-150s were confirmed ordered at state cooperative pricing, and would be arriving in April. Discussions with the Fire Department confirmed that one of these trucks would meet the needs of this replacement.

The truck is \$9,898 over the originally budgeted amount of \$36,000. Staff anticipates that the pending sale of Vehicle 702 will cover a significant, if not the entire amount of this overage. Based on these facts, Staff respectfully requests that Council consider three separate motions:

- Rescind approval of the prior purchase of one Chevy Silverado 1500 Pickup Truck to Todd Wenzel Chevrolet.
- Approve a Budget Amendment of \$9,898 to account 101-336-9850-000.
- Approve the purchase of one 2022 F-150 SuperCrew to Signature Ford, of Owosso, Michigan, as quoted in the amount of \$45,898.00.

---

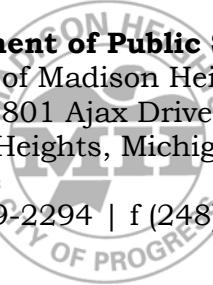
**Department of Public Services**

City of Madison Heights

801 Ajax Drive

Madison Heights, Michigan 48071

p (248) 589-2294 | f (248) 589-2679





Preview Order D409 - W1E - 4x4 SuperCrew: Order Summary Time of Preview: 03/02/2022 17:07:49

Dealership Name: Signature Ford

Sales Code : F48615

Dealer Rep.	William Campbell	Type	Fleet	Vehicle Line	F-150	Order Code	D409
Customer Name	ST OF MICH	Priority Code	A4	Model Year	2022	Price Level	235

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F150 4X4 SUPERCREW - 145	\$46885	275/60R20 BSW ALL-TERRAIN	\$0
145 INCH WHEELBASE	\$0	3.73 ELECTRONIC LOCK RR AXLE	\$570
TOTAL BASE VEHICLE	\$46885	7050# GVWR PACKAGE	\$0
CARBONIZED GRAY METALLIC	\$0	BRIGHT POLISHED STEP BARS	\$0
CLOTH 40/CONSOLE/40	\$295	50 STATE EMISSIONS	\$0
MEDIUM DARK SLATE	\$0	PRO POWER ONBOARD - 2KW	\$995
EQUIPMENT GROUP 302A	\$5675	TRAILER TOW PACKAGE	\$1090
.XLT SERIES	\$0	.INTEGRATED TRAILER BRAKE CONT	\$0
.ELECTRONIC AUTO TEMP CONTROL	\$0	MIRROR MAN FOLD W/POWER GLASS	\$0
.SIRIUS XM W/ 360L	\$0	20" CHROME-LIKE PVD WHEELS	\$1395
.SYNC 4 W/ENHANCED VOICE RECOGN	\$0	FLEX FUEL VEHICLE	\$0
.LED SIDE-MIRROR SPOTLIGHTS	\$0	SPECIAL FLEET ACCOUNT CREDIT	\$0
.REMOTE START SYSTEM	\$0	FUEL CHARGE	\$0
.XLT CHROME APPEARANCE PACKAGE	\$0	PRICED DORA	\$0
5.0L V8 ENGINE	\$1995	ADVERTISING ASSESSMENT	\$0
ELEC TEN-SPEED AUTO W/TOW MODE	\$0	DESTINATION & DELIVERY	\$1695

TOTAL BASE AND OPTIONS	MSRP
XTL HIGH CHRM OR SPRT	\$60595
TOTAL	\$-2000

ORDERING FIN: QS040 END USER FIN: QS040

SHIP TO : F48526

3942 West Lansing Road, Perry, MI, 48872-9773

SELLING PRICE  
\$45,898.00

Customer Name:

Customer Address:

Customer Email:

Customer Phone:

**CITY OF MADISON HEIGHTS  
ELECTRONIC COUNCIL AGENDA REQUEST FORM**

SUBMITTED TO: Melissa R. Marsh, City Manager

SUBMITTED BY: R. Corey Almas, Director of Public Services DATE: 10/14/21

FOR CONSIDERATION AT THE COUNCIL MEETING OF: 10/25/21

## **ACTION REQUESTED**

PRESENTATION		FUTURE PUBLIC HEARING	
PUBLIC HEARING – SPECIAL APPROVAL		BID AWARDS / PURCHASES	✓
PUBLIC HEARING – OTHER		ORDINANCE - FIRST	
COMMUNICATION		ORDINANCE - SECOND	
REPORT		OLD BUSINESS	

## **DESCRIPTION OF ITEM**

## Scheduled Replacement of Fire Department Utility Truck 704

## **IF ORDINANCE, CITE TITLE/CHAPTER SECTIONS**

## POLICY CONSIDERATION

Please see attached. Staff and I recommend that Council award the purchase of one Chevy Silverado 1500 Pickup Truck to Todd Wenzel Chevrolet, of Hudsonville, Michigan, in the amount of \$31,065 under the Oakland County Cooperative Bid. Funding is currently budgeted and available.

## FINANCIAL IMPACT

No Impact		Fee Waiver Proposed	
Budgeted Fund Name(s)	Vehicles	Department Name	General Fund - Fire
Appropriated in Acct. No.	101-336-9850-000	Budget Amount	\$36,000
Amount Available in Acct.	\$168,285	Budget Amount	
Second Account Number		Revenue Generated	\$5,000
Amount Available in 2 <sup>nd</sup> Acct.			
Other Comments	An expected offsetting revenue of approximately \$5,000 will be generated from the auction of this vehicle.		

## REVIEW CHECKLIST

DEPARTMENT R. Corey Almas, Director of Public Services DATE 10/14/21

DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

**CITY MANAGER**      **Melissa R. Marsh, City Manager**      **DATE**      **10/20/21**

**MEMORANDUM**

**DATE:** **October 4, 2021**

**TO:** **Melissa R. Marsh, City Manager**

**FROM:** **Sean P. Ballantine, Public Works Supervisor**  
**R. Corey Almas, Director of Public Services**

**SUBJECT:** **Scheduled Replacement of Vehicle #704**

---

The Adopted FY 2021-22 Budget includes the scheduled replacement of the Fire Department's utility truck #704, funded through the Fire Department. This is a 2001 Chevy Silverado 3500 dually currently in service at Fire Station 2. This truck has provided twenty years of front-line service, and is in dire need of replacement. The vehicle has a "poor" condition rating of 35 points; for reference, "poor" is anything 28 points and above. This proposal also calls to "right-size" the truck; departmental operations have shifted to where a full-size dually is no longer necessary, and would be oversized and underutilized in the future.

As with the other vehicles brought forward for Council consideration, this truck is being considered for purchase rather than lease due to the trial nature of our relationship with Enterprise Fleet.

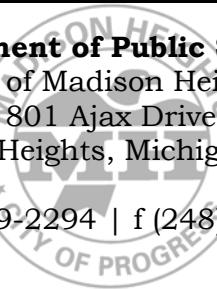
Staff and I recommend that Council award the purchase of one Chevy Silverado 1500 Pickup Truck to Todd Wenzel Chevrolet, of Hudsonville, Michigan, in the amount of \$31,065 under the Oakland County Cooperative Bid. Funding is currently budgeted and available.

---

**Department of Public Services**

City of Madison Heights  
801 Ajax Drive  
Madison Heights, Michigan 48071

p (248) 589-2294 | f (248) 589-2679



**City of Madison Heights****Vehicle Replacement Guidelines & Evaluation Worksheet****Disposition:** Auction

(Only those fields shaded in yellow need to be completed.)

Date of Evaluation:

**10/4/2021**

Vehicle Type:

**A**

Vehicle #:

**704**Type A = Sedans / Light Trucks  $\leq$  1 Ton

Department / Division:

Fire

Type B = Medium / Heavy Duty  $>$  1 Ton

Year / Make / Model:

2001

Chevy Pickup 3500 (U72)

Type C = Off Road Equipment

**Age:** One point for each year of chronological age beginning with in-service date

In Service Date:

**7/18/2001**

Age in Months:

**242**

Age in Years (rounded):

**20****Score:** **20****Usage:** Type A = 1 point per 10,000 miles; Type B = 1 point per 5,000 miles; Type C = 1 point per 250 hours used

Actual Mileage:

**36,241**

Actual Hours:

(N/A)

**Score:** **4****Service Type:****Type A**

Points	Description
1	Standard sedans and light pickups.
2	Standard vehicles with occasional off-road usage.
3	Any vehicle that pulls trailers, hauls heavy loads, continued off-road usage.
4	Any vehicle involved in snow removal.
5	Police, Fire, and Rescue service vehicles.

**Type C**

Points	Description
1	Standard duties as equipped.
2	Standard duties when used with attachments (sickle bar, backhoes, rear bushhogs).
3	Multiple duties based on seasons (snow, mowing, leaf).
4	Extreme duties in harmful atmosphere (dust, salt, water).
5	Heavy construction work including snow removal.

**Type B**

Points	Description
1	Standard use including basic job site duties, some light duty hauling.
2	Standard use with attachments (compressors, lights, etc.) including job site duties, standard load hauling, some towing.
3	Above standard use including job site duties that include idling, standard load hauling, light trailer/equipment towing, leaf collection.
4	Above standard use including job site idling and hauling above standard loads, towing equipment and heavy trailers, light snow removal.
5	Extreme service, high job site idling and duties with attachments, heavy load hauling, heavy trailer/equipment towing, major snow removal duties, refuse collection, etc.

(Examples: Sign Truck, Tandem or Single Dump Truck, Snow Removal Truck.)

**Score:** **5****Reliability:***Note: Based on current conditions. Preventative Maintenance work is not included.*

Points	Description
1	In shop 0 or 1 time within the last 3 months, and no major breakdowns or road calls.
2	In shop 1 time within the last 3 months, and 1 breakdown/road call within the last 3 months.
3	In shop more than twice within the last month, and no major breakdowns or road calls.
4	In shop more than once within the last month, and 2 or more breakdowns/road calls within the last month.
5	In shop more than twice monthly within the last 3 months, and 2 or more breakdowns within the last month.

Number of times in shop within the last month:

**0**

Number of times in shop within the last 3 months:

**1**

Any Road Calls or Breakdowns (Y or N):

**N**

Road Calls / Breakdowns within the last month:

**0**

Road Calls / Breakdowns within the last 3 months:

**0**

In shop more than twice monthly within the last 3 months (Y or N):

**N****Score:** **1****Maintenance & Replacement Costs:**

Points	Description
1	Maintenance costs are less than or equal to 20% of replacement cost.
2	Maintenance costs are 21-40% of replacement cost.
3	Maintenance costs are 41-60% of replacement cost.
4	Maintenance costs are 61-80% of replacement cost.
5	Maintenance costs are greater than or equal to 81% of replacement cost.

Total Maintenance Cost : **\$7,500** as of **10/4/2021**Estimated Purchase Price - New Veh. : **\$36,000** as of **10/4/2021**Est. Resale Value of Car to be sold : **\$7,500** as of **10/4/2021**Estimated Net Replacement Cost : **\$28,500** as of **10/4/2021**Maintenance Cost as % of Replacement Cost: **26.3%** as of **10/4/2021****Score:** **2****Condition:****Type A**

Points	Description
1	No visual damage or rust and a good drive train
2	Minor imperfections in body and paint, interior fair (no rips, tears, burns), and a good drive train.
3	Noticeable imperfections in body and paint surface, some minor rust, minor damage from add-on equipment, worn interior (one or more rips, tears, burns), and a weak or noisy drive train.
4	Previous accident damage, poor paint and body condition, rust (holes), bad interior (rips, cracked dash), major damage from add-on equipment, and one drive train component bad.
5	Previous accident damage, poor paint, bad interior, drive train that is damaged or inoperative, and major damage from add-on equipment

**Type B**

Points	Description
1	No visual damage or rust, good paint, good interior, no damage from add-on equipment, no body modification, good drive train.
2	Minor imperfections in body and paint, interior fair (no rips, tears, burns), good drive train, minor body modification.
3	Noticeable imperfections in body and paint surface, some minor rust, fair interior, weak/fair drive train, minor body modification, minor damage from add-on equipment.
4	Previous accident damage, poor paint & body condition, major rust/corrosion, poor interior, damage from add-on equip., moderate body modification evidence, 1 drive train component bad.
5	Previous accident damage, poor paint & body condition, bad interior, drive train damaged or inoperative, major body modifications, major damage from add-on equipment and attachments.

**Type C**

Points	Description	Number of Notable Accidents:	(list number)
1	Good condition, fully functional.	Paint / Body:	Fair
2	Fair body, functional.	Interior:	Fair
3	Minor body damage, weak operating system.	Drive Train:	Fair
4	Severe damage, component not functional.	General Condition:	3
5	Extreme damage, inoperable.		(pick number from table)

**Score:** **3****Overall:****Total Score:** **35**

0 - 17	Excellent	Do not replace.
18 - 22	Good	Re-evaluate for future budget(s).
23 - 27	Fair	Qualifies for replacement if budget allows.
28+	Poor	Needs priority replacement.

Prepared By:

Sean P. Ballantine

Date:

10/4/2021

MODEL:	2021 CHEVROLET SILVERADO 1500	DEALER INFORMATION	
<b>Body Style:</b>	4WD SHORT BOX CREW CAB	Name:	Todd Wenzel Chevrolet
NOTE: Model Should include STANDARD PACKAGING, unless otherwise indicated below.		Address 1:	3156 Highland Dr, PO Box 310
		Address 2:	Hudsonville, MI 49426
		Contact:	Albert Li
		Telephone	734-713-1065
<b>Standard Equipment Plus</b>			<b>COST</b>
L3B	2.7L Turbo Engine		
	<i>PLUS TITLE FEE</i>		
		MINUS TOTAL	\$ -
			<b>\$ 26,081.00</b>
<b>POSSIBLE OPTIONS:</b>			
ZLQ	WT Fleet Convenience Package		\$ 633.00
PCV	<b>WT Convenience Package</b>		<b>\$ 1,020.00</b>
PQA	WT Safety Package		\$ 1,040.00
B30	Carpet Floor		\$ 88.00
UE1	Onstar Connected Services		\$ 159.00
K34	Cruise Control		\$ 205.00
C49	Rear Defogger		\$ 205.00
KI4	<b>Power Outlet (req. ZLQ, PCV or 5W4) incl. with PEF</b>		<b>\$ 205.00</b>
9L7	Upfitter Kit		\$ 139.00
CGN	<b>Spray on Bedliner</b>	<b>Rhino Linings</b>	<b>\$ 589.00</b>
AKO	Deep Tinted Glass		\$ 182.00
UF2	LED Cargo Area Lighting		\$ 115.00
DPO	Mirrors outside power vertical trailering with heated		Call Dealer
ZW9	Pickup Bed Delete		Call Dealer
UD7	Rear Park Assist (req. V46 and VJH), Z82, JL1, KI4 and		\$ 270.00
V76	Recovery Hooks		Call Dealer
XCQ	All Season Spare Tire		Call Dealer
Q5U	Bright painted silver aluminum wheels (not avail. with		\$ 320.00
R9Y	<b>Fleet Maintenance Credit</b>		<b>Included</b>
BAQ	Work Truck Package - incl. NZZ & K47 (req. QDV or		\$ 160.00
Z82	<b>Trailering Package</b>		<b>\$ 360.00</b>
KW5	220 Amp Alternator		\$ 137.00
K47	Air Filter High Capacity		\$ 25.00
G80	<b>Locking Rear Axle</b>		<b>\$ 360.00</b>
L82	5.3L Engine		\$ 1,377.00
FHS	Flex Fuel Capable		Call Dealer
NZZ	Skid Plate		\$ 139.00
JL1	<b>Integrated Trailer Brake Control (Req PCV or ZLQ)</b>		<b>\$ 250.00</b>
NQH	Transfer Case 2-Speed		\$ 210.00
RC5	<b>Tires LT 265/70R17C</b>		<b>\$ 360.00</b>
RHM	Spare Tire LT 265/70R/17C		\$ 384.00
QK2	<b>Multi-Flex Tailgate</b>		<b>\$ 575.00</b>
RMT	<b>Remote Engine Start (GM Accessories)</b>		<b>\$ 485.00</b>
RVQ	<b>6" Black Rectangular Step Bars</b>		<b>\$ 780.00</b>
	<b>TOTAL OPTIONS</b>		\$ 4,984.00
<b>CITY OF MADISON HEIGHTS</b>		<b>TOTAL COST</b>	<b>\$ 31,065.00</b>
AUTHORIZED NAME: (Print)			
AUTHORIZED SIGNATURE:		DATE:	

**CITY OF MADISON HEIGHTS**  
**ELECTRONIC COUNCIL AGENDA REQUEST FORM**

SUBMITTED TO: \_\_\_\_\_

SUBMITTED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

FOR CONSIDERATION AT THE COUNCIL MEETING OF: \_\_\_\_\_

**ACTION REQUESTED**

PRESENTATION	_____	FUTURE PUBLIC HEARING	_____
PUBLIC HEARING – SPECIAL APPROVAL	_____	BID AWARDS / PURCHASES	_____
PUBLIC HEARING – OTHER	_____	ORDINANCE - FIRST	_____
COMMUNICATION	_____	ORDINANCE - SECOND	_____
REPORT	_____	OLD BUSINESS	_____

**DESCRIPTION OF ITEM**

**IF ORDINANCE, CITE TITLE/CHAPTER SECTIONS**

**POLICY CONSIDERATION**

**FINANCIAL IMPACT**

No Impact	_____	Fee Waiver Proposed	_____
Budgeted Fund Name(s)	_____	Department Name	_____
Appropriated in Acct. No.	_____	Budget Amount	_____
Amount Available in Acct.	_____	Budget Amount	_____
Second Account Number	_____	Revenue Generated	_____
Amount Available in 2 <sup>nd</sup> Acct.	_____		_____
Other Comments	_____		_____

**REVIEW CHECKLIST**

DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

CITY MANAGER \_\_\_\_\_ DATE \_\_\_\_\_



March 9, 2022

Melissa R. Marsh, City Manager  
City of Madison Heights  
300 West Thirteen Mile  
Madison Heights, MI 48071

**RE: Madison Heights Civic Center Complex Bid Package #2  
Contract Award Recommendations**

Dear Ms. Marsh:

Frank Rewold & Sons Inc. is pleased to present the attached contract recommendations for the MHCC Project Bid Package #2. These contract recs are for two of the long lead items in the project, the structural steel and the roof insulation. These contract recs fall within the amounts allocated in the latest budget.

This bid package was publically bid according to the State of Michigan and City of Madison Heights requirements.

The following are notes to be included with the contract recs.

- All contracts are based on the plans and specifications issued for bids.
- All contracts include taxes.
- The steel is a complete furnish and install contract.
- The roof insulation contract is to supply only.
- The roof insulation contract will be assigned to a future roofing contractor for final coordination.
- Some monies will need to be released to the structural steel contractor after submittal of the shop drawings and before fabrication begins.

There are three pages to follow. A summary of the contracts for approval, backup information for the contracts to be awarded, and a listing of all bids received.

If there are any questions on the contract recommendations, please contact me at (248) 618-0220.

Sincerely,  
**FRANK REWOLD & SONS INC.**

Mike Gagnon  
Project Executive

Attachments  
c: David Gassen, PIA

**City of Madison Heights****MHCC Bid Package #2 Contract Recommendations Summary**

<b>Bid Package</b>	<b>Contractor</b>	<b>Contract Amount</b>
Structural Steel	Ross Structural Steel, Inc.	\$ 482,550
Roof Insulation	Benson's Building Supply	\$ 33,270
<hr/>		<hr/>
<b>Total Contract Awards</b>		<b>\$ 515,820</b>
Allowances and Contingencies		<hr/> <b>\$ 37,436</b>
<b>Total Bid Pack #2 Contract Recs</b>		<b>\$ 553,257</b>
Potentail costs if executed now and cancelled by April 29, 2022 - not to exceed: \$		15,000

<b>Contract Recommendations</b>		<b>Subtotals</b>	<b>Totals</b>
<u>Structural Steel</u>			
Ross Structural Steel, Inc.	Base Bid	\$ 486,200	
110 E. Robinwood	Library Book Pick Up Addition	Included	
Detroit, MI 48203	To delete furnishing elevator hoist beam	\$ (650)	
	To delete elevator pit ladder	\$ (800)	
	To delete City Hall entrance canopy	\$ (9,000)	
	Performance and Labor Bond	6,800	
	Contract Recommendation		\$ 482,550
<u>Roof Insulation</u>			
Benson's Building Supply	Base Bid	\$ 39,275	
556 North Saginaw Street	To delete the coverboard	(8,693)	
Pontiac, MI 48342	To increase insulation thickness to meet energy code	2,688	
	Sales / Use Tax	Included	
	Performance and Labor Bond	NA	
	Contract Recommendation		\$ 33,270
	<b>Total Contract Recommendations</b>		<b>\$ 515,820</b>
<b>Other Project Costs</b>		<b>Subtotals</b>	<b>Totals</b>
	<u>Allowances and Contingencies</u>		
	General Contingency 5%	\$ 25,791	
	Insulation escalation costs - 35%	\$ 11,645	
	Permits and Fees	Future Contract Awards	
	<b>Contingency &amp; Allowance Subtotal</b>		<b>\$ 37,436</b>
<b>Total Bid Pack #2 Contract Recs</b>			<b>\$ 553,257</b>
<b>Previous Awarded Contract Recs</b>			<b>\$ 359,119</b>
<b>Total Project Costs</b>			<b>\$ 912,376</b>

Contractor	Base Bid	Taxes	Bond	Total	Notes
<b>Structural Steel Bids</b>					
Roos Steel	\$ 486,200	Included	\$ 6,800	\$ 493,000	Low bid used
Campbell and Shaw Steel	\$ 546,500	Included	\$ 10,930	\$ 557,430	
Nelson Iron Works	\$ 550,058	Included	\$ 5,442	\$ 555,500	
Commercial Contracting	\$ 802,857	Included	\$ 6,400	\$ 809,257	
<b>Roof Insulation</b>					
Bensons	\$ 39,275	Included	NA	\$ 39,275	Low bid used
Ollesheimer	\$ 42,393	Included	NA	\$ 42,393	

**CITY OF MADISON HEIGHTS  
ELECTRONIC COUNCIL AGENDA REQUEST FORM**

SUBMITTED TO: \_\_\_\_\_

SUBMITTED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

FOR CONSIDERATION AT THE COUNCIL MEETING OF: \_\_\_\_\_

**ACTION REQUESTED**

PRESENTATION	_____	FUTURE PUBLIC HEARING	_____
PUBLIC HEARING – SPECIAL APPROVAL	_____	BID AWARDS / PURCHASES	_____
PUBLIC HEARING – OTHER	_____	ORDINANCE - FIRST	_____
COMMUNICATION	_____	ORDINANCE - SECOND	_____
REPORT	_____	UNFINISHED BUSINESS	_____

**DESCRIPTION OF ITEM**

**IF ORDINANCE, CITE TITLE/CHAPTER SECTIONS**

**POLICY CONSIDERATION**

**FINANCIAL IMPACT**

No Impact	_____	Fee Waiver Proposed	_____
Budgeted Fund Name(s)	_____	Department Name	_____
Appropriated in Acct. No.	_____	Budget Amount	_____
Amount Available in Acct.	_____	Budget Amount	_____
Second Account Number	_____	Revenue Generated	_____
Amount Available in 2 <sup>nd</sup> Acct.	_____		_____
Other Comments	_____		_____

**REVIEW CHECKLIST**

DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

CITY MANAGER \_\_\_\_\_ DATE \_\_\_\_\_



# MEMO

## Office of the City Clerk

---

To: Melissa Marsh, City Manager

From: Cheryl Rottmann, City Clerk

Date: March 9, 2022

RE: Precinct Changes

---

Due to the 2020 Decennial Census, the State of Michigan has undergone reapportionment of elected offices including U.S. House of Representatives, State Senate and State House Representative, and County Commissioner. Every precinct in Madison Heights has been affected by these changes and all of our elected representative districts have changed. For both the U.S. House and State Senate, the City of Madison Heights has been kept whole; in the State House, all but Precinct 7 is in the same district. Our new numbers are as follows:

U.S. House of Representative	District 11
State Senate Representative	District 3
State House Representative	District 8 (all precinct except Precinct 7)
	District 57 (Precinct 7 only)
County Commissioner	District 3

Due to a delayed approval of the final maps by Michigan Independent Citizens Redistricting Commission, we just received the final maps in January. When making any changes to district maps, it is appropriate to review and make any changes to precinct boundaries at the same time. After review and analysis, I am recommending the following precinct changes:

1. Change the number of precincts from 11 to 9. This is accomplished by:
  - a. Permanently combining Precinct 5 & Precinct 6. These two precincts have been temporarily combined over the past two election cycles with no issues arising from the consolidation. They will continue to vote at Madison Elementary.

- b. Combining  $\frac{1}{2}$  of current Precinct 1 (north of Lincoln) into Precinct 2 and the other  $\frac{1}{2}$  of current Precinct 1 (south of Lincoln) into Precinct 3. Previously, Precinct 2 was our second lowest registered voter count. By splitting Precinct 1 into these precincts, both Precinct 2 and Precinct 3 will have similar registered voter counts. Historically, we have combined two precincts in the non-federal and state elections due to these lower counts.
2. Changing the precinct numbers of combined current Precinct 5&6 to new Precinct 1; change current Precinct 11 to new Precinct 5 and change current Precinct 10 to new Precinct 6. This is just an administrative change and will allow for precincts to be numbered 1-9 consecutively; Precincts 1-4 will be Madison District (Precinct 2 will also have a small number of Royal Oak Schools voters) and Precinct 5-9 will be in the Lamphere District.

In addition, I am recommending these modifications due to the change in voting patterns in the City. Since the passage of Proposal 18-3 in 2018, 70% of our turnout has been absentee voting and 30% in-person, reducing the stress on the polling locations on Election Day. This will also be a cost savings to the City, reducing the number of ballot styles to be printed as well as decreases the number of required Election Inspectors we hire for each election.

As required by MCL 168.661(3), on March 9, 2022 the Election Commission approved a resolution with the proposed changes. According to the City of Madison Heights Charter, precinct changes also require an ordinance change. April 4<sup>th</sup> is the deadline to submit precinct changes to the State of Michigan.

As required by MCL 168.499(3), a new voter registration card must be sent to each registered voter affected by a change. New voter registration cards will be sent to approximately 22,600 registered voters in the City. I am planning on sending these new cards out in June or July to keep the changes fresh in voters' minds for the August election and allow for any pending litigation at the State level to resolve itself.

Based on these considerations, staff recommends that City Council adopt Ordinance No. 2179 - Precinct Boundary Descriptions, Polling Locations, and Precinct Numbers, on First Reading and Schedule the Second Reading for March 28, 2022.

## ORDINANCE NO. 2179

AN ORDINANCE TO AMEND ORDINANCE 571, BEING AN ORDINANCE CODIFYING AND ADOPTING A NEW CODE OF ORDINANCES FOR THE CITY OF MADISON HEIGHTS BY AMENDING CHAPTER 10, SECTION 10-1, OF THE CODE OF ORDINANCES, CITY OF MADISON HEIGHTS, MICHIGAN, TO ALTER VOTING PRECINCT BOUNDARY LINES, DECREASE THE TOTAL NUMBER OF VOTING PRECINCTS TO 9 AND ESTABLISH NEW VOTING PRECINCT NUMBERS.

THE CITY OF MADISON HEIGHTS ORDAINS:

Section 1.

That Chapter 10, Section 10-1 of the Code of Ordinance, City of Madison Heights, Michigan, is hereby repealed in its entirety and replace as follows:

**Sec. 10-1. Precincts established; numbers, boundaries.**

- (a) There is hereby established, in the City of Madison Heights, ~~11-9~~ voting precincts to be used by the electors of the City of Madison Heights for the purpose of casting their ballots at all future elections.
- (b) The following precincts are hereby established and shall be referred to by number, as follows:

*Precinct No. 1 shall be the area bounded on the north by Eleven Mile; on the east by John R Road; on the south by Ten Mile; and on the west by the Chrysler Expressway (I 75). The voting place shall be at the Wilkinson Middle School located at 26524 John R Road. shall be the area bounded as follows: Beginning at the intersection of the center line of John R Road and Gardenia Avenue; thence east along the center line of Gardenia Avenue to the southwest corner of Beauty Built Manor Subdivision; thence north along the west subdivision line of Beauty Built Manor Subdivision and Steven Heights Subdivision to the northwest corner of Steven Heights Subdivision; thence east along the north subdivision line of Steven Heights Subdivision to the center line of Dequindre Road; thence south along the center line of Dequindre Road to the center line of Eleven Mile Road; thence west along the center line of Eleven Mile Road to the center line of John R Road; thence north along the center line of John R Road to the point of beginning. The voting place shall be at the Madison Elementary School located at 27107 Hales Street.*

*Precinct No. 2 shall be the area bounded as follows: Beginning at the intersection of Gardenia and John R Road; thence south along John R Road to ~~Eleven Mile Lincoln~~; thence west along ~~Eleven Mile Lincoln~~ to the Chrysler Expressway; thence north along the Chrysler Expressway to*

First Reading:

Second Reading:

Effective:

Bellaire; thence east along Bellaire to Dartmouth; thence east along Gardenia to the point of beginning. The voting place shall be at the ~~Korean First Central United Methodist Church located at 500 W. Gardenia.~~ Wilkinson Middle School located at 26524 John R Road.

*Precinct No. 3 shall be the area bounded on the north by Lincoln Avenue; on the east by Dequindre Road; on the south by Ten Mile Road; and on the west by John R Road the Chrysler Expressway.* The voting place shall be at the Wilkinson Middle School located at 26524 John R Road.

*Precinct No. 4 shall be the area bounded on the north by Eleven Mile; on the east by Dequindre Road; on the south by Lincoln Avenue; and on the west by John R Road.* The voting place shall be at the Wilkinson Middle School located at 26524 John R Road.

*Precinct No. 5 shall be the area bounded as follows: Beginning at the intersection of the center line of John R Road and Gardenia Avenue; thence east along the center line of Gardenia Avenue to the southwest corner of Beauty Built Manor Subdivision; thence north along the west subdivision line of Beauty Built Manor Subdivision and Steven Heights Subdivision to the northwest corner of Steven Heights Subdivision; thence east along the north subdivision line of Steven Heights Subdivision to the center line of Dequindre Road; thence south along the center line of Dequindre Road to the center line of Eleven Mile Road; thence west along the center line of Eleven Mile Road to the center line of John R Road; thence north along the center line of John R Road to the point of beginning. The voting place shall be at the Madison Elementary School located at 27107 Hales Street.* shall be the area bounded as follows: Beginning as the intersection of the Chrysler Expressway and Fourteen Mile; thence east along Fourteen Mile to Dequindre; thence south along Dequindre to Thirteen Mile; thence west along Thirteen Mile to John R Road; thence south along John R Road to Twelve Mile; thence west along Twelve Mile to the Chrysler Expressway; thence north along the Chrysler Expressway to the point of beginning. The voting place shall be at the Madison Heights Public Library located at 240 West Thirteen Mile Road.

*Precinct No. 6 shall be the senior citizen buildings at Madison Tower located at 27777 Dequindre, the Solberg Tower located at 27787 Dequindre and Madison Manor located at 27795 Dequindre. The voting place shall be at the Madison Solberg Activities Center located at 27783 Dequindre.* shall be the area bounded on the north by Thirteen Mile Road; on the east by Dequindre Road; on the south by the north boundary lines of the southwest and southeast one-fourth of Section 12, Township 1 North, Range 11 East; and on the west by John R Road. The voting place shall be at the Simonds Elementary School located at 30000 Rose.

*Precinct No. 7 shall be the area bounded as follows: Beginning at the intersection of Twelve Mile Road and Campbell Road; thence north along*

First Reading:

Second Reading:

Effective:

Campbell Road to the southwest corner of parcel 25-02-101-043 also being the corporation line between the City of Madison Heights and the City of Royal Oak; thence east along the southerly boundary of parcel 25-02-101-043 to the southeast corner of parcel 25-02-101-043 also being the corporation line between the City of Madison Heights and the City of Royal Oak; thence north along the west line of the Mally's Industrial Subdivision No. 2 which is the east boundary line of parcel 25-02-101-043, parcel 25-02-101-059, and parcel 25-02-101-058 also being the corporation line between the City of Madison Heights and the City of Royal Oak to the northeast corner of parcel 25-02-101-058; thence west along the north boundary line of parcel 25-02-101-058 and parcel 25-02-101-052 which is also the corporation line between the City of Madison Heights and the City of Royal Oak to the northwest corner of parcel 25-02-101-052 also being the centerline of Campbell Road; thence north along Campbell Road to Fourteen Mile Road; thence east along Fourteen Mile Road to the Chrysler Expressway; thence south along the Chrysler Expressway to Twelve Mile Road; thence west along Twelve Mile Road to the point of beginning. The voting place shall be at the James S. McCann Administration Building located at 31201 Dorchester.

*Precinct No. 8 shall be the area bounded as follows: Beginning at the intersection of Twelve Mile Road and the Chrysler Expressway; thence east along Twelve Mile Road to John R Road to Point A; thence south along John R Road to Gardenia Avenue; thence west along Gardenia to Dartmouth Street; thence north along Dartmouth Street to Bellaire Avenue; thence west along Bellaire Avenue to the Chrysler Expressway; thence north along the Chrysler Expressway to the point of beginning; thence continuing from said Point A north along John R Road to a line parallel to the south one-half of Section 12, Township 1 North, Range 11 East; thence east to Dequindre Road; thence south along Dequindre Road to Twelve Mile Road; thence west along Twelve Mile to Point A. The voting place shall be at the Senior Citizen Center located at 29448 John R. Road.*

*Precinct No. 9 shall be the area bounded as follows: Beginning at the intersection of Gardenia Avenue and John R Road; thence north along John R Road to Twelve Mile Road; thence east along Twelve Mile Road to Dequindre Road; thence south along Dequindre Road to the northeast corner of the Steven Heights Subdivision; thence west along the north subdivision line of the Steven Heights Subdivision; thence south along the west subdivision line of the Steven Heights Subdivision and the Beauty Built Manor Subdivision to a point on the southwest corner of the Beauty Built Manor Subdivision; thence west along the east-west one-quarter section line of Section 13, Township 1 North Range 11 East along Gardenia Avenue to the centerline of Rialto Street; thence south along Rialto Street to the centerline of Gardenia Avenue; thence west along the centerline of Gardenia Avenue to the centerline of Lorenz Avenue; thence north along*

First Reading:

Second Reading:

Effective:

Lorenz Avenue to the center of Gardenia Avenue; thence west along Gardenia Avenue to the point of the beginning. The voting place shall be at the Edmondson Elementary School located at 621 East Katherine.

~~Precinct No. 10 shall be the area bounded on the north by Thirteen Mile Road; on the east by Dequindre Road; on the south by the north boundary lines of the southwest and southeast one fourth of Section 12, Township 1 North, Range 11 East; and on the west by John R Road. The voting place shall be at the Simonds Elementary School located at 30000 Rose.~~

~~Precinct No. 11 shall be the area bounded as follows: Beginning as the intersection of the Chrysler Expressway and Fourteen Mile; thence east along Fourteen Mile to Dequindre; thence south along Dequindre to Thirteen Mile; thence west along Thirteen Mile to John R Road; thence south along John R Road to Twelve Mile; thence west along Twelve Mile to the Chrysler Expressway; thence north along the Chrysler Expressway to the point of beginning. The voting place shall be at the Madison Heights Public Library located at 240 West Thirteen Mile Road.~~

## **Section 2.** Repealer.

All ordinances, or parts of ordinances, in conflict with this ordinance are repealed only to the extent necessary to give this ordinance full force and effect.

## **Section 3.** Severability.

Should any section, subdivision, clause, or phrase of this ordinance be declared by the courts to be invalid, the validity of the ordinance as a whole, or in part, shall not be affected other than the part invalidated.

## **Section 4.** Savings.

All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this ordinance takes effect, are saved and may be consummated according to the law in force when they were commenced.

## **Section 5.** Effective Date.

This Ordinance as ordered shall take effect ten (10) days after its adoption and upon publication.

## **Section 6.** Inspection.

A copy of this ordinance may be inspected or purchased at the City Clerk's office between the hours of 8:00 a.m. and 4:30 p.m. on regular business days.

First Reading:

Second Reading:

Effective:

## ORDINANCE NO. 2179

AN ORDINANCE TO AMEND ORDINANCE 571, BEING AN ORDINANCE CODIFYING AND ADOPTING A NEW CODE OF ORDINANCES FOR THE CITY OF MADISON HEIGHTS BY AMENDING CHAPTER 10, SECTION 10-1, OF THE CODE OF ORDINANCES, CITY OF MADISON HEIGHTS, MICHIGAN, TO ALTER VOTING PRECINCT BOUNDARY LINES, DECREASE THE TOTAL NUMBER OF VOTING PRECINCTS TO 9 AND ESTABLISH NEW VOTING PRECINCT NUMBERS.

THE CITY OF MADISON HEIGHTS ORDAINS:

Section 1.

That Chapter 10, Section 10-1 of the Code of Ordinance, City of Madison Heights, Michigan, is hereby repealed in its entirety and replace as follows:

**Sec. 10-1. Precincts established; numbers, boundaries.**

- (a) There is hereby established, in the City of Madison Heights, 11-9 voting precincts to be used by the electors of the City of Madison Heights for the purpose of casting their ballots at all future elections.
- (b) The following precincts are hereby established and shall be referred to by number, as follows:

*Precinct No. 1* shall be the area bounded as follows: Beginning at the intersection of the center line of John R Road and Gardenia Avenue; thence east along the center line of Gardenia Avenue to the southwest corner of Beauty Built Manor Subdivision; thence north along the west subdivision line of Beauty Built Manor Subdivision and Steven Heights Subdivision to the northwest corner of Steven Heights Subdivision; thence east along the north subdivision line of Steven Heights Subdivision to the center line of Dequindre Road; thence south along the center line of Dequindre Road to the center line of Eleven Mile Road; thence west along the center line of Eleven Mile Road to the center line of John R Road; thence north along the center line of John R Road to the point of beginning. The voting place shall be at the Madison Elementary School located at 27107 Hales Street.

*Precinct No. 2* shall be the area bounded as follows: Beginning at the intersection of Gardenia and John R Road; thence south along John R Road to Lincoln; thence west along Lincoln to the Chrysler Expressway; thence north along the Chrysler Expressway to Bellaire; thence east along Bellaire to Dartmouth; thence east along Gardenia to the point of beginning. The voting place shall be at Wilkinson Middle School located at 26524 John R Road.

First Reading:

Second Reading:

Effective:

*Precinct No. 3* shall be the area bounded on the north by Lincoln Avenue; on the east by Dequindre Road; on the south by Ten Mile Road; and on the west by the Chrysler Expressway. The voting place shall be at the Wilkinson Middle School located at 26524 John R Road.

*Precinct No. 4* shall be the area bounded on the north by Eleven Mile; on the east by Dequindre Road; on the south by Lincoln Avenue; and on the west by John R Road. The voting place shall be at the Wilkinson Middle School located at 26524 John R Road.

*Precinct No. 5* shall be the area bounded as follows: Beginning as the intersection of the Chrysler Expressway and Fourteen Mile; thence east along Fourteen Mile to Dequindre; thence south along Dequindre to Thirteen Mile; thence west along Thirteen Mile to John R Road; thence south along John R Road to Twelve Mile; thence west along Twelve Mile to the Chrysler Expressway; thence north along the Chrysler Expressway to the point of beginning. The voting place shall be at the Madison Heights Public Library located at 240 West Thirteen Mile Road.

*Precinct No. 6* shall be the area bounded on the north by Thirteen Mile Road; on the east by Dequindre Road; on the south by the north boundary lines of the southwest and southeast one-fourth of Section 12, Township 1 North, Range 11 East; and on the west by John R Road. The voting place shall be at the Simonds Elementary School located at 30000 Rose.

*Precinct No. 7* shall be the area bounded as follows: Beginning at the intersection of Twelve Mile Road and Campbell Road; thence north along Campbell Road to the southwest corner of parcel 25-02-101-043 also being the corporation line between the City of Madison Heights and the City of Royal Oak; thence east along the southerly boundary of parcel 25-02-101-043 to the southeast corner of parcel 25-02-101-043 also being the corporation line between the City of Madison Heights and the City of Royal Oak; thence north along the west line of the Mally's Industrial Subdivision No. 2 which is the east boundary line of parcel 25-02-101-043, parcel 25-02-101-059, and parcel 25-02-101-058 also being the corporation line between the City of Madison Heights and the City of Royal Oak to the northeast corner of parcel 25-02-101-058; thence west along the north boundary line of parcel 25-02-101-058 and parcel 25-02-101-052 which is also the corporation line between the City of Madison Heights and the City of Royal Oak to the northwest corner of parcel 25-02-101-052 also being the centerline of Campbell Road; thence north along Campbell Road to Fourteen Mile Road; thence east along Fourteen Mile Road to the Chrysler Expressway; thence south along the Chrysler Expressway to Twelve Mile Road; thence west along Twelve Mile Road to the point of beginning. The voting place shall be at the James S. McCann Administration Building located at 31201 Dorchester.

First Reading:

Second Reading:

Effective:

*Precinct No. 8 shall be the area bounded as follows: Beginning at the intersection of Twelve Mile Road and the Chrysler Expressway; thence east along Twelve Mile Road to John R Road to Point A; thence south along John R Road to Gardenia Avenue; thence west along Gardenia to Dartmouth Street; thence north along Dartmouth Street to Bellaire Avenue; thence west along Bellaire Avenue to the Chrysler Expressway; thence north along the Chrysler Expressway to the point of beginning; thence continuing from said Point A north along John R Road to a line parallel to the south one-half of Section 12, Township 1 North, Range 11 East; thence east to Dequindre Road; thence south along Dequindre Road to Twelve Mile Road; thence west along Twelve Mile to Point A. The voting place shall be at the Senior Citizen Center located at 29448 John R. Road.*

*Precinct No. 9 shall be the area bounded as follows: Beginning at the intersection of Gardenia Avenue and John R Road; thence north along John R Road to Twelve Mile Road; thence east along Twelve Mile Road to Dequindre Road; thence south along Dequindre Road to the northeast corner of the Steven Heights Subdivision; thence west along the north subdivision line of the Steven Heights Subdivision; thence south along the west subdivision line of the Steven Heights Subdivision and the Beauty Built Manor Subdivision to a point on the southwest corner of the Beauty Built Manor Subdivision; thence west along the east-west one-quarter section line of Section 13, Township 1 North Range 11 East along Gardenia Avenue to the centerline of Rialto Street; thence south along Rialto Street to the centerline of Gardenia Avenue; thence west along the centerline of Gardenia Avenue to the centerline of Lorenz Avenue; thence north along Lorenz Avenue to the center of Gardenia Avenue; thence west along Gardenia Avenue to the point of the beginning. The voting place shall be at the Edmondson Elementary School located at 621 East Katherine.*

**Section 2.** Repealer.

All ordinances, or parts of ordinances, in conflict with this ordinance are repealed only to the extent necessary to give this ordinance full force and effect.

**Section 3.** Severability.

Should any section, subdivision, clause, or phrase of this ordinance be declared by the courts to be invalid, the validity of the ordinance as a whole, or in part, shall not be affected other than the part invalidated.

**Section 4.** Savings.

All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this ordinance takes effect, are saved and may be consummated according to the law in force when they were commenced.

First Reading:

Second Reading:

Effective:

**Section 5.** Effective Date.

This Ordinance as ordered shall take effect ten (10) days after its adoption and upon publication.

**Section 6.** Inspection.

A copy of this ordinance may be inspected or purchased at the City Clerk's office between the hours of 8:00 a.m. and 4:30 p.m. on regular business days.

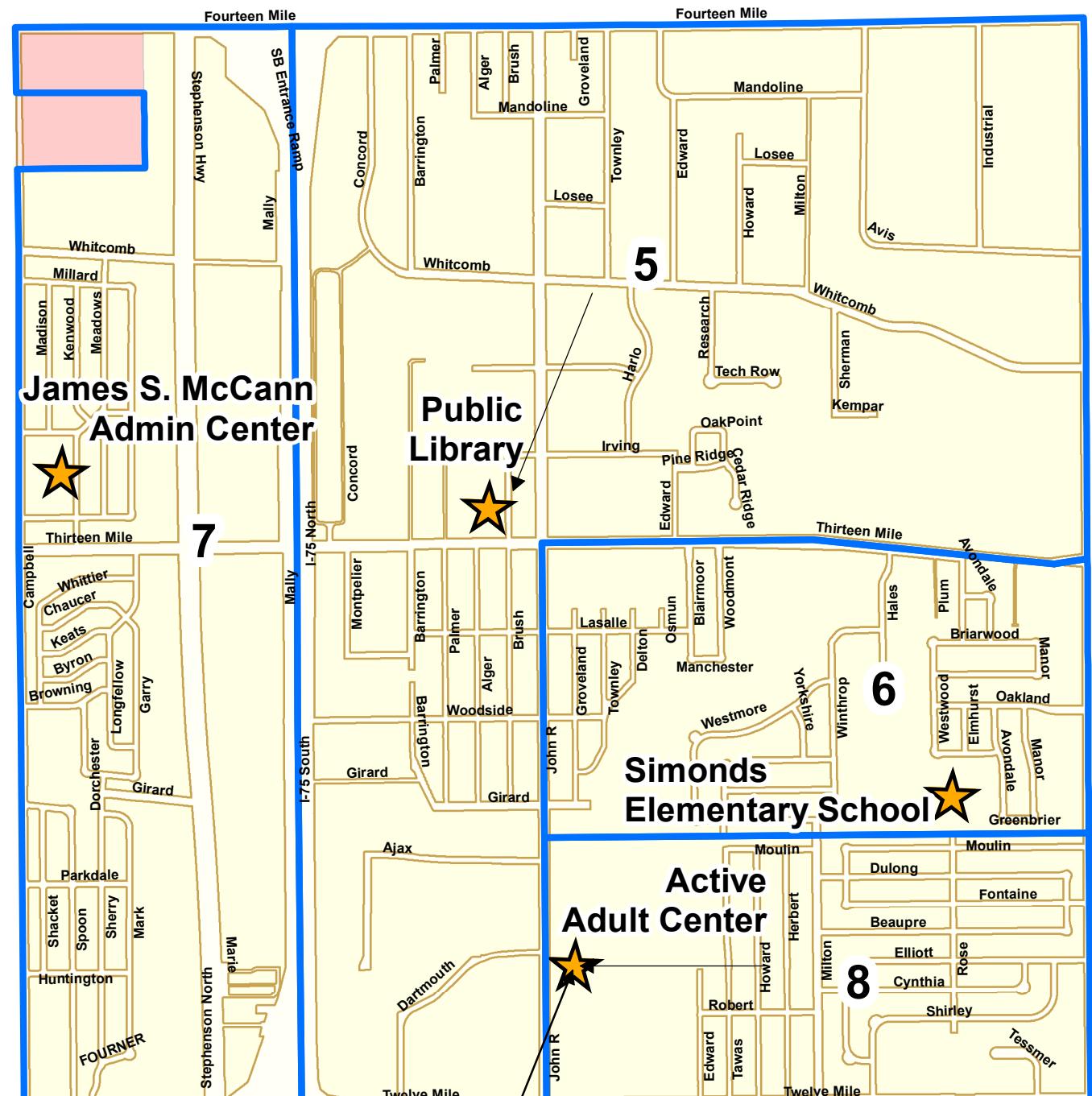
First Reading:

Second Reading:

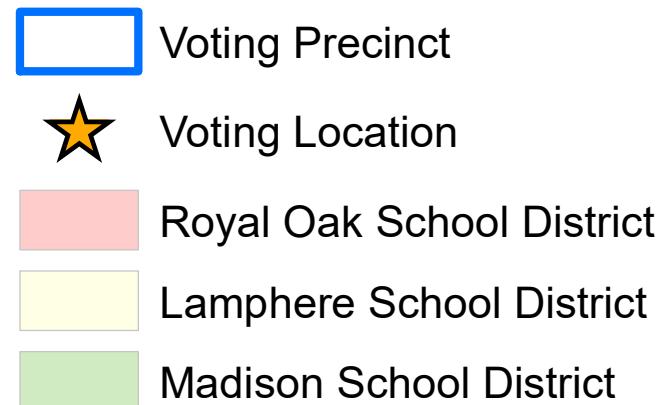
Effective:



# Madison Heights - Voting Precincts



# Effective as of August 2, 2022



Voting Precinct	Location	Address	Phone
1	Madison Elementary School	27101 Hales St	248-542-3414
2	Wilkinson School	26524 John R Road	248-399-0455
3	Wilkinson School	26524 John R Road	248-399-0455
4	Wilkinson School	26524 John R Road	248-399-0455
5	Public Library	240 W. 11 Mile Road	248-588-7763
6	Simmonds Elementary School	30000 Rose St	248-547-5292
7	James S. McCann Admin Center	31201 Dorchester Road	248-589-1990
8	Active Adult Center	29448 John R Road	248-545-3464
9	Edmonson School	621 E. Katherine	248-547-5342

Regular Meeting  
Madison Heights City Council  
Madison Heights, Michigan  
February 28, 2022

A Regular Meeting of the Madison Heights City Council was held on Monday, February 28, 2022 at 7:30 p.m. in the Municipal Building at 300 West Thirteen Mile Road, Madison Heights, Michigan.

Present: Mayor Grafstein and Mayor Pro Tem Corbett (remote from Madison Heights, Oakland County). Councilmembers: Bliss, Fleming, Rohrbach and Soltis.

Absent: Councilor Wright.

Others Present: City Manager Marsh, City Attorney Sherman, and City Clerk Rottmann.

Mayor Grafstein gave the invocation and the Pledge of Allegiance to the Flag followed.

**CM-22-52. Excuse Councilmember.**

Motion by Councilor Rohrbach, seconded by Councilman Fleming, to excuse Councilor Wright from tonight's meeting.

Yea: Bliss, Corbett, Fleming, Rohrbach, Soltis, Grafstein

Nay: None

Absent: Wright

Motion Carried.

**CM-22-53. Meeting Open to the Public.**

Martha Covert spoke in support of Ordinance No. 2178, Distracted Driving. She also encouraged attendance at the Coffee Concerts.

Toya Aaron thanked Department of Public Services for keeping the streets clean after the recent snow storms.

State Senator Stephanie Chang introduced herself and stated that she is currently the State Senator for parts of Detroit and Downriver and noted that she will be running for re-election in the newly created State Senate District 3 which includes Madison Heights.

**CM-22-54. Emergency Purchase Replacement Senior Passenger Bus #471.**

Motion by Mayor Pro Tem Corbett, seconded by Councilman Bliss, to receive and file the City Manager's report on the Emergency Purchase of Replacement Senior Passenger Bus #471.

Yea: Bliss, Corbett, Fleming, Rohrbach, Soltis, Grafstein

Nay: None

Absent: Wright

Motion Carried.

**CM-22-55. Extension of Waivers for Temporary Outdoor Seating.**

Motion by Councilman Bliss, seconded by Councilor Rohrbach, to approve the resolution to set an end of May 2, 2022 to resolution CM-20-276 that temporarily granted the City Manager the authority to waive certain zoning ordinances through December 31, 2021 or until business can reopen to full capacity as follows:

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF MADISON HEIGHTS, MICHIGAN, ENDING THE TEMPORARY WAIVERS OF CERTAIN ZONING REGULATIONS TO SUPPORT BUSINESSES THAT HAVE EXPERIENCED HARSHIPS DUE TO COVID-19 ON MAY 2, 2022.

WHEREAS on March 10, 2020 the spread of COVID-19 resulted in Governor Gretchen Whitmer declaring a State of Emergency under Section 1 of Article 5 of the Michigan Constitution of 1963, the Emergency Management Act, 1976 PA 390, as amended, and the Emergency Powers of the Governor Act, 1945 PA 302, as amended, as evidenced in Executive Order 2020-4;

WHEREAS, on March 16, 2020, Michigan Governor Gretchen Whitmer issued Executive Order number 2020-9, closing bars, restaurants, gyms and cafes to the public and limiting food establishments to carryout business only;

WHEREAS, on March 24, 2020, Governor Gretchen Whitmer executed Executive Order 20-21, which constituted the first stay at home order, ordering non-essential businesses closed and all businesses to institute and maintain social distancing policies;

WHEREAS, City Council adopted resolution CM-20-145 that temporarily granted the City Manager the authority to waive certain zoning ordinance due to COVID-19 through October 31, 2020;

WHEREAS, City Council extended resolution CM-20-145 from October 31, 2020 to December 31, 2021 with resolution CM-20-276 at the City Council meeting of September 28, 2020;

WHEREAS, State of Michigan COVID-19 epidemic orders were lifted on June 22, 2021 including restrictions that limited seating capacity and face mask requirements;

WHEREAS On October 25, 2021 the City Council adopted Ordinance 2170, Zoning Text Amendment 21-06 which provided standards for outdoor entertainment, enclosures and shade structures and provided flexibility in parking requirements for restaurants adding permanent outdoor seating;

WHEREAS the City of Madison Heights ordinances allows for outdoor seating on a temporary basis through a seasonal business license and on a permanent basis upon site plan approval;

NOW THEREFORE BE IT RESOLVED THAT, all of the sections of Council Resolution CM-20-276 remain in effect until Monday May 2, 2022 where all of the sections and authority granted within this resolution shall be terminated.

Yea: Bliss, Corbett, Fleming, Rohrbach, Soltis, Grafstein  
Nay: None  
Absent: Wright  
Motion Carried.

**CM-22-56.                    Demolition Contract for 901 and 945/959 East Ten Mile Road.**

Motion by Councilor Rohrbach, seconded by Councilman Fleming, to approve a contract with The Adams Group Demolition out of Rochester Hills to demolish 901 and 945/959 East Ten Mile Road building structures in the amount of \$412,154.

Yea: Bliss, Corbett, Fleming, Rohrbach, Soltis, Grafstein  
Nay: None  
Absent: Wright  
Motion Carried.

**CM-22-57.                    Zoning Ordinance Rewrite – Professional Services Agreement.**

Motion by Councilman Bliss, seconded by Councilor Rohrbach, to approve an agreement with McKenna for professional services to assist Madison Heights with a zoning ordinance rewrite for an amount not to exceed \$55,000 subject to

the City Attorney's final review and authorize the City Manager to sign on behalf of the City.

Yea: Bliss, Corbett, Fleming, Rohrbach, Soltis, Grafstein  
Nays: None  
Absent: Wright  
Motion Carried.

**CM-22-58. Civic Center Complex Bid Package #1 Elevator and HVAC Equipment.**

Motion by Councilor Rohrbach, seconded by Councilman Fleming, to concur with Frank Rewold representatives and approve the recommendation for elevator and HVAC equipment as follows: Elevator from Kone, Inc for \$89,508, HVAC Cabinet Unit Heaters from Bennett, Holland and Associates for \$11,622, HVAC Air Terminal Units from Carrier Great Lakes for \$42,029, HVAC Roof Top Units from Carrier Great Lakes \$173,728, HVAC Boilers from The Macomb Group for \$31,148; HVAC – Hydronic Pumps and VFDs from RL Deppmann Company \$11,084 for a total of \$359,119.

Yea: Bliss, Corbett, Fleming, Rohrbach, Soltis, Grafstein  
Nays: None  
Absent: Wright  
Motion Carried.

**CM-22-59. Budget Amendment – Microsoft 365.**

Motion by Councilman Bliss, seconded by Councilman Fleming, to approve a budget amendment for \$36,046 to account 101-258-9820-000 for the implementation of Microsoft 365.

Yea: Bliss, Corbett, Fleming, Rohrbach, Soltis, Grafstein  
Nays: None  
Absent: Wright  
Motion Carried.

**CM-22-60. Microsoft 365.**

Motion by Councilman Bliss, seconded by Councilor Rohrbach, to approve the implementation of Microsoft 365 for \$33,046.

Yea: Bliss, Corbett, Fleming, Rohrbach, Soltis, Grafstein  
Nays: None  
Absent: Wright  
Motion Carried.

**CM-22-61.**

**Microsoft Windows Data Center.**

Motion by Councilman Bliss, seconded by Councilor Rohrbach, to approve the purchase of four Microsoft Widow Data Center 2022 at \$6,156.00 each for a total of \$24,624 through our contract with BPI.

Yea:           Bliss, Corbett, Fleming, Rohrbach, Soltis, Grafstein  
Nays:          None

Absent:       Wright

Motion Carried.

**CM-22-62.           Ordinance No. 2178 – Distracted Driving Ordinance,  
Second Reading.**

Motion by Councilor Rohrbach, seconded by Mayor Pro Tem Corbett, to adopt Ordinance No. 2178, Distracted Driving Ordinance on Second Reading as follows:

**ORDINANCE NO. 2178  
CITY OF MADISON HEIGHTS,  
OAKLAND COUNTY, MICHIGAN**

An Ordinance to add to Ordinance No. 571, being an Ordinance codifying and adopting a new Code of Ordinances for the City of Madison Heights by amending Chapter 26, Article 1, Division 1, Section 26-8, of the Code of Ordinances, City of Madison Heights, Michigan, by prohibiting Distracted Driving.

**THE CITY OF MADISON HEIGHTS ORDAINS:**

**SECTION 1. Amendment.**

That Chapter 26, Article 1, Division 1, Section 26-8, of the Code of Ordinances, City of Madison Heights, Michigan, is hereby amended in its entirety to read as follows:

**Section 26-8 – Distracted Driving**

(a) “Distracted Driving” means the following:

- (1) The physical manipulation of any wireless electronic entertainment or two-way communication device, including but not limited to cell phones, mobile computers such as tablets or laptops, walkie-talkies, or computer-aided dispatch systems, by dialing numbers, scrolling, typing, or entering letters, numbers, symbols, and/or text, or any combination thereof; or by playing games and utilizing applications; or by sending, receiving, and reading of any non-voice data in a device

while the motor vehicle is in operation on any highway or street or place open to the general public within the City of Madison Heights. As used in this subsection, a wireless two-way communication device does not include a global positioning or navigation system that is affixed to the motor vehicle or the use of a hands-free device.

- (2) The physical manipulation or handling of any wireless electronic entertainment or two-way communication device for the purpose of speaking into, listening to voice data, or reading, while the motor vehicle is in operation on any highway or street or place open to the general public within the City of Madison Heights; or
- (3) Any action by the driver of a motor vehicle that diverts his or her attention from operating motor vehicle while that vehicle is on any highway, street or place open to the public within the City of Madison Heights, with such action including but not limited to: eating, reading, writing, performing personal hygiene/grooming, physical interaction with pets, passengers or unsecured cargo.
- (4) A person violating Section subsection (a) shall be deemed responsible or a civil infraction and a fine of one hundred dollars.

(b) Subsection (a) shall not apply to a person using any wireless electronic entertainment or two-way communication device, while performing one or more of the following acts:

- (1) Reporting a traffic accident, medical emergency, serious road hazard, road rage incident, or the presence of a suspected drunk driver on the road.
- (2) Reporting an occurrence or situation in which the person believes his or her personal safety is in jeopardy.
- (3) Reporting or averting the perpetration or potential perpetration of a criminal act against the individual or another person.
- (4) Carry out official duties as a police officer, law enforcement official, member of a fire department, or operator of an emergency vehicle.

## **SECTION 2. Repealer.**

All ordinances, or parts of ordinances, in conflict with this ordinance are repealed only to the extent necessary to give this ordinance full force and effect.

### **SECTION 3. Severability.**

Should any section, subdivision, clause, or phrase of this ordinance be declared by the courts to be invalid, the validity of the ordinance as a whole, or in part, shall not be affected other than the part invalidated.

### **SECTION 4. Savings.**

All proceedings pending and all rights and liabilities existing, acquired or incurred at the time of this ordinance takes effect, are saved and may be consummated according to the law in force when they were commenced.

### **SECTION 5. Effective Date.**

This ordinance as ordered shall take effect Ten (10) days after its adoption ad upon publication.

### **SECTION 6. Inspection.**

A copy of this ordinance may be inspected or purchased at the City Clerk's office between the hours of 8:00 a.m. and 4:30 p.m. on regular business days.

Yea: Bliss, Corbett, Fleming, Rohrbach, Soltis, Grafstein  
Nay: None  
Absent: Wright  
Motion Carried.

### **CM-22-63.      Ordinance No. 2177, Zoning Text Amendment 21-11 – Temporary Certificates of Occupancy, Second Reading.**

Motion by Councilman Bliss, seconded by Councilor Rohrbach, to adopt Ordinance No. 2177, Zoning Text Amendment 21-11 – Temporary Certificates of Occupancy on Second Reading as follows:

### **ORDINANCE NO. 2177 CITY OF MADISON HEIGHTS OAKLAND COUNTY, MICHIGAN ZONING TEXT AMENDMENT 21-11**

An ordinance to amend Ordinance 571, being an ordinance codifying and adopting a new Code of Ordinances for the City of Madison Heights, by

amending Appendix A, Section 10.703 – Certificate of Occupancy – to extend the length in which the Community and Economic Development Department may issue a temporary certificate of occupancy.

The City of Madison Heights ordains:

**Section 1. Section 10.703 – Certificate of Occupancy** - is hereby amended to read as follows:

[...]

(5) *Temporary certificates.* Nothing in this Ordinance shall prevent the city from issuing a temporary certificate of occupancy for a portion of a building or structure in process of erection or alteration, provided that such temporary certificate shall not be effective for a period of time in excess of six (6) months and may not be renewed more than once for a total of one (1) year provided that such portion of the building, structure or premises is in conformity with the provisions of all applicable ordinances. The applicant for a temporary certificate of occupancy shall, prior to the issuance of said temporary certificate, deposit with the City of Madison Heights the required fees and performance guarantees established by resolution of city council.

**Section 2. Repealer**

All ordinances or parts of ordinances in conflict with this ordinance are repealed only to the extent necessary to give this ordinance full force and effect.

**Section 3. Severability**

Should any section, subdivision, clause, or phrase of this ordinance be declared by the courts to be invalid, the validity of the ordinance as a whole, or in part, shall not be affected other than the part invalidated.

**Section 4. Savings**

All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this ordinance takes effect are saved and may be consummated according to the law in force when they were commenced.

**Section 5. Effective Date.**

This ordinance as ordered shall take effect ten (10) days after its adoption and upon publication.

**Section 6. Enactment**

A copy of this ordinance may be inspected or purchased at the City Clerk's office between the hours of 8:00 a.m. and 11:30 a.m. and 12:30 p.m. and 4:30 p.m. on regular business days.

Yea: Bliss, Corbett, Fleming, Rohrbach, Soltis, Grafstein  
Nay: None  
Absent: Wright  
Motion Carried.

**CM-22-64. Minutes.**

Motion by Councilman Bliss, seconded by Councilman Fleming, to approve the Special City Council meeting minutes of 02-14-22, as printed.

Yea: Bliss, Corbett, Fleming, Rohrbach, Soltis, Grafstein  
Nay: None  
Absent: Wright  
Motion Carried.

**CM-22-65. Minutes.**

Motion by Councilman Soltis, seconded by Councilor Rohrbach, to approve the Regular City Council meeting minutes of 02-14-22, as printed.

Yea: Bliss, Corbett, Fleming, Rohrbach, Soltis Grafstein  
Nay: None  
Absent: Wright  
Motion Carried.

**CM-22-66. Boards and Commission Appointments.**

Councilmembers gave a brief synopsis of the activity of each board or commission they serve on.

*Arts Board*

Motion by Councilman Bliss, seconded by Councilor Rohrbach, to appoint the following to the Arts Board:

Name:	Term Type:	Term Expiration:
Michael Covert	Regular	08-31-23
Jennifer Nagle	Alternate	08-31-23

Yea: Bliss, Corbett, Fleming, Rohrbach, Soltis, Grafstein  
Nay: None  
Absent: Wright  
Motion Carried.

Civil Service Commission

Motion by Councilman Fleming, seconded by Soltis, to appoint Kevin Scheid to the Civil Service Commission with a term to expire 02-28-28.

Yea: Bliss, Corbett, Fleming, Rohrbach, Soltis, Grafstein

Nays: None

Absent: Wright

Motion Carried.

Construction Board of Appeals

Motion by Councilman Soltis, seconded by Councilor Rohrbach, to appoint Del Loranger to the Construction Board of Appeals with a term to expire 08-31-23

Yea: Bliss, Corbett, Fleming, Rohrbach, Soltis, Grafstein

Nays: None

Absent: Wright

Motion Carried.

Downtown Development/Brownfield Redevelopment Authorities

Mayor Grafstein stated that she would not be asking confirmation of appointments to these boards prior to the Downtown Development/Brownfield Redevelopment Authorities review of the applicants.

Environmental Citizens Committee

Motion by Councilor Rohrbach, seconded by Councilman Bliss, to appoint the following to the Environmental Citizens Committee:

Name:	Term Type:	Term Expiration:
Nickole Fox	Regular	02-28-25
Jason Theodoroff	Regular	02-28-24
Coreen Porter	Regular	02-28-25

Yea: Bliss, Corbett, Fleming, Rohrbach, Soltis, Grafstein

Nays: None

Absent: Wright

Motion Carried.

*Historical Commission*

Motion by Councilman Corbett, seconded by Councilman Bliss, to appoint the following to the Historical Commission:

Name:	Term Type:	Term Expiration:
Martha Kehoe	Regular	02-28-25
Deliza Lee	Regular	02-28-25
Justin Suarez	Regular	02-28-25
William Meir	Regular	02-28-25

Yea: Bliss, Corbett, Fleming, Rohrbach, Soltis, Grafstein

Nay: None

Absent: Wright

Motion Carried.

*Human Relations and Equity Commission*

Motion by Councilor Rohrbach, seconded by Councilman Bliss, to appoint the following to the Human Relations and Equity Commission:

Name:	Term Type:	Term Expiration:
Nickole Fox	Regular	08-31-23
Toya Aaron	Regular	08-31-23
Sandra Quackenbush	Alternate	08-31-22

Yea: Bliss, Corbett, Fleming, Rohrbach, Soltis, Grafstein

Nay: None

Absent: Wright

Motion Carried.

*Information Technology Advisory Committee*

Motion by Councilman Bliss, seconded by Councilman Fleming, to appoint the following to the Information Technology Advisory Committee:

Name:	Term Type:	Term Expiration:
Dale Gardner	Regular	02-28-25
Curtis Kogelman	Regular	02-28-25
Robert Didur	Alternate	02-28-25
Paul Timmins	Alternate	02-28-25

Yea: Bliss, Corbett, Fleming, Rohrbach, Soltis, Grafstein

Nay: None

Absent: Wright

Motion Carried.

*Library Advisory Board*

Councilman Bliss requested that applicants not be appointed to the Library Advisory Board until further review of the board's membership and possible changes to include alternates and student members.

*Parks and Recreation Advisory Board*

Motion by Councilman Fleming, seconded by Councilor Rohrbach, to concur with the Mayor's appoint of the following to the Parks and Recreation Advisory Board:

Name:	Term Type:	Term Expiration:
Jeremy Carroll	Regular	02-28-24
John Dzeroogian	Regular	02-28-24
Vasliki Harris	Regular	02-28-24
Merri Busch	Regular	02-28-24
Lisa Wright	Alternate	02-28-24

Yea: Bliss, Corbett, Fleming, Rohrbach, Soltis, Grafstein

Nay: None

Absent: Wright

Motion Carried.

*Planning Commission*

Motion by Mayor Pro Tem Corbett, seconded by Councilor Rohrbach, to concur with the Mayor's appointment of the following to the Planning Commission:

Name:	Term Type:	Term Expiration:
Clifford Oglesby	ZBA Representative	02-28-25

Yea: Bliss, Corbett, Fleming, Rohrbach, Soltis, Grafstein

Nay: None

Absent: Wright

Motion Carried.

*Zoning Board of Appeals*

Motion by Mayor Pro Tem Corbett, seconded by Councilman Bliss, to appoint the following to the Zoning Board of Appeals:

Name:	Term Type:	Term Expiration:
Clifford Oglesby	Regular	02-28-25
Debra Ott	Regular	02-28-25
Christina Rodgers	Alternate	02-28-25
Cassandra Barragan	Alternate	02-28-24

Yea: Bliss, Corbett, Fleming, Rohrbach, Soltis, Grafstein

Nay: None

Absent: Wright

Motion Carried.

**CM-22-67. Mayor and Council - Comments.**

Mayor Pro Tem Corbett apologized for not being in person this evening and for attending remotely. He stated that his immunity is not okay to attend in person this evening. He noted that he plans on discussing his health situation at the next meeting he attends in person.

Councilman Bliss stated this was a long but productive meeting. Council passed two ordinances, filled boards and commission vacancies and spent \$1.2 million dollars. He stated that he appreciates everyone's attendance and those watching this evening. If anyone is interested in helping on boards, please apply. If you have a passion, apply for the boards that interest you; even if there is no vacant seat today, there will be one in the future.

City Attorney Sherman stated that our hearts and prayers go out to the people of Ukraine and noted his daughter worked in Ukraine during a summer and he is hoping for a speedy resolution.

City Manager Marsh had no comments this evening.

City Clerk Rottmann had no comments this evening.

Councilor Rohrbach noted that 12 Mile Road is closed near I-75 and encouraged everyone to have patience when trying to navigate around the closure. It will get better as we adjust to it. Please be considerate of the neighborhoods that are experiencing increased traffic. She also stated that 13 Mile Road is also going down to two lanes through November. The Turn Oakland County Green environmental group is gathering people around the county to push for green infrastructure. They are holding a rally on April 23<sup>rd</sup> and everyone is welcome. More info can be obtained on their website. She sends her thoughts to the people of Ukraine; she is praying for the people and for peace.

Councilman Fleming stated his family roots are from Ukraine. War touches everyone. He concurred with traffic comments and asked everyone to please have patience for those drivers that may not be familiar with the area. If there is an issue that you want to report, please do so in a constructive manner to the City Manager. He commented on the Crime Commission projects and he thanked Senator Stephanie Chang for attending this evening's Council meeting.

Councilman Soltis noted that the Public Services Department does a great job and requested that potholes continue to be filled. He stated that the Biden administration announced nursing home reforms including minimum staffing requirements, increased accountability and transparency. He stated that Natalie's Bakery is a fantastic establishment; please consider visiting.

Mayor Grafstein echoed Council's comments on the traffic due to construction. She noted that some construction timing occurs due to funding availability and is beyond the City's control. Please have patience. In respect to Ukraine, her great grandparents fled Russia for religious persecution. Pray good thoughts and do kind things; this is a sad situation that nobody wants. She noted that all boards and commissions are open meetings, so please consider attending even if you are not a member. If you have ideas for a board of commission, take it to them. The next City Council meeting is March 14<sup>th</sup>.

**CM-22-68. Adjournment.**

There being no further business, the meeting was adjourned at 9:10 p.m.

Roslyn Grafstein  
Mayor

Cheryl E. Rottmann  
City Clerk

**CITY OF MADISON HEIGHTS**  
**ELECTRONIC COUNCIL AGENDA REQUEST FORM**

SUBMITTED TO: \_\_\_\_\_

SUBMITTED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

FOR CONSIDERATION AT THE COUNCIL MEETING OF: \_\_\_\_\_

**ACTION REQUESTED**

PRESENTATION	_____	FUTURE PUBLIC HEARING	_____
PUBLIC HEARING – SPECIAL APPROVAL	_____	BID AWARDS / PURCHASES	_____
PUBLIC HEARING – OTHER	_____	ORDINANCE - FIRST	_____
COMMUNICATION	_____	ORDINANCE - SECOND	_____
REPORT	_____	OLD BUSINESS	_____

**DESCRIPTION OF ITEM**

**IF ORDINANCE, CITE TITLE/CHAPTER SECTIONS**

**POLICY CONSIDERATION**

**FINANCIAL IMPACT**

No Impact	_____	Fee Waiver Proposed	_____
Budgeted Fund Name(s)	_____	Department Name	_____
Appropriated in Acct. No.	_____	Budget Amount	_____
Amount Available in Acct.	_____	Budget Amount	_____
Second Account Number	_____	Revenue Generated	_____
Amount Available in 2 <sup>nd</sup> Acct.	_____		_____
Other Comments	_____		_____

**REVIEW CHECKLIST**

DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

CITY MANAGER \_\_\_\_\_ DATE \_\_\_\_\_